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CITY COUNCIL

Norma Martínez-Rubin, Mayor
Vincent Salimi, Mayor Pro Tem
Devin Murphy, Council Member
Anthony Tave, Council Member
Maureen Toms, Council Member

**PINOLE CITY COUNCIL
MEETING AGENDA**

**TUESDAY
DECEMBER 7, 2021
VIA ZOOM TELECONFERENCE**

6:00 P.M.

DUE TO THE STATE OF CALIFORNIA'S DECLARATION OF EMERGENCY – THIS MEETING IS BEING HELD VIA VIDEOCONFERENCING PURSUANT TO AB 361 - CITY COUNCIL AND COMMISSION MEETINGS ARE NO LONGER OPEN TO IN-PERSON ATTENDANCE.

How to Submit Public Comments:

Written Comments: All comments received **before 3:00 pm the day of the meeting** will be posted on the City's website on the agenda page ([Agenda Page Link](#)) and provided to the City Council prior to the meeting. **Written comments will not be read aloud during the meeting.**

Email comments to comment@ci.pinole.ca.us

Please indicate which item on the agenda you are commenting on in the subject line of your email.

To Participate in Public Comment During the Meeting:

Members of the public may submit a live remote public comment via Zoom video conferencing. Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking [here](#). Zoom also allows you to join the meeting by phone.

From a PC, Mac, iPad, iPhone or Android:

<https://us02web.zoom.us/j/89335000272>

Webinar ID: 893 3500 0272

By phone: +1 (669) 900-6833 or +1 (253) 215-8782 or +1 (346) 248-7799

- Speakers will be asked to provide their name and city of residence, although providing this is not required for participation.
- Each speaker will be afforded up to 3 minutes to speak.
- Speakers will be muted until their opportunity to provide public comment.

When the Mayor opens the comment period for the item you wish to speak on, please use the "raise hand" feature (or press *9 if connecting via telephone) which will alert staff that you have a comment to provide and press *6 to unmute.

WAYS TO WATCH THE MEETING

LIVE ON CHANNEL 26. They are retelecast the following Thursday at 6:00 p.m. The Community TV Channel 26 schedule is published on the city's website at www.ci.pinole.ca.us.

VIDEO-STREAMED LIVE ON THE CITY'S WEBSITE, www.ci.pinole.ca.us. and remain archived on the site for five (5) years.

If none of these options are available to you, or you need assistance with public comment, please contact the City Clerk, Heather Bell at (510) 724-8928 or hbell@ci.pinole.ca.us .

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a City Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the City Clerk's Office at (510) 724-8928. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection on the City Website at www.ci.pinole.ca.us. You may also contact the City Clerk via e-mail at hbell@ci.pinole.ca.us .

Ralph M. Brown Act. Gov. Code § 54950. In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly. The people of this State do not yield their sovereignty to the agencies, which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

2. LAND ACKNOWLEDGMENT

Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present, and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.

3. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision: (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself /herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov't Code § 87105.

4. CONVENE TO A CLOSED SESSION

Citizens may address the Council regarding a Closed Session item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.

NONE

5. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION

6. CITIZENS TO BE HEARD (Public Comments)

*Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. **PLEASE SEE THE COVERSHEET OF THE AGENDA FOR INSTRUCTIONS ON HOW TO SUBMIT PUBLIC COMMENTS***

7. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

A. Proclamations
None

B. Presentations / Recognitions
None

8. CONSENT CALENDAR

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

A. Approve the Minutes of the Meeting of October 19, 2021 and November 6, 2021

B. Receive the November 13, 2021 – December 3, 2021 List of Warrants in the Amount of \$783,641.61 and the November 26, 2021 Payroll in the Amount of \$471,266.05

- C. Resolution Confirming Continued Existence of Local Emergency [Action: Adopt Resolution per Staff Recommendation (Casher)]
- D. Ordinance Adding Chapter 8.10, Organics Reductions and Recycling Ordinance, to the Pinole Municipal Code [Action: Second Reading and Adoption per Staff Recommendation (Casher)]

9. COUNCIL REORGANIZATION

- A. Presentations to Mayor Martinez-Rubin
- B. Council Comments to Outgoing Mayor
- C. Reorganization of the City Council In Accordance with Council Resolution 2010-87 and Appointment of Mayor and Mayor Pro Tem [Action: Council Discretion to Nominate Officers and Adopt A Resolution of Appointment (Bell)]
- D. Administer Oath to Mayor and Mayor Pro Tem by City Clerk
- E. Transfer of the Gavel & Comments by the New Mayor
- F. Review, Discuss and Appoint to the 2021 Council Committee Assignments List [Action: Council Discretion to review, discuss and appoint Councilmembers (Bell)]

10. PUBLIC HEARINGS

Citizens wishing to speak regarding a Public Hearing item should fill out a speaker card prior to the completion of the presentation, by first providing a speaker card to the City Clerk. An official who engaged in an ex parte communication that is the subject of a Public Hearing must disclose the communication on the record prior to the start of the Public Hearing.

None

11. OLD BUSINESS

None

12. NEW BUSINESS

None

13. REPORTS & COMMUNICATIONS

- A. Mayor Report
 - 1. Announcements
- B. Mayoral & Council Appointments
- C. City Council Committee Reports & Communications
- D. Council Requests for Future Agenda Items
- E. City Manager Report / Department Staff

F. City Attorney Report

- 14. ADJOURNMENT** to the Regular City Council Meeting of December 21, 2021 in Remembrance of Amber Swartz.

I hereby certify under the laws of the State of California that the foregoing Agenda was posted on the bulletin board at the main entrance of Pinole City Hall, 2131 Pear Street Pinole, CA, on the City's website, not less than 72 hours prior to the meeting date set forth on this agenda.

POSTED: December 2, 2021 at 4:00 P.M.

Heather Bell, CMC
City Clerk

**CITY COUNCIL MEETING
MINUTES
OCTOBER 19, 2021**

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

The City Council Meeting was held via Zoom videoconference and broadcast from the Pinole Council Chambers, 2131 Pear Street, Pinole, California. Mayor Martínez-Rubin called the Regular Meeting of the City Council to order at 6:02 p.m. and led the Pledge of Allegiance.

2. LAND ACKNOWLEDGEMENT

Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.

3. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov. Code § 87105.

A. COUNCILMEMBERS PRESENT

Norma Martínez-Rubin, Mayor
Vincent Salimi, Mayor Pro Tem
Devin Murphy, Council Member
Anthony Tave, Council Member
Maureen Toms, Council Member

B. STAFF PRESENT

Andrew Murray, City Manager
Heather Iopu, City Clerk
Eric Casher, City Attorney
Hector De La Rosa, Assistant City Manager
Neil Gang, Chief of Police
Chris Wynkoop, Fire Chief
Misha Kaur, Senior Project Manager
Roxanne Stone, Management Analyst

City Clerk Heather Iopu announced the agenda had been posted on Thursday, October 14, 2021 at 4:00 p.m. All legally required notice was provided. The agenda had been subsequently amended to add presentation titles for Items 7B(1) and 7B(2) and to remove one Closed Session Item. Written comments received for agenda items had been posted to the agenda page of the City website as well as distributed to the City Council in advance of the meeting.

Following an inquiry to the Council, the Council reported there were no conflicts with any items on the agenda.

4. CONVENE TO A CLOSED SESSION

Citizens may address the Council regarding a Closed Session item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.

NONE

5. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION

There was no Closed Session.

6. CITIZENS TO BE HEARD (Public Comments)

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting.

Cheryll Grover, President, Architectural Preservation Foundation of Contra Costa County, suggested it behooved elected officials and Planning Department employees to preserve that which could not be replaced and reported the Architectural Preservation Foundation of Contra Costa County urged the City Council to rethink its vote on the Faria House. The City of Pinole was important to the footprint of the County and its history. She hoped the City Council would be part of those who shared the deep regard and respect for the culture which had designed us and the future we can become. Pinole should not be the last city to have its own history museum and it would bring the City's legacy into the light rather than the ash pile that followed destroyed memories.

Debbie Long, Pinole reported since the last City Council meeting two successful community events had taken place including the long-awaited and delayed Car Show and Dumpster Day. While both events had been successful they had been almost exclusively comprised of senior citizen volunteers. During Dumpster Day the City had provided two Public Works Department employees to provide assistance and Planning Commissioner Rafael Menis had participated for a period of time. She suggested the City should have a list of volunteers of all ages who could participate in such events when needed given that much of the work was too taxing and difficult for seniors.

Ms. Long took the opportunity to express her appreciation to Chief of Police Gang for the successful Night Out which had been coupled with a Halloween theme but was disappointed all Council members had not participated. In addition, she was still waiting for Council member Murphy to explain why he did not stand for the flag during the Pledge of Allegiance, which she suggested was a display of disrespect to the members of the military as well as the community.

Rafael Menis, Pinole reported on the statistics of the City of Pinole's COVID-19 partial and full vaccination status, number of existing COVID-19 cases and that Pinole had the fifth lowest COVID-19 rate in Contra Costa County. He thanked the sponsors and volunteers involved in the Car Show and Dumpster Day and wished he could have participated longer at that event but had not given the Special City Council meeting to discuss the American Rescue Plan Act (ARPA). In the future and if possible, Mr. Menis asked the City Council to schedule special meetings that did not conflict with community events.

Irma Ruport, Pinole, referenced a recent article in the local newspaper regarding the Measure X Advisory Board meeting scheduled for November 2, 2021, at which time a number of points would be discussed including welcoming a safe community with a discussion of opening fire stations in East County, not West County. She asked the City Council to draft a letter to the Measure X Advisory Committee to inquire of the status of funds for Fire Station No. 74. She noted that she was a senior volunteer and had volunteered her time when needed. She also emphasized the community had never been included in the discussion around the Faria House, and had been excluded from promises made by former City Councils. She suggested the matter of the Faria House should be placed on a future ballot to allow a decision by the voters. If not, the building should be sold and taxpayers not held responsible for the maintenance of the building. She urged everyone to familiarize themselves with the history of the Faria House.

Cordell Hindler, Richmond, invited the City Council to a performance of Our Town scheduled for October 22 and 23, 2021 at the Contra Costa Civic Theatre at 7:30 p.m., and identified the cost of the tickets for adults and children with proof of vaccination required. He referenced the Management Partners' Strategic Plan with a discussion of different cost studies and recommended the City work with Management Partners on the Faria House. He also recommended a future agenda item for a presentation from Ken Kirkey with All Home regarding the reduction of homelessness.

Mayor Martinez-Rubin explained the intent of Citizens to be Heard and while the City Council welcomed all comments, she asked that the comments not be about others such as fellow residents.

7. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

A. Proclamations

1. Fire Prevention Week – “Look, Listen, Learn”

The City Council read into the record a proclamation for Fire Prevention Week, titled “Look, Listen, Learn” and declared the week of October 3 to 9, 2021 as Fire Prevention Week throughout the City.

Fire Chief Chris Wynkoop thanked the City Council for the proclamation, acknowledged that Fire Prevention Week had occurred during the week the City Council had not met, but was relevant every week of the year. Fire Prevention Week was sponsored by the National Fire Prevention Association (NFPA) with a focus on different sounds that carbon monoxide and smoke alarms made and the actions to be taken when alarms occurred. He described each of the actions that should be taken when a smoke or carbon monoxide alarm should sound, the best time when batteries should be changed and the best locations to place such alarms in a residence. All information would be posted on the Fire Department website and through the City's other communication channels.

Responding to the Council, Fire Chief Wynkoop acknowledged that while the Fire Department had offered smoke detectors to residents in the past in conjunction with stores that had provided the equipment to the Fire Department, the smoke detectors had become more expensive and were no longer distributed free of charge. He also advised that Daylight Savings Time would

occur on November 7 and he encouraged everyone to change the batteries in their alarms on that date.

2. Indigenous Peoples Day – October 11, 2021

The City Council read into the record a proclamation declaring October 11, 2021 as Indigenous Peoples Day.

PUBLIC COMMENTS OPENED

Anthony James, Pinole, commented that Pinole TV had not posted accurate information on Daylight Savings Time, which should be clarified to report that clocks should be moved back one hour in the fall and forward one hour in the spring. As to the Fire Prevention Week proclamation, he referenced recent fires on PG&E poles where circuit breaker boxes on telephone lines had caught fire and his concern with existing pine trees along Pinole Valley Road across from Ellerhorst Elementary School, which trees should be trimmed away from the lines. Although PG&E had been contacted, no maintenance had occurred. He acknowledged the Pinole Fire Department had done some tree maintenance on the same road but had not extended the work to the referenced area.

Rafael Menis, Pinole, thanked the City Council for the Indigenous Peoples Day proclamation and tying it into the earlier announced land acknowledgement statement. He suggested that Indigenous Peoples Day would not take away from the Italian-American community or denigrate Christopher Columbus, but recognized the historical importance of the people who were here before us and were, in fact, still here, and the ways in which society was connected. He hoped that the local schools would take up the City Council's invitation to also recognize Indigenous Peoples Day.

Anthony James, Pinole suggested the Ohlone People should be given their due and more credit for establishing themselves in California and in and around Pinole. He asked the City Council to schedule a future agenda item or an initiative to name the former Adobe Park Trail the Ohlone Trail, and emphasized the need for the trail to be cleaned and repaired, specifically a landslide which had occurred at the area behind the dog park along Pinole Valley Road.

Fire Chief Wynkoop reported PG&E had conducted substantial tree work around the power lines near Ellerhorst Elementary School, and detailed the work of the Pinole Fire Department on fuel mitigation efforts that had been prioritized and was ongoing with more work to be done in subsequent fire seasons.

City Manager Andrew Murray was unaware of the issues at the dog park behind the trail but would direct Public Works Department staff to inspect the situation, with a report back to the City Council.

Mayor Pro Tem Salimi reported the former Superintendent of the West Contra Costa Unified School District (WCCUSD) had recommended bringing forward the Indigenous Peoples Day proclamation to the City Council for consideration.

Council member Murphy was also pleased with the Indigenous Peoples Day proclamation and asked the City Attorney and City Manager to highlight the City's work to recognize indigenous history in Pinole.

City Attorney Eric Casher and City Manager Murray highlighted the efforts to recognize Indigenous Peoples including the Land Acknowledgement statement, which was read into the record at the beginning of each City Council meeting and proclamations recognizing diversity in the community.

PUBLIC COMMENTS CLOSED

B. Presentations / Recognitions

1. Update on Police Department Activities by Chief Neil Gang

Chief of Police Neil Gang provided an extensive PowerPoint presentation on Pinole Police Department Activities and highlighted the Police Department Mission Statement; challenges facing the profession including recruitment and retention; the 8Cantwait Initiative; technology to assist with the initiatives; crime statistics for 2019 through 2020; average response times for the years 2018 to 2021 with the average response time under the five-minute range; and 2021-2022 Police Department Goals including getting fully staffed, reduction of crime and continued implementation of 21st century policing concepts along with continuing to develop community outreach opportunities to engage the community, innovation, continuing to seek out emerging technology to enhance the ability to deliver police services to the community, and increasing volunteer opportunities. The Police Explorer and Pinole Posse volunteer programs and community outreach efforts including National Night Out were also highlighted. He thanked everyone who participated in National Night Out 2021 and presented a brief video of the event.

The Building Bridges Program, Project Hope, School Liaison Officer Program, Operation Blue Angel, Virtual Ride-Along, Therapy Dog Program, Social Media Platforms, and the Pinole Police Department impacts on the profession, Bike the Bridges Ride Director event for the Special Olympics, 2021 Torch Run and Polar Plunge, emerging technology including CueHit, SmartGuardian, and ThinBlueOnline were all highlighted. A short video of CueHit was also presented.

Police Chief Gang presented a short video related to mental and health wellness for first responders titled PTSD 911 and provided an overview of the Asher Model, a seven-point approach to a culture of wellness. A number of Officer Wellness Initiatives available to officers were identified.

PUBLIC COMMENTS OPENED

Tanya Little commented that oftentimes racial bias was unconscious and intentional. She asked what strategies the Pinole Police Department was taking to increase awareness and accountability related to racial bias, what policies were currently in place to minimize racial profiling and to record data that may show racial profiling, what disciplinary procedures were in place for cases of suspected racial profiling, the definition for the term "CSOs," and why the Pinole Police Department had featured a military tank during the recent Car Show questioning why the Police Department had a military tank.

Rafael Menis, Pinole, thanked the Police Chief for the presentation which was more in depth than prior presentations. He asked what system was in place to encourage officers to support each other and discuss issues such as Post Traumatic Stress Disorder (PTSD) or traumas on the job. He understood the Asher Model covered a number of areas, but would like a more organic or

departmental level approach to encourage building community resilience and support. He asked whether it would be possible to bring the community into that while understanding there may be a divide between the community and the Police Department based on a number of factors. He suggested Coffee with a Cop with Milo the Police Dog being present may be helpful to allow discussions with the public to allow the public a better understanding of the challenges the Police Department may be facing.

Margaret Short, Hercules, a prior resident of Pinole, and a member of FREED, comprised of residents of the cities of Hercules, Pinole, El Sobrante and Rodeo for diversity and equity, reported the group had the opportunity to meet with the City of Hercules Police Department and one of the things that the Hercules Police Chief had described was the Racial Identity Profiling Act (RIPA), with the City of Hercules partnering with Pinole and San Pablo to source a consulting firm to develop a platform for recording information required under RIPA. A Town Hall was held in July 2020, the Hercules Police Chief had indicated a Request for Proposal (RFP) had been issued, and she asked the status of the RFP, whether a company had been selected and the expected timeline. She added that Tanya Little was a Co-Founder of FREED.

Cameron Sasai, Pinole, also commented on the presence of a military tank at the recent Car Show and asked where the Police Department had obtained the vehicle, and whether the Police Chief would be willing to de-militarize the Police Department and that asset, understanding that many cities had returned such vehicles to the federal government and had used vehicles that were not military in nature but provided safety to officers from bullets or lethal actions.

Irma Ruport, Pinole, referenced numerous posts on the NextDoor website regarding thefts at local retail businesses, many of which involved the homeless. As a member of Neighborhood Watch, she asked what the community could do to provide assistance since she understood that crime was increasing, and the City's sales tax revenue was being impacted given retail business losses due to theft. She sought instructions to the community and the "dos and don'ts" to improve the situation.

PUBLIC COMMENTS CLOSED

Police Chief Gang responded to the public comments and clarified that he was not opposed to demilitarizing anything, the Police Department worked for the community, and if that was what the community wanted, he would be willing to consider it. He explained that the military tank was needed given the lack of active resources in the region, and since active shooters continued to be an issue nationwide. The Police Department needed the capability to not have to wait for regional resources in the event of a needed evacuation as an example. The vehicle had been used in the past and had been helpful when there were suspects with firearms, allowing the ability to evacuate neighbors from homes in the event of an armed suspect in a neighborhood. He added that Pinole Valley High School was one of the largest schools in the area, and they had limited resources to evacuate students in an active shooter situation. The Police Department paid for the maintenance on the vehicle which had minimal upkeep.

Police Chief Gang also clarified the Police Department had a policy in place for racial profiling, yearly training was provided and the Police Department partnered with a company to address and reduce racial bias and he could go more in depth into what the Police Department training provided if he was able to meet with Ms. Little or speak with her on the telephone. He also detailed the policies for Police Department policy violations, racial profiling via Internal Affairs

investigations, defined the purpose of Community Service Officers (CSOs) who handled crimes not in progress, and confirmed the Police Chiefs for the cities of Pinole, Hercules, El Sobrante and Rodeo were working to develop a Memorandum of Understanding (MOU) related to RIPA and the City of Pinole had partnered with a local group to start immediately to capture data related to RIPA before they had to report out to the state. He could provide a timeline to Ms. Short if she were to send him an e-mail contact.

Police Chief Gang also acknowledged the homeless community was a concern, and while there had been community outreach efforts many of the homeless did not want services. The Police Department could not force the homeless to use the services, they could not be moved from certain areas, but efforts had been made to provide outreach and resources, with efforts from regional partners such as the Coordinated Outreach Referral, Engagement Program (CORE), a program that worked to engage and stabilize homeless individuals living outside through consistent outreach to facilitate and deliver health and basic need services and to secure permanent housing.

In terms of the increase in shoplifting, Police Chief Gang noted that new legislation had an impact since crimes under \$900 had been defined as misdemeanors, were not being prosecuted and was a police, District Attorney and prosecution issue that needed better solutions to help the community. He welcomed any interested parties to contact him directly including those who provided public comment to speak to the issues in more detail.

In response to the Mayor, Police Chief Gang reiterated the crime statistics for Pinole with the numbers for 2021 lower due to COVID-19 and the isolation due to the pandemic, although property crime, which was a societal issue, had increased nationwide and involved a deeper conversation between law enforcement and the District Attorney's Office.

Council member Tave also clarified with Police Chief Gang the Police Department's Mutual Aid Unit, with Pinole the only organization in West County with such a unit. Mutual Aid involved an MOU between the Police Chiefs of Contra Costa County and the Sheriff's Department. When any organization needed assistance or had a major incident and reached out for resources, the unit was not used as a proactive approach but as a rescue vehicle to help people. He identified the numerous ways in which the Mutual Aid Unit could be used in the community. He also provided additional information on the status of the CAHOOTS Program, a support program for law enforcement.

City Manager Murray added that the County and the City Manager's Association (CMA) had led a concerted effort to test the current response for service models for mental health emergencies; had identified the pillars of a new system; was in the process of establishing a pilot program for a third emergency response system where there would be police, fire, medical and mental health; piloting the establishment of a parallel third system well integrated with the other systems and which would stand alone with some applications being prepared for federal assistance. This program was one of the top funding priorities that had been identified by the Measure X Advisory Committee. The pilot program would include a dedicated call center and dedicated team, with the magnitude to depend on the success of securing grant funding.

Mayor Martinez-Rubin provided additional details on the effort described by the City Manager, reporting the intent was to provide mental health services anytime, anywhere to whomever needed it, with a discussion of the ancillary services that would support mental health. In the

summer/fall of 2021 they had anticipated a phased implementation approach including the opening of the call center. In 2022, a further refinement and spreading in and scaling whatever services would be out of the call center to allow the County to further extend or scale back, concurrent with finding grants and other funding sources to continue the work.

In response to how officers supported each other within the Police Department, Police Chief Gang described the support provided through the wellness programs via a comprehensive approach which was multi-faceted, targeted, and included training and different aspects of the program. Outside people who understood law enforcement were brought into the mix as needed for therapy and the like, and additional details could be discussed with those who provided public comment outside of this meeting.

Fire Chief Wynkoop acknowledged and applauded the Police Chief and his Department for their efforts in public safety, wellness, and PTSD issues both internally and externally, with the Fire Department and Fire Services nationally having benefitted.

Further responding to the Mayor, Police Chief Gang emphasized that contacting the non-emergency telephone number was imperative, particularly during high peak demand time periods. If something was not an emergency, residents were encouraged to use the non-emergency telephone number. Also, a video recording service was available which allowed for community engagement and needed services. The non-emergency telephone number was identified as the General Administration number on the Pinole Police Department webpage of the City's website, 724-8950.

The City Council thanked Police Chief Gang for his presentation.

2. Presentation by Friends of the Pinole Creek Watershed on Community Science Project

Ann Moriarty and Dr. Win Cowger, Friends of the Pinole Creek Watershed, provided a PowerPoint presentation on Engaging Community to Protect the Pinole Creek Watershed, Assessment of Trash Impacts to Promote a Thriving Ecosystem, which included an overview of the Pinole Creek Watershed where trash and dumping had polluted the creek and the surrounding areas. It was reported that trash capture devices had been installed, the City of Pinole had sponsored Coastal Cleanup and Pinole Services Days, the Pinole Beautification Ad Hoc Committee had addressed trash, the local service clubs, youth cleanups and local citizens had picked up trash when walking along the creek and residents had contacted Caltrans to address trash along the freeway.

Efforts had been made to address the trash problem in another way, with Friends of Pinole Creek having submitted a proposal to Thriving Earth Exchange, which advanced community solutions through the help of scientists, community leaders, and sponsors working together to solve local challenges related to natural resources, climate change and natural hazards. In this case, a Community Science Project had envisioned the Pinole Creek Watershed as a thriving ecosystem that benefitted all social and ecological communities, with the hope of establishing a trash assessment program for Pinole Creek to determine the impacts of trash on creek health and with the targeted goal of reducing those impacts on the watershed.

The proposal included community science, with community leaders involved in the projects identified, and with the previous work of The Science Partners by Dr. Win Cowger highlighted.

The method to assess the trash in Pinole Creek was detailed via spatially randomized monitoring along the creek using the standardized methodology from the California Trash Monitoring Methods and Assessments Playbook. The expected scientific outcomes were also identified. The project kicked off in April to June 2021 and the final maps, reports, and presentation of findings were anticipated in April to June 2022.

The ways in which the City could support this effort included expediting permitting and waiving of City fees, providing dumpsters and access to the City's Corporation Yard, Geographic Information System (GIS) mapping to map storm drains on the creek, staff time, publicizing of events, and in the future making policy interventions based on findings and consideration of funding future studies.

The City Council was thanked for its support for this effort and numerous members of City staff for their time and efforts. The citizens of Pinole were also thanked for their concern and love of Pinole Creek.

PUBLIC COMMENTS OPENED

Rafael Menis, Pinole, asked how Friends of Pinole Creek Watershed planned to schedule its events and conduct its work given the expected inclement weather, and Ms. Moriarty advised that scheduled events were ongoing and would continue. Friends of Pinole Creek planned for inclement weather. The next event would be near the mouth of the creek at low tide and if they had to reschedule that could be done.

Tanya Little, representing Friends of the Hercules Senior Center, asked whether the City had a non-profit recognition program which would be a good opportunity to have hands on deck to help with the creek cleanup.

City Manager Murray confirmed the City did not have a non-profit recognition program and he invited Ms. Little to contact him to share her thoughts in more detail.

PUBLIC COMMENTS CLOSED

Council member Tave thanked Friends of Pinole Creek for the work they were doing. He was pleased people were showing up for the events and he clarified with Ms. Moriarty that permits were required from the County Flood Control District and Contra Costa County for the work. Where the City had jurisdiction such as Pinole Valley Park, permits were being sought for an October 30 event. The Department of Fish and Wildlife had no jurisdiction over Pinole Creek. Friends of Pinole Creek was currently operating under a permit from the County Fish and Wildlife Committee, and as they moved forward other grant opportunities would be sought. The East Bay Municipal Utility District (EBMUD) had jurisdiction over the upper watershed above Castro Ranch Road and was another permitting agency Friends of Pinole Creek was obtaining permits.

Council member Tave commended the efforts of Friends of Pinole Creek Watershed.

Mayor Martinez-Rubin clarified with Dr. Cowger the significance of the trash data collection, the differences between cleanup and monitoring, the standardized methodology from the California Trash Monitoring Methods and Assessments Playbook, and that no other city had been taking this level of initiative to clean up trash.

Dr. Cowger suggested Pinole would lead the way for other cities throughout the state to remove trash from their watersheds. He suggested this science was cutting edge. He was excited to see the data that would be collected and to have the community members steer the way.

In response to the Mayor, Ms. Moriarty explained that when the trash was collected they had to do something with it. In the past some people had used their own garbage cans which was not appropriate nor was the use of private garbage cans from a store. Given the garbage must have a place to be dumped she suggested if the City could offer dumpsters that would be an appropriate place for the collected debris.

City Manager Murray commented that unless the trash was collected in a specialized container, such as separating recyclables from refuse, the garbage would not be catalogued or separated.

Council member Tave asked whether the GIS maps would allow for information from the County website that could be used, and Dr. Cowger explained that maps had been provided by City staff, they had everything they would need for now, and if they had other questions in the future they would reach out.

Senior Project Manager Misha Kaur explained that GIS data was always helpful for those who were visual to understand the areas that could be targeted, and if they applied for future grant funding it could be used as the basis for the data collection.

Dr. Cowger further clarified, in response to the Mayor, the definition of a baseline assessment as the first assessment, with the entire creek to be assessed with a snapshot of everything going on in the creek.

Mayor Martinez-Rubin reported an exhibit was available in the Pinole Library displaying the maps and informing the public of the Pinole Creek Watershed. She encouraged the public to become involved and contact Friends of Pinole Creek Watershed. She looked forward to the findings of the reports.

8. CONSENT CALENDAR

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

PUBLIC COMMENTS OPENED

Irma Ruport, Pinole, referenced Item 8F and the addition and deletion of job classifications as shown on Page 2 of the Pinole Conflict of Interest Code. She understood the Assistant City Manager position would be eliminated but a job classification had been added for an Assistant to the Assistant City Manager. She asked for clarification.

PUBLIC COMMENTS CLOSED

City Manager Murray clarified that one of the purposes of the Conflict of Interest Code had been to identify levels of reporting for different members of City staff and their financial interest. As part

of the update to the Code, changes had been made to be consistent with active or future expected job classifications. As an example, the City had a Development Services Director who also served as the City Engineer, which was an unusual arrangement that involved a broad portfolio of responsibilities to be overseen by one person. As part of this year's budget, the position would be separated into two classifications. By removing that job classification from the Conflict of Interest Code, they were not expecting the City of Pinole to have that classification again. Also, newly added classifications had been added as part of the Management Compensation Plan. The City had an individual in the Assistant City Manager position and although that classification was taking on new responsibilities as a result of the reorganization, it was a standard classification for a City the size of Pinole and it was premature to eliminate it from the Conflict of Interest Code.

Council member Tave clarified with City Attorney Casher the resolution contained in Item 8C would ensure the City was in compliance with Assembly Bill (AB) 361, which allowed the City Council to meet virtually for the next 30 days, and as indicated in the staff report, the item would be brought forward every 30 days for the City Council to assess the need to meet virtually.

Council member Murphy requested an amendment to the fourth paragraph of Page 19 of the August 17, 2021 Meeting Minutes as follows:

Council member Murphy requested a future agenda item to discuss how the City could support the Holiday Tree Lighting ceremony.

- A. Approve the Minutes of the Meetings of August 17, September 7, and September 21, 2021.
- B. Receive the September 18, 2021 – October 15, 2021 List of Warrants in the Amount of \$983,596.67, the October 1, 2021 Payroll in the Amount of \$451,609.58, the October 12, 2021 Retroactive Payroll in the Amount of \$92,348.42 and the October 15, 2021 Payroll in the Amount of \$467,964.00.
- C. Resolution Confirming Continued Existence of Local Emergency [**Action: Adopt Resolution per Staff Recommendation (Casher)**]
- D. Resolution Authorizing Remote Teleconference Meetings Pursuant to AB 361 [**Action: Adopt Resolution per Staff Recommendation (Casher)**]
- E. Fixing the Employer's Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees' Medical and Hospital Care Act with Respect to Management, Underrepresented/Confidential Employees, Elected Officials, AFSCME, PEU Local 1 and IAFF [**Action: Adopt Resolutions per Staff Recommendations (De La Rosa)**]
- F. Amendment to the City of Pinole Conflict of Interest Code [**Action: Adopt Resolution per Staff Recommendation (Iopu)**]

ACTION: Motion by Council members Murphy/Toms to Approve Consent Calendar Items 8A through 8F subject to modification to Item 8A, Minutes of the August 17, 2021 City Council Meeting.

Vote: Passed 5-0

Ayes:	Martinez-Rubin, Salimi, Tave, Murphy, Toms
Noes:	None
Abstain:	None
Absent:	None

9. PUBLIC HEARINGS

Citizens wishing to speak regarding a Public Hearing item should fill out a speaker card prior to the completion of the presentation, by first providing a speaker card to the City Clerk. An official who engaged in an ex parte communication that is the subject of a Public Hearing must disclose the communication on the record prior to the start of the Public Hearing.

- A. Ordinance Adding Chapter 8.10, Organics Reductions and Recycling Ordinance, to the Pinole Municipal Code [Action: Introduce, Waive the First Reading of Ordinance and Conduct Public Hearing (Casher)]**

Mayor Martinez Rubin offered a motion, seconded by Council member Tave to continue the item.

Mayor Martinez-Rubin understood that staff would like time to have discussions with Republic Services on how the ordinance would impact existing agreements and a continuance would not impact the timeline requiring that the ordinance be adopted by the beginning of the year.

City Manager Murray described SB 1383, which required the City and other parties to undertake new efforts to reduce organics in the waste stream. The City was required to enact an enforcement mechanism to ensure all parties were compliant with state requirements. Staff was working with RecycleMore, other cities in West County and Republic Services on the ordinance. The item would return to the City Council at a meeting in November.

City Attorney Casher further detailed SB 1383, commented that while the ordinance must be in place by January 1, 2022, a grace period had been extended by the state since many cities were going through the same process. Given that grace period, staff was comfortable the City would be well within the required timeframe to comply with state law. He also clarified that typically the Municipal Code Subcommittee convened at the direction of the City Council to provide early feedback to staff, although in this case staff was working with different stakeholders on the language and it was not ready. If there had been more lead time, the Municipal Code Subcommittee would have been able to review the ordinance.

Mayor Martinez Rubin amended her motion, seconded by Council member Tave to continue the item to no later than November 16, 2021.

City Attorney Casher stated if the City Council continued the item to a date certain the public hearing would not have to be re-noticed, but advised it was staff's preference not to continue the item to a date certain which would allow staff flexibility for negotiations.

PUBLIC HEARING OPENED

Ms. Stone reported there were no comments from the public for this item.

PUBLIC HEARING CLOSED

ACTION: Motion by Mayor Martinez-Rubin/Council member Tave to Continue Ordinance Adding Chapter 8.10, Organics Reductions and Recycling Ordinance, to the Pinole Municipal Code, to a future City Council meeting.

Vote: **Passed** **5-0**
 Ayes: **Martinez-Rubin, Salimi, Tave, Murphy, Toms**
 Noes: **None**
 Abstain: **None**
 Absent: **None**

10. OLD BUSINESS

- A. Resolution Declaring a Climate Emergency and Directing Staff to Take Certain Actions. **[Action: Adopt Resolution and Provide Direction per Staff Recommendation (Murray)]**

City Manager Murray presented the staff report and asked the City Council to adopt the resolution contained in Attachment C to the staff report and provide direction to staff.

PUBLIC HEARING OPENED

Debbie Long, Pinole, expressed concern with the Climate Action Plan (CAP) and the model as it related to retrofitting and the elimination of fossil fuels. The resolution itself required the replacement of aged appliances with all electric models and she asked how that would be accomplished and at what cost, whether a homeowner would have to sell their home, how much that requirement would add to the sales price, whether it would affect the affordability of the home and whether homes would have to be rewired to 220 volts. She expressed a number of concerns given that Pinole was an aged community, the power grid may not be able to handle the additional load, electric heating was not as efficient as traditional gas heating, and the cost of electric heating could be five times the cost of gas. Electric water heaters were much smaller and more expensive. The proposed resolution would also require that the energy be 100 percent renewable for both municipal and community electricity service, and property owners would no longer have the option of using PG&E and would be required to use Marin Clean Energy (MCE) or have to use PG&E programs that while 100 percent renewable were a higher cost and those costs were unknown.

Ms. Long questioned how fossil fuels could be eliminated in the built environment. She also asked what was meant by built environment, whether all new construction models and remodels must be fully electric, the cost and impact to the electrical grid and home affordability, what would happen when blackouts occurred for days, how the requirements would impact people building new roofs, whether the City would require solar which may not always pay for itself, and given its geographic location among other things, asked of the ongoing costs to implement the CAP. She pointed out the requirements had yet to be discussed, and she would rather wait to see how the County CAP proceeded. She suggested the resolution before the City Council was too vague and needed more discussion and detail beyond the limited staff report.

Jackie Garcia-Mann, representing 350 Contra Costa, strongly supported the resolution and reported that dozens of cities in the state had implemented similar resolutions. She noted the resolutions were coming at the state level and were being implemented by the Public Utilities

Commission (PUC) with increased efficiencies and fewer blackout situations given more efficient appliances, with government programs to pay for them. Actions at the city level trickled up and affected counties and the state, with California being the leader in passing climate emergency regulations and resolutions, and with bans on gas and regulations for electrification for new construction and retrofits. She added there was a lot of money in the infrastructure bill to cover these programs and she urged the City Council to be pioneers and leaders and realize with all of the wildfires, floods and environmental disasters in the country changes must be made now.

Rafael Menis, Pinole, read into the record the Now, Therefore, Be It Resolved clauses as shown on Page 3 of Attachment C to the staff report, which included suggestive policy actions included in the County's climate resolution and in a draft letter contained in Attachment B to this item. If the resolution was adopted, it would not take concrete steps but would identify steps for City staff, where staff would identify funding for various actions. Since there were no actual concrete changes linked to the resolution, he suggested this action should be taken.

PUBLIC HEARING CLOSED

City Manager Murray explained that there may be some confusion in that some of the public comments related more to the County resolution and a resolution provided by Contra Costa County Climate Leaders (4CL). The City's resolution was very narrow and did not include some of the provisions referenced by one of the public speakers. He clarified the CAP would be presented to the City Council for consideration and adoption at a future date.

Council member Toms agreed some of the comments related more to the other resolutions in the agenda packet and not to the resolution proposed for the City of Pinole as contained in Attachment C. She suggested the first step was to adopt a Climate Emergency resolution and then to prepare the inventory and the CAP, after which the implementation of the CAP would be pursued. She supported the resolution contained in Attachment C, recognized all of the advocacy on this topic, and at some point, when the City Council considered a budget adjustment to pay for the development of the CAP, there should be a discussion of the review process whether that included input from the Planning Commission or a review committee to oversee the CAP. She also noted the CAP that was being revised by the County involved a Sustainability Commission that was working with County staff. She suggested those discussions be considered at the time of the discussion of the budget adjustment.

Council member Murphy thanked staff for all of the work on the resolution, suggested this conversation was valuable given that climate misinformation was an epidemic and it was important to use this as an opportunity to educate the public and revisit the timing and reporting structure and circle back. He suggested an additional clause to the resolution requiring a quarterly report would be important, similar to the passage of intermittent resolutions about the COVID-19 pandemic. He referenced the impacts to children from natural gas who were more likely to have asthma than those residing in homes with electric stoves. He emphasized that Pinole was situated between refineries with higher rates of asthma, breast cancer and other health issues not experienced in other areas of the Bay Area. He also emphasized that if action was not taken now, it would be more costly in the future. He again commended City staff for drafting the resolution and for offering an opportunity to take certain actions, with a timeline and quarterly reporting to ensure this was not one step but an initial step to take prior to implementation of the actions.

Council member Murphy offered a motion, seconded by Council member Toms to add a new Be It Further Resolved clause to read:

Now, Therefore Be It Resolved, City staff provide quarterly reports to the City Council on the progress of Greenhouse Gas inventory until a Climate Action Plan was created.

Council member Toms suggested the City Manager could provide status reports to the City Council rather than a formal memorandum.

Council member Murphy suggested the report be uniform and consistent with other reports to the City Council, with the City Manager and staff to provide direction on the kind of report.

City Manager Murray advised that quarterly reports on key initiatives were provided to the City Council and a quarterly update on the climate initiatives could be presented in the same format and would not be a hardship to City staff. To address the recommendation, he suggested a Be It Further Resolved clause be added after the third clause as shown on Page 3 of Attachment C to read:

Be It Further Resolved, the City Council directs staff to present quarterly updates on the City's progress on these directives.

The revision was acceptable to the City Council and the maker and second of the initial motion.

Mayor Martinez-Rubin recognized that while there was some confusion about the resolution, she acknowledged the concerns with respect to cost in that the built environment in Pinole was not unique to Pinole, there were cities older than Pinole going through the same changes, but there were valid concerns with the requirements to upgrade and use different sources of energy. She hoped there would be legislative efforts to help with climate change efforts.

Council member Murphy reiterated the cost of not taking action would be more than taking action today. He hoped the City Council would consider how in the long run the push for a more carbon neutral City would actually save money, which discussion had not yet occurred. He pointed out that 90 percent of Pinole's residents had decided to use clean energy and suggested they were missing an opportunity to address sustainability education. He added that climate misinformation was an epidemic impacting residents and that sustainability education was directly tied to declaring a Climate Emergency. He recommended another Be It Therefore Resolved clause to prioritize sustainability education in the City.

Mayor Martinez-Rubin spoke to her background in public health and explained that climate change was a matter of discussion in public health circles. She supported whatever could be done on a larger scale that would be helpful in the planning for climate action.

Council member Tave recognized that climate change was a community issue. He supported the educational component and moving towards a greener economy and reducing climate change, and stated the resolution would set the framework for more work in the future. He supported the resolution with future discussions on investments in the community as they moved forward.

Council member Murphy again offered a motion to add another Be It Therefore Resolved clause to read:

Be It Further Resolved, the City recognized and acknowledged the importance of sustainability education, climate health education, climate resiliency and adaption investments and the impact of climate change that poses an existential threat to our City and the region, now and increasingly in the future.

Council member Toms again seconded the motion.

MOTION: Motion by Council members Murphy/Toms to adopt a Resolution Declaring a Climate Emergency, subject to adding two additional Be It Therefore Resolved clauses to read:

Be It Further Resolved, the City Council directs staff to present quarterly updates on the City's progress on these directives.

Be It Further Resolved, the City recognized and acknowledged the importance of sustainability education, climate health education, climate resiliency and adaption investments and the impact of climate change that poses an existential threat to our City and the region, now and increasingly in the future.

Vote:	Passed	5-0
	Ayes:	Martinez-Rubin, Salimi, Tave, Murphy, Toms
	Noes:	None
	Abstain:	None
	Absent:	None

City Manager Murray asked that Council member Murphy e-mail him the language of the last clause for the record to ensure it was in the resolution.

Although a motion was made, seconded and a vote taken, there was some confusion as to whether the motion included the additional clauses to be added to the resolution, and although the second to the motion intended her vote to be for the entire resolution as amended and as discussed, Council member Murphy understood they were only voting on the new clauses to the resolution. He asked for a second vote on the resolution for the purpose of clarity.

ACTION: Motion by Council members Murphy/Toms to adopt a Resolution Declaring a Climate Emergency, subject to adding two additional Be It Therefore Resolved clauses to read:

Be It Further Resolved, the City Council directs staff to present quarterly updates on the City's progress on these directives.

Be It Further Resolved, the City recognized and acknowledged the importance of sustainability education, climate health education, climate resiliency and adaption investments and the impact of climate change that poses an existential threat to our City and the region, now and increasingly in the future.

Vote:	Passed	5-0
	Ayes:	Martinez-Rubin, Salimi, Tave, Murphy, Toms
	Noes:	None

Abstain: None
Absent: None

11. NEW BUSINESS

- A. Possible Duties, Powers, and Membership of a City Technology and Communication Subcommittee [**Action: Discuss and Provide Direction (Murray)**]

City Manager Murray presented the staff report and asked that the City Council receive information from City staff on possible duties, powers, and membership of a City Technology and Communication Subcommittee and provide direction to staff.

PUBLIC COMMENTS OPENED

Ms. Stone reported there were no comments from the public for this item.

PUBLIC COMMENTS CLOSED

Responding to the Council, City Manager Murray reiterated the purpose of the City Technology and Communication Subcommittee as outlined in the staff report. The subcommittee's composition would be determined by the City Council which would identify the need and charge of the subcommittee with no recommendation from staff. If the subcommittee was formed, as part of the new organizational structure Communication and Information Technology would be under the purview of the City Manager's Department and he would be the Staff Liaison.

Council member Murphy explained that he had suggested the agenda item since the City of Palos Verdes Estates had a Technology and Communication Subcommittee that involved its residents. He suggested the subcommittee could recommend resident engagement, means, methods and systems of electronic communications to enhance discussions; identify ways to enhance and better communications when residents' concerns arise; and the subcommittee could serve as an advisory committee on government transparency; address future technologies and enhanced services such as municipal broadband. The subcommittee could be citywide and be comprised of liaisons from each City Commission.

Council member Tave envisioned the Technology and Communication Subcommittee to be similar to the Traffic and Pedestrian Safety Committee (TAPS). He liked the idea of having participation from other City Commissions. The City had aged equipment such as Pinole TV and the City website and such a subcommittee could consider solutions as they moved forward. He favored a structure similar to TAPS or the Community Services Commission.

Mayor Pro Tem Salimi suggested the subcommittee was an excellent suggestion and stated that short and clear discussions were important along with successful communication.

Mayor Martinez-Rubin suggested the subcommittee's charge, recruitment, composition and meeting frequency needed to be worked out, but she recognized the interest for enhanced communication and consideration of advanced technology. She was concerned drawing from existing City Commissions given that members' time was currently being used and the subcommittee should be opened up to those who had not been on City Commissions and who

had the strengths to complement and supplement the intent of the subcommittee. She added that staff had limited resources and the use of volunteers and whatever charge the subcommittee took needed to be fleshed out more. She again wanted the charge of the subcommittee to be clear to prevent disappointment given past experiences.

Council member Toms suggested it would be a good idea for a subcommittee of the Council, which may or may not include liaisons from other committees. She recognized older and younger generations looked at and used technology differently but suggested discussing a scope of work at this time may be premature since a Communication and Engagement Plan was underway, which may help to inform the scope of such a subcommittee.

Council member Murphy supported development of a plan and bringing in the troops to do it. He emphasized the City's Information Technology person had a wealth of experience and noted that although the City had hired a consultant to create a plan they did not know who would execute the plan, which was a concern. He wanted everyone to support one another and the City Council to take the lead in driving those plans. He commented on the number of City Council committees/subcommittees which had not met along with comments from the community about a lack of communication and engagement, and urged the City Council to consider this subcommittee now, and brainstorming its scope or consider an ordinance around the subcommittee to codify it prior to waiting for a plan to be presented.

Mayor Martinez-Rubin asked that the consultant for the Communication and Engagement Plan consider this idea for a subcommittee as part of a means to address the problem of insufficient communication or one-way communication. She suggested the proposal was a solution without a specific problem, and while she appreciated Council member Murphy's efforts there was the need for discussion about what this subcommittee may do, its charge and composition. She suggested the item be continued or included as information for the consultant to mold into their plan.

City Manager Murray agreed the role and scope of a subcommittee was something the consultant for the Communication and Engagement Plan would look at if specifically asked to do so. He suggested this question should be posed to the consultant who could provide ideas on the charge and scope based on the needs.

Council member Murphy reiterated his comments, supported the item, and wanted to move forward since he was of the opinion the City was not doing enough. He supported a motion to create a City Technology and Communication Subcommittee.

Mayor Pro Tem Salimi agreed with Council member Murphy's comments and seconded the motion.

Council member Tom agreed that a subcommittee should be formed, but the total scope remained to be defined and implementing the plan to be developed may be too broad.

Mayor Martinez-Rubin sought more specifics on the scope, duration and subcommittee type prior to its formation.

Council member Murphy reiterated his recommended scope and suggested a workshop on the scope, duties and membership could be considered. He asked that the subcommittee be

considered now. He saw the subcommittee as a working group and reiterated there were many City Council committees/subcommittees that had not met. He was happy to lead the effort to create the subcommittee and return with a future discussion on the duties, powers and membership. He pointed out the consultant preparing the Communication and Engagement Plan was not a local firm and their approaches and methodologies would not be centered or relevant to the City of Pinole while the proposed subcommittee could do that work.

Mayor Pro Tem Salimi suggested the Technology and Communication Subcommittee would develop, update and monitor the City's technology and communication policies.

ACTION: Motion by Council member Murphy/Mayor Pro Tem Salimi to Form a City Technology and Communication Subcommittee with its charge to develop, update and monitor the City's technology and communication policies.

Vote:	Passed	5-0
	Ayes:	Martinez-Rubin, Salimi, Tave, Murphy, Toms
	Noes:	None
	Abstain:	None
	Absent:	None

ACTION: Motion by Mayor Martinez-Rubin/Council member Toms to Appoint Council members Murphy and Tave to the Technology and Communication Subcommittee.

Vote:	Passed	5-0
	Ayes:	Martinez-Rubin, Salimi, Tave, Murphy, Toms
	Noes:	None
	Abstain:	None
	Absent:	None

12. REPORTS & COMMUNICATIONS

A. Mayor Report

1. Announcements

Mayor Martinez-Rubin reported she had attended the League of California Cities Annual Conference and briefed the Council on the sessions attended; Mayor's and Supervisors Conference with a presentation on United Against Hate Week (UAHW); Contra Costa Mayors' Conference, with a presentation from All Home which addressed homelessness; attended a number of different community events including the Car Show, Ribbon Cutting ceremony for Cutting Edge Fitness, Oktoberfest at Saint Joseph's School, and National Night Out, expressing her appreciation to the Pinole Police Department and all volunteers for their work on the event, and her hope the Halloween theme would be carried out in the future. She had also attended a meeting of the WestCAT Board; met with Cerrell Consulting who was working with the City of Pinole to craft the Communication and Engagement Plan to offer ideas; had been part of the trial run for the Literary Assessment Project; and had spoken with community members to discuss concerns regarding safety related to the homeless conditions behind the Pinole Library and around the tennis courts. She asked everyone to remain calm and continue to adhere to public health guidance related to COVID-19 guidelines.

B. Mayoral & Council Appointments

None

C. City Council Committee Reports & Communications

Council member Murphy reported the Countywide Sustainability Commission would meet on October 25 at 5:00 p.m. via Zoom to review the Countywide CAP, with more information available on the Contra Costa 2040 website envisioncontracosta2040.org; reported the Contra Costa County redistricting process was ongoing and briefed the Council on the effort and that draft maps had been released with the City of Pinole under District 1, which would involve changes in the City's representation. Public comment input was being sought during the redistricting workshops with information available on cocoredistricting.org. and on the County website.

Council member Tave reported the October 9 ARPA Community Workshop had gone well and he hoped there would be more participation for the November 6 workshop, with mailers to be distributed to the public. He had also attended the League of California Cities Annual Conference and briefed the Council on the sessions attended. He thanked everyone who had participated in the Car Show and National Night Out and urged everyone to continue to mask up, social distance and get vaccinated.

Council member Toms thanked all event organizers for the Car Show and National Night Out, reported she had attended the Bike the Bridges Ride event in the City of Martinez, with the City of Pinole having been well represented by law enforcement. She also highlighted the sessions she had attended during the League of California Cities Annual Conference. She reported the Contra Costa Board of Supervisors had received a report on the Measure X Advisory Board recommendations and although the County Fire Chiefs had offered a proposal, that proposal had been segmented and East County Fire had rated higher. She had provided public comment during the meeting and urged the City Council and Pinole residents to communicate to the Board of Supervisors the importance of moving forward with the Fire Chiefs proposal and not segment pieces of the proposal. The Board of Supervisors would consider this item at its November 2, 2021 meeting and City Council members and members of the public were encouraged to use the letter the City of Pinole had submitted to the Measure X Advisory Committee to create their own letter to be presented to the Board of Supervisors. She planned to attend the meeting and submit her own letter.

ACTION: Motion by Council members Murphy/Toms to Extend the City Council meeting to 11:15 p.m.

Council member Murphy asked the City Manager to post the letter the City submitted to the Measure X Advisory Committee on the City website with a call to action. He thanked Council member Toms for her advocacy on this matter.

D. Council Requests for Future Agenda Items

Council member Murphy requested a future agenda item to amend the City's Code of Ethics which currently applied to the City Council, Boards, Commissions and City staff but which did not apply

to the City Treasurer, and direct staff to present options to the City Council to add the Code of Ethics to the Pinole Municipal Code (PMC).

City Attorney Casher explained that the current Code of Ethics was in the form of a resolution which had been adopted by the City Council in 2007, but staff could provide options for the Council to update the Code of Ethics and codify it in the PMC. Consent given.

Council member Toms requested a future agenda item to have a place on the agenda to allow a verbal update on the outcome of the November 2 Measure X Advisory Committee discussions. If there was a continuation of the discussion, she understood the City Council may also direct staff to draft a letter from the City Council to the Board of Supervisors. She planned to monitor the November 2 Board of Supervisors meeting. Consensus given.

Fire Chief Wynkoop expressed the willingness to collaborate with Council member Toms offline regarding this matter.

Council member Toms requested a future agenda item for the e-mails for all members of the Board of Supervisors, the Clerk for the Board of Supervisors, and a sample of the letter the City of Pinole sent to the Measure X Advisory Committee to be attached to the Administrative Report. Consensus given.

Mayor Martinez-Rubin requested a future agenda item to allow Contra Costa County District Attorney Diana Becton to present an update to the City Council on District Attorney activities. Consensus given.

E. City Manager Report / Department Staff

City Manager Murray shared the appreciation the City Council had expressed about the reopening of community events and expressed his appreciation to all staff involved. He added the community would be receiving a mailer about the second ARPA workshop scheduled for Saturday, November 6, and a mailer asking for participation in the Local Road Safety Plan.

Mayor Martinez-Rubin asked that the requests for participation from the public be posted on the Pinole TV scroll.

F. City Attorney Report

None

13. **ADJOURNMENT** to the Regular City Council Meeting of November 2, 2021 in Remembrance of Amber Swartz.

At 11:07 p.m. Mayor Martinez-Rubin adjourned the meeting to the Regular City Council Meeting of November 2, 2021 in Remembrance of Amber Swartz.

Submitted by:

**Heather Bell, CMC
City Clerk**

Approved by City Council:

**SPECIAL CITY COUNCIL MEETING
MINUTES
November 6, 2021**

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

The City Council Meeting was held via Zoom videoconference and broadcast from the Pinole Council Chambers, 2131 Pear Street, Pinole, California. Mayor Martínez-Rubin called the Special Meeting of the City Council to order at 9:31 a.m. and led the Pledge of Allegiance.

2. LAND ACKNOWLEDGEMENT

Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.

3. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov. Code § 87105.

A. COUNCILMEMBERS PRESENT

Norma Martínez-Rubin, Mayor
Vincent Salimi, Mayor Pro Tem
Anthony Tave, Council Member
Maureen Toms, Council Member

COUNCILMEMBERS ABSENT

Devin Murphy, Council Member

B. STAFF PRESENT

Heather Bell, City Clerk
Eric Casher, City Attorney
Hector De La Rosa, Assistant City Manager
Markisha Guillory, Finance Director
Roxanne Stone, Management Analyst

City Clerk Heather Bell announced the agenda had been posted on Thursday, November 4, 2021 at 2:00 p.m. No written comments had been received for the agenda item.

Following an inquiry, the Council reported there were no conflicts with any items on the agenda.

4. CITIZENS TO BE HEARD (Public Comments)

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting.

Irma Ruport, Pinole, reported the City's website had gone down a few minutes ago and some people may be trying to call in. She commented that during the November 2, 2021 City Council meeting, there had been a discussion about Fire Station No. 74 and sending a letter to the Contra Costa County Board of Supervisors (BOS) regarding the possible expenditure of Measure X funds, which the BOS would consider during its November 16, 2021 meeting. If the City was sending a letter to the BOS, she urged consideration of a letter drive, or petition, posting on the NextDoor website, local newspaper or at the Farmer's Market. She suggested an aggressive effort on the part of the City to get the information out to the public with letters of support forwarded to the BOS prior to its November 16 meeting.

Cameron Sasai, Pinole, emphasized the need for a small business grant program in the City and the use of American Rescue Plan Act (ARPA) funds for that purpose. The City's initial small business program had been ineffective, had not addressed the unique position of businesses in Pinole, with the grant amount barely making a dent in operation expenses. He detailed specific criteria that should be considered for a small business grant program including a scaled system with grants as low as \$2,000 up to \$15,000 per business. Grants could be based on the size of the business, co-efficiency to share staff size based on a pre-pandemic income, years the business had been based in the City of Pinole, demographic information of the primary business owner, and a demonstrated extent of the revenue loss since the pandemic as the most efficient and equitable way to approach the issue, which approach had been used by other jurisdictions in the Bay Area. Continuity grants could also be considered with the ARPA funds. While a gift card initiative had been recommended during the October 9, 2021, ARPA workshop, the goal was not to stimulate the economy but revitalize small businesses with immediate fiscal stimulus which allowed a business to keep up with operating costs, hire necessary staff needed to reopen fully and provide pre-pandemic revenue. He urged the City Council to allocate a portion of the ARPA funds in this way.

Mayor Martinez-Rubin clarified this agenda item was to provide comments for items not on the meeting agenda. Public comments on the use of the ARPA funds would be welcome as part of a later agenda item.

Rafael Menis, Pinole, commented that the letter to be submitted to the BOS about the use of Measure X funds had been from the City as an institution and not from individual citizens. There were things the City could do to promote the letter, encourage individual letters, or a petition from citizens with more electronic outreach to the community on the topic of using Measure X funds to reopen Fire Station No. 74. In addition to the City's letter, a separate letter expressing community support should be considered. He expressed the willingness to work with City officials to draft such a letter which may offer a more effective way to demonstrate the community support and backing of the Measure X funds allocation.

5. WORKSHOP ITEMS

A. American Rescue Plan Act (ARPA) Funds Workshop and Preliminary Staff Recommendations for Allocating ARPA Funding **[Action: Engage in Workshop and Receive Public Input and Consider Staff Recommendations (Guillory)]**

Please Note: Public Comments and questions will be facilitated in an open workshop format following staff's presentation. Comments and questions will be taken one at a time in the order in which hands are raised on Zoom. Members of the public may raise their hands more than once for follow-up comments and/or questions. Please see the coversheet of the agenda for more details on how to participate via phone or Zoom software. Contact the City Clerk if you have any questions - Heather Bell hbell@ci.pinoles.ca.us or (510) 724-8928

Finance Director Markisha Guillory provided a PowerPoint presentation of the City of Pinole Community Workshop for the ARPA Funds with the goal of the workshop to have more public engagement on the topic of the ARPA funding and ensure all stakeholders were at the table to determine the best needs of the community in response to the COVID-19 pandemic. She was joined by Consultants Barry Foster, Managing Director and Sandra Meyer, EconSolutions, HdL's Economic Development team who would be providing assistance in facilitating the meeting and ensuring the City of Pinole abided by the guidelines set forth by the U.S. Department of the Treasury as it related to the use of the ARPA funds and in preparing a funding plan once final decisions had been made.

Finance Director Guillory provided an overview of ARPA, which had been signed into law on March 11, 2021, a \$1.9 trillion economic stimulus package enacted in response to the COVID-19 pandemic. ARPA included the Coronavirus State and Local Fiscal Recovery Funds program, which provided \$350 billion in emergency funding for eligible state, local, territorial, and tribal governments to mitigate the fiscal and public health impacts of the COVID-19 pandemic on communities, individuals, and businesses.

ARPA funds may be used to respond to COVID-19 and the public health emergency, replacing lost or delayed revenues, addressing negative impacts on local businesses and individuals, and investing in water, sewer, or broadband infrastructure. ARPA funds may not be allowed to pay for pension funds such as the California Public Employees' Retirement System (CalPERS) or to offset any tax measures.

The City of Pinole's total ARPA allocation had been identified as \$4,605,009. The City received its initial allocation of \$2,302,504.50 (50 percent) in July 2021 with the remaining 50 percent of the total funds to be received in July 2022. ARPA funds must be allocated by December 31, 2024 and spent by December 31, 2026, with any unspent funds to be returned to the U.S. Treasury Department.

Finance Director Guillory highlighted the results of the Business Recovery Survey and Community Survey with the results outlined in the November 6, 2021 staff report. After a review of the input from the public and City Council during the October 9, 2021 workshop and based on the results of the surveys staff proposed the following recommendations:

- Backfill of revenue loss of \$2 million (estimated revenue loss using the Public Loss Calculator not actual revenue loss).
- Fund financial assistance to businesses.

- Fund assistance to households.
- Fund public health support for weekly testing requirements.
- Staff was not recommending investment in the sewer, water and broadband infrastructure at this time for a number of reasons since they were long-term projects.
- Defer decision on remaining funds as staff continued to complete various plans which would inform the decision making on the use of the ARPA funds.

Finance Director Guillory explained that after this workshop was completed and decisions made by the City Council staff would advance any initiatives identified by the City Council.

PUBLIC COMMENTS OPENED

Travis (no last name given), Pinole, understood a number of recommendations had been made already based on the survey results but suggested that limited sample size based on the City's population was woefully inadequate to make any decisions. He asked what was being done to increase the sample size, whether a mailer had been sent out to the public, and again questioned the sample size of the survey results. Prior to any expenditure of funds, more effort should be made to seek input from the entire community.

Finance Director Guillory acknowledged the survey results were limited; however, the City had sent out mailers to every residential and commercial address in Pinole prior to the October 9, 2021 workshop and the Business Recovery Survey had been open for one month. The Community Survey was open for two weeks. A second mailer for the November 6, 2021 workshop had been sent out to the community after the October 9, 2021 workshop and the workshop schedule had been posted on the City's website, Facebook, Administrative Report, with the Bay Front Chamber of Commerce, and flyers had been distributed during community events. Some residents had even gone door-to-door to inform the public of the upcoming workshop. Staff had expended a great deal of effort on the community engagement effort and the Community Survey remained open beyond this meeting to allow residents to provide responses.

David Rupert, Jr., Pinole, reminded everyone that the allocation of ARPA funds had been something that communities had been working on nationwide since the legislation had been enacted in January 2021, and there was a lot of information available on the use of ARPA funds. There was also information available for the use of ARPA funds on broadband projects. State agencies had also weighed-in on how cities should use their ARPA funds. Pinole's ARPA allocation would not go too far, and while he did not disagree with the City's prioritization of the funds, he asked that the ARPA funds not be wasted on generic items. He urged the City Council to look at the real needs with the realization the City would not be able to satisfy everyone's needs, but set a priority not based on partisanship but what served the City best. He had previously provided written comments to the City Council and would be submitting additional comments in writing for the record.

Irma Rupert, Pinole, also questioned the survey results. She had a problem with some of the staff recommendations and top priorities. She pointed out there were many grant opportunities the City should consider such as grants for public safety and she urged the City Council to bring on people who could help the City move forward and not hire people or consultants who were

unqualified. She was not opposed to deferring spending the ARPA funds at this time, but pointed out that with the increase in costs for PG&E, food, and the like, the City may be in dire straits after the expenditure of the funds. She also opposed placing the ARPA funds into the General Fund, given the City's history of not spending money wisely. She emphasized that Fire Station No. 74 needed funds and she urged the City Council to do the right thing with the taxpayers' money and ensure what was done was for emergencies and not for someone's paycheck. She further urged that more be done to improve participation for the surveys.

Christy Lamb Julian, Pinole, agreed the results of the surveys was sad and she questioned who was in charge of community engagement, suggesting more should have been done to engage the community with prioritization of the City's needs. She questioned the number of consultants the City had hired, and urged the City Council to be on the base level of the everyday resident. She suggested consideration of more meetings to solicit input from the public. She also expressed disappointment with the condition of the City's schools and urged the City Council to visit the schools to see what students and teachers were facing after a very hard year.

Rafael Menis, Pinole, asked what percentage of City staff had been vaccinated against COVID-19 and whether that information could be shared with the public, particularly if COVID-19 testing was required by the City. If City staff had chosen not be vaccinated, he would have more difficulty supporting City funding for personal choices. He agreed a broader community response was desired with respect to the surveys but noted that even pre-pandemic responses to City surveys had been similar based on the public outreach. A higher level of community engagement would likely require the City to consider a door-knocking program or volunteers to be involved which would take substantially more effort, cost, and risk for the City to implement particularly during COVID-19. He recognized the challenges during a pandemic to gain a broader outreach sample size but agreed the City could do better.

Ruchet Rane, Manager, Orange Theory Fitness, Pinole, hoped the meeting would bring positive hopes to small businesses in Pinole. He asked for consideration of the use of ARPA funds to help small businesses with back rent, low interest long-term loans potentially forgivable if qualified, the County to consider a reduction in property taxes for affected commercial properties, and more updates and details as to how small businesses may receive assistance. He explained that his business had sponsored local community events and would continue to do so, regardless of his business' financial condition, but he needed help and hoped they could help each other during these challenging times.

Terri Stott, Pinole, Bearclaw Bakery, explained that she and her husband had operated a business in Pinole for around 40 years and their children and grandchildren had been educated in Pinole. She agreed there were issues with the schools, but those concerns should be addressed to the West Contra Costa Unified School District (WCCUSD). She acknowledged there had been challenges for her small business, but there were state and federal programs available to provide assistance to small businesses and she encouraged small businesses to tap into those opportunities. In terms of the community engagement, she was uncertain what more could be done by the City to reach out to the community, since the meetings had been noticed on social media and flyers had been distributed during community events. Unless something impacted people directly they may not want to become involved. She suggested the next year would be more difficult than the prior two years given the cost of living would only increase, and she hoped to make it through with everyone safe, healthy and happy.

Rafael Menis suggested the financial assistance to small businesses should not consider lost revenue since it would vary based on the business size. He suggested it would be better to have assistance based on need in terms of the resources the business had for support, reserves to rely upon, costs incurred in proportion to the pre-pandemic costs as compared to the pre-pandemic revenue, and although the City was not obligated to spend the ARPA funds prior to 2026, it would be worthwhile to spend a portion of the ARPA funds this fiscal year to show immediate assistance to the small business community and individual households rather than waiting for the future. While there were some benefits for a planned out process, he suggested there were benefits to immediate aid to offset the immediate impacts of the pandemic.

Mayor Martinez-Rubin recognized public comment received was from the same members of the public and it was likely responses to the surveys were also from the same respondents. While it was troubling there was not more input from the community, she suggested that may be a consequence of a lack of outreach and other approaches may have to be considered. In response to concerns with the local schools, she agreed those concerns should be addressed with the WCCUSD, which had its own funding sources but that did not mean the City should not consider a conversation with the WCCUSD.

David Almeida, Pinole, explained that he was in the process of trying to start a new business for vintage collectibles in the former Blue Sky Sports building on San Pablo Avenue. He implored the City Council to consider immediate assistance for small businesses as a bridge from the past to the future and suggested that providing assistance between now and 2026 would be too late for some of the small businesses in Pinole. He also suggested while a grant program would be nice, a loan program would be preferred and once a process had been identified he hoped to be able to make application.

Peter Murray, Pinole, commented that the ARPA funds were one-time monies to be spent with that consideration in mind. In response to the flyers that had been mailed to the community, he commented that oftentimes since the mailers/cards were so small they were discarded and not noticed. He encouraged the City Council to return to in-person meetings rather than the Zoom format to allow public engagement and input to be provided in-person. He commented on the deterioration of the City's infrastructure, some of which may be a result of the pandemic, but which needed to be kept in the forefront in that the City was faced with great expenses that must be addressed with the ARPA funds to save the General Fund from being overly taxed. He pointed out that the striping on City streets had deteriorated in areas and more accidents in the evenings could result given the lanes were not properly identified. City parks must also be brought up to the standards the community expected. He again urged the City Council to consider returning to in-person meetings.

Christy Lamb Julian reiterated her concerns with the condition of the local schools and suggested the older generation which did not have children in school did not care. She encouraged the City to reconsider its community outreach efforts. She was also disappointed to hear the concerns with the schools should be addressed with the WCCUSD since the City should be willing to address the concerns. She expressed the willingness to work with the City on a grassroots effort to address her concerns.

Terri Stott clarified her comments and stated while it would be nice for the City Council to speak on the residents' collective behalf to leverage certain things, she understood school officials would like more support and the only way that could be done to address the school issues would be through political leverage.

Ruchet Rane pointed out the ARPA funds were one-time funds, and a low-interest loan program would allow reinvestment into many categories. He was not asking for free money but assistance since banks were not providing any financial assistance since that did not provide revenue. The City could help to fund small businesses' immediate needs through a loan program, and he would be willing to donate back to the community if the community provided assistance during the pandemic.

Lance Smith, Pinole, reminded everyone that while the ARPA funds sounded like a lot, in the global scheme of what the City had to tackle, it was a limited amount and the City should focus on the most immediate needs, which in his opinion was infrastructure. He suggested the City's roads, fire protection, police, and anything to improve the City's infrastructure were the most immediate needs and would bring in new businesses, improve property values and increase property taxes. With a good foundation the City would have a good future.

David Almeida, as a former Police Officer and business owner, supported investment in infrastructure and in businesses that provided a steady revenue stream for the future, which would provide for infrastructure needs and tax revenue for services in the future.

Lisa Ancira, Pinole, recognized the impacts from the pandemic and supported the City Council and its efforts to work through those issues. She trusted the City Council to see the things the community did not see. She emphasized that schools, sidewalks and infrastructure needed help and speaking on behalf of small businesses with 50 or fewer employees, she commented that the classification of a small business should be redefined. In her opinion, a business with 100 or more employees was not a small business. While loans were valuable for a business with 50 employees or less, loan assistance was already in play and any grant money that could be used due to the pandemic would be more helpful for an established business. She emphasized the pandemic had decimated small businesses and suggested as much as the City could support the Main Street businesses in the Old Town Corridor would be appreciated, with grant monies for the one-time ARPA funds offering a better investment.

Travis (no last name given), understood the City's investment in infrastructure and schools was needed, but the ARPA funds should not be used for items the City should already be funding. He suggested it was likely the City would not be able to find a fair and equitable way to distribute the ARPA funds to small businesses since the City was not a bank and should not be in the business of making loans and grants to a small business since some businesses may have failed without the pandemic. In his opinion, the City Council should find a way to distribute the ARPA funds evenly to every Pinole citizen through debit cards and possibly restricting the use of the debit cards to local businesses.

Council member Toms thanked everyone who had participated in the ARPA Workshops and provided their input. She reiterated the community outreach effort that had been provided including a newsletter she personally had distributed to people in the community. It was possible the small response to the surveys and participation in the workshops was because people were fine with how things were going and those who had concerns were present and engaged. She

had received input directly from members of the community who had provided similar comments to those provided at the workshops.

Council member Toms added that special districts, like cities, had also received ARPA funds. She encouraged those concerned with Pinole schools to contact Jamela Smith-Folds, WCCUSD Ward 1 Trustee, to discuss the expenditure of ARPA funds the WCCUSD had received.

Council member Toms did not support an equitable distribution of the ARPA funds to all citizens of Pinole since not everyone had been impacted equally. The debit card program promoted by the Bay Front Chamber of Commerce would directly benefit local businesses, which was important to the small businesses and the City and could help market businesses. A publication of City-sponsored programs for recreation could add a promotion for Pinole businesses at minimal cost to the City. Special events could draw people into the downtown which was another form of marketing. Improvement of the infrastructure in the downtown was needed and striping and signage to assist in directing people to parking was also needed. The City Council had previously agreed to install holiday lighting in the downtown and to keep the lights up year round, and those efforts could be expanded.

Council member Toms also commented she had spoken to some people in the restaurant and bar business who, even when the businesses had been closed, had still been required to pay Health Department fees. The City may consider a grant program to rebate those fees or rebate the City's business license fees for a period of time. In terms of loans versus grants, she asked how the City would secure public funds for loans on property where the small business did not own the property. She did not want to plug a hole that could be filled by another loan program. She looked forward to more discussion before a decision was made.

Mayor Pro Tem Salimi recommended that essential workers in the Fire, Police and Public Works Departments be given \$500 each representing a \$50,000 investment to thank them for their essential work for the City of Pinole. He also recommended the allocation and distribution of \$3,000 for up to 100 small businesses, which represented \$300,000 in the form of a grant; \$300 for up to 1,000 Pinole residents representing \$300,000 in the form of a grant; and \$100,000 for public health for the cost of administering COVID-19 testing and other associated costs related to the pandemic. He suggested that \$700,000 could be dedicated in 2022 and replicated in 2023 totaling \$1.4 million between 2022 and 2023, in addition to the \$50,000 bonus for essential workers. Of the remaining funds, he recommended \$1 million be allocated for the City's infrastructure, with \$1,055,000 remaining to be dedicated to revenue replacement and Department Head needs.

Council member Tave emphasized the ARPA funds must be an investment for the City over time. He agreed there were challenges with a loan program and recommended a gift card program which could be tiered based on the business size and need, with the criteria to be flushed out and which would allow a business to work towards getting its customer base back.

Council member Tave wanted to build in flexibility with respect to helping small businesses and wanted to incrementally help the small businesses in need, which the gift card system would do. In terms of the City's infrastructure, roads and parking were ongoing issues, and the infusion of ARPA funds would help to increase the number of roads that could be addressed. Moving some of the ARPA funds into loss revenue would also help the City as it moved forward to the next phase of ARPA funds. He also recommended a tracking mechanism to identify how the ARPA

funds were being spent, to be transparent to the community, and when moving forward to help better engage the community.

Mayor Martinez-Rubin wanted to wait for the conclusions from the various assessments the City was undertaking in terms of its infrastructure needs and community engagement options before discussing the second phase of ARPA funds. She detailed the intended use of the ARPA funds, and while there had been some comments on what was needed in the community suggested the City must complement the input whether via surveys, correspondence to the City Council, or individual conversations with residents, with information to reflect the composition of the City. She noted, for instance, that some residents may be in danger of losing their homes or not being able to make rent payments, which had not been reflected in the input from the surveys.

Mayor Martinez-Rubin also recognized the City Council may not be hearing from everyone it needed to hear from and may have to consider funds to enhance programs that had proven to be successful plus a new way of doing things and reacting to the losses in government and small businesses. The timeline for the use of the ARPA funds allowed the City to consider immediate needs and think further about the use of the second phase of the funds.

Mayor Martinez-Rubin suggested to address some of the concerns raised as well as recognizing the ongoing infrastructure needs of the City and recognizing there still remained assessment information to be presented that could be used by the City to inform the process, a gift card program would allow the recirculation of funds locally, supplementing the small business contribution, and suggested staff further investigate the relationship between small businesses, the City, and residents as part of a gift card program since that would offer a more equitable distribution of public funding.

As to a grant or loan program, Mayor Martinez-Rubin noted there were other entities that offered such programs with more experience than the City to determine where the need was, with the small businesses in Old Town having experienced a need for the City to complement what was being done even pre-COVID-19. The services and products offered in Old Town was a larger discussion that needed to occur, with an economic development strategy yet to identify benefits in the long term.

Mayor Martinez-Rubin saw the immediate needs in the range of \$700,000 to address infrastructure and support of larger projects that benefitted residents and businesses, partly reflected in the City's Capital Improvement Plan (CIP) to the extent the ARPA funds may be used for that purpose, and another third of the funds to be deferred pending the results from the various assessments that were underway. The City Council could then have a further discussion on the second phase of the ARPA funds and along with those conversations and the results of the assessments, would have the opportunity to do something different and reach out more directly with residents and businesses, which she hoped would be COVID-19 safe.

Mayor Martinez-Rubin emphasized there was some discretion on how the ARPA funds could be used, although there was some uncertainty whether the country may be heading into a recession and world-wide conditions may affect local municipalities. There was a benefit to having longtime funds that could be available when needed, rather than dipping into the General Fund.

Barry Foster, Managing Director, HdL, reported that seven to eight drafts of business surveys had been drafted for different municipalities related to the use of ARPA funds throughout the state,

and he detailed the range of responses from the different municipalities. He noted that many businesses did not always respond to surveys. He also detailed the responses from community surveys HdL had been involved for the different municipalities, another option for feedback for a community to use when considering allocation of the ARPA funds. Pinole did not have to allocate all of its first phase of ARPA funds now, there was flexibility, and the National Infrastructure Bill had just been approved after months of internal movement, which would have to be reviewed in terms of what could actually be approved as part of that bill. There was also national legislation that may revise ARPA since the Senate had approved SB 3011, State, Local, Tribal, and Territorial Fiscal Recovery Infrastructure, and Disaster Relief Flexibility Act, which would provide more flexibility for ARPA with the revenue loss calculation potentially being modified and where some eligible uses had been broadened.

Mr. Foster again identified what was currently eligible for the use of the ARPA funds. He was confident the new legislation would allow some flexibility on the use of the ARPA funds, with no rush to spend or allocate all ARPA funds now given the fluid situation with respect to existing legislation. He also clarified that public safety workers were not considered essential workers under ARPA but had been so defined under the Coronavirus, Aid, Relief, and Economic Security Act (CARES). Funding could be provided for public safety under the revenue loss calculation but essential workers, as defined under ARPA, was currently very restricted.

Mr. Foster suggested that grants would be much easier for a city to administer than a loan program. HdL was currently working with different jurisdictions on small business grants to address back payments of rents where the funds would go directly to the landlords. HdL was also involved in a pilot project for the City of Lafayette for an e-gift card program, which structure would involve a buy one get one free gift card through the use of ARPA funds, to be used for local businesses who must agree to participate in the program. The program had been utilized by many jurisdictions in the Bay Area and benefitted residents and local businesses. He recommended consideration of a similar pilot program and consideration of more funding later with the program to be structured by the City Council.

Mr. Foster reiterated there was no rush at this time to spend the ARPA funds given the potential legislative changes that may provide more flexibility and the potential benefits from the National Infrastructure Bill. The immediate needs were small businesses and trying to come with a structure to address that need via grants and e-gift card programs, and also consider social needs by working with non-profits in the community that had established networks and were aware of who had the most need.

Mayor Pro Tem Salimi agreed that social workers were not essential workers and suggested \$500 in ARPA funds be provided for public safety and related staff as part of the public health response. He presented a spreadsheet to identify his recommendations for the use of the ARPA funds.

The results of the Business and Community Surveys were again highlighted, Council members reiterated each of their recommendations for the use of the ARPA funds, debated at length with staff and the consultant as to how to prioritize the use of the ARPA funds, and debated whether to support Mayor Pro Tem Salimi's recommendations.

Finance Director Guillory advised a Small Business Grant Program could be created similar to a Small Business Assistance Program enacted by the City in 2020, and in the short term fleshing out the criteria if that was the priority direction of the City Council, which should not take longer

than 60 days to become operational. An e-gift card program could also be rolled out soon to boost the local economy.

Mr. Foster again clarified the eligibility criteria for the use of the ARPA funds and the differences between the CARES Act and ARPA. The revenue loss piece could be funded through ARPA. He again defined essential workers and explained that to qualify as an essential worker an individual would have to spend 50 percent or more of their time related to the COVID-19 pandemic to qualify for public health/public safety.

Mayor Martinez-Rubin identified the immediate needs including expanding the grant program comparable to the program the City had provided in 2020 with the need for criteria to be established with “x” number of businesses in the business license data base, and with responses from only 21 businesses to the business survey. There was a need to complement existing information with background information related to the types of businesses in Pinole, and with the knowledge that not all businesses would need assistance. Minority-owned businesses were also important and the number of minority-based businesses impacted by the pandemic was unknown. Also, the trend of online shopping and whether it had impacted local businesses was unknown and given the pandemic there had been an increase in online services, which may be an area of need as to whether the business had the capability to provide online services to its customers.

Finance Director Guillory clarified the City had 1,001 businesses in the Business License Program but the program did not identify whether the business was minority owned.

Mayor Martinez-Rubin asked the City Attorney to clarify whether it would be possible to ask that question on business license applications, which would be helpful when considering the next round of ARPA funds.

City Attorney Eric Casher confirmed the question could be asked to be provided voluntarily on the business license application, but more research was needed to determine whether it could be required to be provided.

In response to Council member Tave as to the number of businesses that involved landlords renting out their property to tenants, Finance Director Guillory explained that she would have to filter out that information.

Council member Tave offered a motion, seconded by Mayor Pro Tem Salimi to allocate \$600,000 now to expand the Small Business Grant Program (\$300,000) and issue an e-Gift Card Program (\$300,000) for businesses, to be developed by staff and brought back to the City Council for approval.

Mayor Martinez-Rubin did not support the motion with some portion of the first phase of the ARPA funds to be used for immediate relief for small businesses and families. She preferred a maximum of \$700,000 of the total first payment of ARPA funds received to be used for immediate relief and she suggested that allocating the amount proposed for grants to small businesses was not the best distribution of the funds or the needs of Pinole residents.

Mayor Martinez-Rubin preferred that only \$300,000 at most be allocated to expand the existing Small Business Grant Program, which may provide an opportunity to test out how receptive businesses may be and how they may use the funds.

Council member Toms asked that the motion be amended to consider the allocation of \$300,000 for the expansion of the Small Business Grant Program only, which she could support with the form of the program to come back to the City Council. She suggested the e-Gift Card Program be allocated \$100,000 as a pilot program and possibly the funding could be increased in a few months if the program was successful.

Mayor Martinez-Rubin supported Council member Toms recommended amendment.

Mayor Pro Tem Salimi clarified the initial motion offered by Council member Tave and the amendment as offered by Council member Toms. He restated his initial recommendations for ARPA funding. He also offered an amendment to the motion to allocate \$300,000 immediately for small businesses in 2022 and \$300,000 in 2023 for small businesses for a total of \$600,000, with the form of distribution to be at the discretion of the City Council.

City Attorney Casher clarified that Council member Tave's initial motion had been seconded by Mayor Pro Tem Salimi. If Council member Tave desired to amend his motion, he may call for a second to the amended motion with a discussion on the amended motion.

Council member Tave seconded Mayor Pro Tem Salimi's amended motion to allow a discussion on the motion.

Council member Toms stated she had amended Council member Tave's initial motion, and City Attorney Casher confirmed that amendment had come before Mayor Pro Tem Salimi's amendment.

Council member Toms restated her amendment to Council member Tave's initial motion to allocate \$300,000 for the expansion of the Small Business Grant Program and \$100,000 for the e-Gift Card Program. She emphasized for the present discussion that she was interested in the allocation of the \$2.3 million in ARPA funds the City had already received and there was time to discuss the expenditures for 2023 after a review of the 2022/23 budget in May/June.

Council member Tave agreed with the comments but getting information back was important to gauge where they were going with the recommended programs. He supported a more practical and calculated approach versus expanding over two years since they did not know what 2023 would look like. He supported his initial motion, as amended.

Ms. Stone reported there were additional public comments waiting to be heard.

City Clerk Bell clarified the motion on the floor that had been made by Council member Tave to allocate \$600,000 (\$300,000 for each program) to expand the Small Business Grant Program and issue an e-Gift Card Program for businesses, to be developed by staff and brought back to the City Council for approval, amended by Council member Toms to allocate \$300,000 for the expansion of the Small Business Grant Program and \$100,000 for the e-Gift Card Program, which amendment had been accepted by Council member Tave.

Recognizing there was a request for more public comment, City Attorney Casher explained that it was now up to the City Council to take a vote on the motion. While public comment could be

accepted, it was not typical. The motion had been seconded and was now before the City Council for consideration.

On the motion, Council member Tave clarified the motion was for storefront business owners not housing or renters.

On the discussion, Finance Director Guillory clarified there were 262 business licenses for rental property.

Mayor Martinez-Rubin asked that the motion clarify that the Council was discussing storefront businesses.

Council member Toms pointed out some people worked from home, were not renters, and it would be someone who had a business license with a business not including residential landlords.

ACTION: Motion by Council members Tave/Toms to allocate \$300,000 for the expansion of the Small Business Grant Program and \$100,000 for the e-Gift Card Program.

Vote:	Passed	4-0-1
	Ayes:	Martinez-Rubin, Salimi, Tave, Toms
	Noes:	None
	Abstain:	None
	Absent:	Murphy

Council member Toms commented that different jurisdictions had received different funds such as Contra Costa County, which had received Community Development Block Grant (CDBG) funds that had been allocated for food security and the Housing Is Key Program, a focused program where a budget had been allocated. Information on rental relief was available on the housing.ca.gov website. She suggested the City not attempt to duplicate an existing program which was not the best use of revenue. If there were businesses or residents who did not qualify for some reason, she wanted to see evidence that there was some special circumstance why the request had not been made to those agencies, which answer could not be provided today.

Mayor Martinez-Rubin understood there was some food insecurity assistance through the Food Bank and she was uncertain the City should augment that assistance. She also questioned what could be done with the ARPA funds to allow the City to identify residents' needs, if at all, with the knowledge that the response to date was limited. She was not suggesting ignoring residents' needs entirely since there were people who may not have availed themselves to respond to the surveys and the City had input that some people needed help. She agreed the City should not duplicate what other organizations/agencies had offered if there was a need in Pinole.

Council member Tave agreed there were more questions based on the conversations and he asked if the City Council would consider appropriating funds to the General Fund earmarked for some of the topics that had been discussed. He did have concerns that moving funds to the General Fund may be spent on other things and not for what it was intended and wanted assurance the topics that had been discussed would be addressed with ARPA funds. He asked for guidance from staff.

Finance Director Guillory explained that even if the ARPA funds were used for activities and services typically funded by the General Fund, a separate track had been put in place to track the ARPA funding to ensure the funds were expended pursuant to the reporting guidelines and pursuant to the requirements of the U.S. Department of Treasury. She noted the City Council had allocated \$400,000 of the ARPA funds, pursuant to the earlier motion with the remainder of the funds to sit in the General Fund until appropriated to other items.

Council member Tave suggested it would behoove the City to move the remaining funds into the General Fund, with further discussions on the remaining topics.

Mayor Martinez-Rubin clarified the issue of food insecurity could be addressed through different programming, such as a community garden program as an example, but in and of itself would not address food insecurity. She suggested the ideas of programming be kept in mind, with more information to provide guidance on the need, such as information from the census data, and analysis that staff needed to do to identify the need.

Council member Toms suggested the funds did not have to be moved to the General Fund since they would not be allocated at this time. A community garden which did not meet the parameters of the use of the ARPA funds could be addressed by reimbursing the City for funds the City may expend, with the reimbursement to go towards the General Fund, with General Fund monies for a program that not quite meets the parameters of ARPA. The City Council had addressed \$100,000 for residents via the e-gift card program. She recognized there was additional public comment that could provide guidance on this topic.

Mayor Martinez-Rubin welcomed additional public comment at this time.

David Ruport Jr., would have preferred to have spoken prior to the vote the City Council had taken on the motion and he had submitted an e-mail to that effect. He noted the agenda had identified this discussion as a workshop and secondarily preliminary staff recommendations for allocation of the ARPA funds. There was no mention the City Council would take economic actions on the ARPA funds. He asked for a legal ruling since there could be a potential violation. He found the City Council decisions hasty, the ARPA funds took months to resolve, and as the consultant had stated, there may be legislative changes to the eligibility requirements of the ARPA funds.

City Attorney Casher stated the City Council meeting agenda had been noticed as a workshop with a robust discussion with public speakers allowed to speak multiple times. As noted in the staff report, as next steps, *if the City Council decides at the November 6, 2021 workshop on general or specific types and amounts of ARPA expenditures, City staff will take the appropriate follow-up steps to advance the initiatives identified by the Council.* He expected the discussion would be continued and there would be further opportunities for input.

Irma Ruport, agreed the City Council was making decisions too hasty, suggested the recent action was a Brown Act violation, and disagreed with the City Attorney's comments. She was disappointed the public had not been allowed to comment prior to the vote being taken on the motion. She was also disappointed with the workshop format suggesting the City Council should do the right thing for the community, more outreach should have been provided, and community input before any decisions were made.

Eric (no last name given), Pinole, appreciated most of the comments made, particularly how the Mayor Pro Tem had outlined his recommendations for the use of ARPA funds. He agreed that immediate needs were public safety, small businesses, residents, police, fire, public works and infrastructure. He cited the City of San Francisco as an example of a community which had driven out small businesses, violence was escalating, and he implored the City Council to preserve, protect and ensure the safety and quality of life in Pinole. He also asked that race and gender not be part of any assistance to small businesses and assistance provided equally without consideration of race or gender.

Elle Sheen, Pinole, was not expecting a vote would be made at this time but a discussion on how the ARPA funds could be spent. Rather than studies that cost money, she suggested that dealing with the pandemic goes hand in hand with global warming. She commented on the number of dangerously hot days that impacted the elderly. She understood that one city had been able to lower the temperature by covering the street with a substance on the roadways which lower temperatures benefitted the elderly or infirm. She supported assistance for small businesses such as Mom and Pop businesses.

Mayor Martinez-Rubin asked that the City Council meeting be extended to 1:15 p.m. to allow additional public comment and final comments from the consultant and staff on next steps.

ACTION: Motion by Council members Toms/Tave to Extend the City Council meeting to 1:15 p.m.

Vote:	Passed	4-0-1
	Ayes:	Martinez-Rubin, Salimi, Tave, Toms
	Noes:	None
	Abstain:	None
	Absent:	Murphy

Rafael Menis, agreed with the prior speakers it would have been helpful to have these comments prior to a vote on the motion given this was a workshop format but suggested the information in the staff report strongly implied the City Council could vote to appropriate funds during this meeting. While it could have been stated more clearly in the staff report, it was indicated a vote was possible during the workshop.

Anastasia Dotson, Pinole, supported any effort to use the funds for climate change at all levels of government and any and all ideas to address climate change would be great. She also supported gift cards that could benefit residents and small businesses.

David Rupert, Jr., again suggested the intent and purpose of the workshop was to obtain additional community input and all of the hype and discussion over the past month had not specifically stated the City Council would make suggestions as to how to spend the ARPA funds. He again questioned and disagreed with the City Attorney's interpretation and cited the language under the fiscal impact section of the staff report.

City Attorney Casher clarified that references to a project not having any fiscal impact meant funds had already been received by the City as it related to the language in the staff report under the fiscal impact section as shown on page 7 of the staff report.

Mayor Martinez-Rubin suggested the City Council had not made a rash decision on the use of the ARPA funds, but had simply identified an area of need they had heard time and again. She asked staff to clarify the next steps

Mr. Foster stated that HdL would work with staff on moving forward with a pilot program for the e-Gift Card Program to determine a structure of the program and return to the City Council with more information, thoughts and ideas for the grant program and eligibility requirements that would be effective, and which fit the needs of Pinole. He would also encourage staff to engage with the non-profits doing work with the community such as the Food Bank and others to identify the immediate needs, and understand what was happening in the federal government as it related to the recently adopted infrastructure bill and the City's various needs assessments, as well as understanding the potential changes to ARPA and possible impacts with more work to be done.

Director Guillory suggested the City Council was addressing the immediate needs based on the motion that had been passed, reiterated the comments offered by Mr. Foster, with the criteria for the e-Gift Card Program and expansion of the Small Business Program criteria to be presented to the City Council before roll out. There were a number of legislative changes occurring with staff to keep the City Council apprised of the status and potentially more workshops may be considered in the coming months given the numerous assessments underway which would help to inform many of the issues to be addressed.

Mayor Martinez-Rubin thanked everyone for their participation, including staff and the consultant for their work.

6. ADJOURNMENT to a Regular City Council Meeting of November 16, 2021 in Remembrance of Amber Swartz.

At 1:11 p.m. Mayor Martinez-Rubin adjourned the meeting to the Regular City Council Meeting of November 16, 2021 in Remembrance of Amber Swartz.

Submitted by:

Heather Bell, CMC
City Clerk

Approved by City Council:



City of Pinole, CA

8B WARRANT LISTING By Vendor Name

Payment Dates 11/13/2021 - 12/3/2021

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 4LE00 - 4LEAF, INC.					
J3681A10	97703	12/03/2021	100-231-42101	FIRE INSPECTION SERVICES OCT 2021	16,800.00
J1909A41	97703	12/03/2021	212-462-42101	BLDG INSPECTOR I&III/PERMIT TECH OCT 2021	23,039.50
Vendor 4LE00 - 4LEAF, INC. Total:					39,839.50
Vendor: AIR10 - AIRGAS USA, LLC					
9984015003	97655	11/24/2021	100-231-42107	RENT CYL MED LARGE AIR	93.60
Vendor AIR10 - AIRGAS USA, LLC Total:					93.60
Vendor: ALH01 - ALHAMBRA & SIERRA SPRINGS					
19593757 112521	97704	12/03/2021	100-221-42201	PD DRINKING WATER SERVICE NOV 2021	292.13
5025519 110621	97656	11/24/2021	500-641-42201	WPCP DRINKING WATER SERVICE 10/19-11/2/21	201.25
5025531 110621	97612	11/19/2021	100-343-44306	CORP YARD DRINKING WATER SERVICE 10/6-11/2/21	165.29
Vendor ALH01 - ALHAMBRA & SIERRA SPRINGS Total:					658.67
Vendor: 2267 - ALYSSA PADIA					
110821 REFUND	97613	11/19/2021	209-555-36405	REFUND COOKING AROUND THE WORLD CLASS CANCELLED	150.00
Vendor 2267 - ALYSSA PADIA Total:					150.00
Vendor: ARA01 - ARAMARK UNIFORM SERVICES					
103121 860022857	97614	11/19/2021	100-222-44410	PD UNIFORM SERVICE OCT 2021	77.28
103121 860105970	97614	11/19/2021	100-343-44410	WPCP UNIFORM SERVICE OCT 2021	1,460.48
103121 93938800	97614	11/19/2021	100-231-42107	WPCP/SENIOR CENTER/FD UNIFORM SERVICE OCT 2021	232.01
103121 93938800	97614	11/19/2021	209-552-43804	WPCP/SENIOR CENTER/FD UNIFORM SERVICE OCT 2021	422.94
103121 93938800	97614	11/19/2021	500-641-44410	WPCP/SENIOR CENTER/FD UNIFORM SERVICE OCT 2021	1,319.49
Vendor ARA01 - ARAMARK UNIFORM SERVICES Total:					3,512.20
Vendor: ARM04 - ARMOR LOCKSMITH SERVICES					
76730	97657	11/24/2021	100-345-42108	KEY DUPLICATION	43.86
76782	97657	11/24/2021	100-222-42108	REKEY/KEY DUPLICATION	64.89
76812	97657	11/24/2021	100-222-42108	CYLINDER #132/REKEY LOCK	243.75
Vendor ARM04 - ARMOR LOCKSMITH SERVICES Total:					352.50
Vendor: ATT01 - AT&T					
000017216471	97615	11/19/2021	525-118-43101	PD AT&T CALNET SERVICE 9/20-10/19/21	2,346.70
000017300735	97705	12/03/2021	525-118-43101	MIS AT&T CALNET SERVICE 10/10-11/09/21	1,063.97
000017302545	97705	12/03/2021	525-118-43101	FD AT&T CALNET SERVICE 10/11-11/10/21	777.22
000017302551	97705	12/03/2021	525-118-43101	PW AT&T CALNET SERVICE 10/11-11/10/21	816.11
000017302552	97705	12/03/2021	525-118-43101	ADMIN AT&T CALNET SERVICE 10/11-11/10/21	2,658.48
000017302553	97705	12/03/2021	525-118-43101	REC DEPT AT&T CALNET SERVICE 10/11-11/10/21	845.32
000017302554	97705	12/03/2021	525-118-43101	CDD AT&T CALNET SERVICE 10/11-11/10/21	232.01
000017302556	97705	12/03/2021	525-118-43101	EOC AT&T CALNET SERVICE 10/11-11/10/21	168.27

WARRANT LISTING

Payment Dates: 11/13/2021 - 12/3/2021

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
000017303079	97705	12/03/2021	525-118-43101	AP AT&T CALNET SERVICE 10/11-11/10/21	210.64
Vendor ATT01 - AT&T Total:					9,118.72
Vendor: 2266 - BALANCING ACT					
21-1220	97616	11/19/2021	100-115-42510	ANNUAL SUBSCRIPTION 10/8/21-10/8/22	2,900.00
21-1220	97616	11/19/2021	217-117-42510	ANNUAL SUBSCRIPTION 10/8/21-10/8/22	2,900.00
Vendor 2266 - BALANCING ACT Total:					5,800.00
Vendor: BAR40 - BARRY EVANS STUDIO					
9708	97658	11/24/2021	100-113-42101	PHOTO SESSION D. LONG	379.64
Vendor BAR40 - BARRY EVANS STUDIO Total:					379.64
Vendor: BAY04 - BAY AREA BARRICADE SVC.					
0026965	97706	12/03/2021	100-343-44306	SAND BAGS/MARKING PAINT	959.16
268348	97706	12/03/2021	500-641-44410	LIME JACKETS	104.27
R-92940	97706	12/03/2021	100-343-44306	BARRICADE TYPE 1	288.09
R-92991	97617	11/19/2021	100-343-44306	BARRICADE TYPE 1	205.78
Vendor BAY04 - BAY AREA BARRICADE SVC. Total:					1,557.30
Vendor: ESP01 - BELINDA ESPINOSA					
120221	97707	12/03/2021	100-117-41101	DECEMBER 2021 MEDICARE REIMBURSEMENT	437.30
Vendor ESP01 - BELINDA ESPINOSA Total:					437.30
Vendor: BIR05 - BIRITE FOODSERVICE DISTRIBUTORS					
6202099	97708	12/03/2021	209-552-43804	LUNCH PROGRAM SUPPLIES	884.07
6206013	97708	12/03/2021	209-552-43804	LUNCH PROGRAM SUPPLIES	1,007.96
Vendor BIR05 - BIRITE FOODSERVICE DISTRIBUTORS Total:					1,892.03
Vendor: BLU03 - BLUE LAGOON POOL SERVICE					
15839	97618	11/19/2021	209-557-42108	POOL SERVICE	660.00
15866	97618	11/19/2021	209-557-42108	POOL SERVICE	495.00
Vendor BLU03 - BLUE LAGOON POOL SERVICE Total:					1,155.00
Vendor: BOU01 - BOUND TREE MEDICAL, LLC					
84275612	97709	12/03/2021	100-231-42104	NITROGLYCERIN LINGUAL PUMP SPRAY	263.08
Vendor BOU01 - BOUND TREE MEDICAL, LLC Total:					263.08
Vendor: CAL04 - CALCON SYSTEMS, INC.					
50013	97659	11/24/2021	500-641-42107	RTU 4 OPERATING SYSTEM SERVICE CALLS	3,693.28
Vendor CAL04 - CALCON SYSTEMS, INC. Total:					3,693.28
Vendor: PER03 - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTM					
100000016601227	97660	11/24/2021	100-117-41004	ANNUAL UNFUNDED ACCRUED LIABILITY PLAN ID 674	109,319.58
100000016601238	97660	11/24/2021	100-117-41004	ANNUAL UNFUNDED ACCRUED LIABILITY PLAN 675	128,085.42
100000016601247	97660	11/24/2021	100-117-41004	ANNUAL UNFUNDED ACCRUED LIABILITY PLAN 25716	234.00
100000016601256	97660	11/24/2021	100-117-41004	ANNUAL UNFUNDED ACCRUED LIABILITY PLAN 25717	691.33
100000016601262	97660	11/24/2021	100-117-41004	ANNUAL UNFUNDED ACCRUED LIABILITY PLAN 27205	429.50
Vendor PER03 - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTM Total:					238,759.83
Vendor: CAL01 - CALTEST ANALYTICAL LAB					
626795	97710	12/03/2021	500-641-44305	ROUTINE MONITORING	631.75
627067	97710	12/03/2021	500-641-44305	ROUTINE MONITORING	4,171.80
Vendor CAL01 - CALTEST ANALYTICAL LAB Total:					4,803.55
Vendor: CAR30 - CAROLLO ENGINEERS INC					
FB16883-9	97711	12/03/2021	500-642-47201	SANITARY SEWER COLLECTION SYSTEM MASTER PLAN OCT21	26,455.00
Vendor CAR30 - CAROLLO ENGINEERS INC Total:					26,455.00

WARRANT LISTING

Payment Dates: 11/13/2021 - 12/3/2021

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 2268 - CATTRON NORTH AMERICA, INC.					
50IV00180477	97712	12/03/2021	500-642-42514	REMOTEIQ STD SERVICE	360.00
Vendor 2268 - CATTRON NORTH AMERICA, INC. Total:					360.00
Vendor: 2060 - CENTRAL CONCRETE SUPPLY CO., INC.					
372118	97661	11/24/2021	207-344-44306	TOP SAND	287.35
374136	97713	12/03/2021	207-344-42514	CONCRETE SAND	305.38
Vendor 2060 - CENTRAL CONCRETE SUPPLY CO., INC. Total:					592.73
Vendor: CIT08 - CITY MECHANICAL, INC					
77035	97619	11/19/2021	209-554-42108	PYC SERVICE CALL	268.13
77149	97619	11/19/2021	209-554-42108	PYC HVAC PM AGREEMENTS	1,116.56
77159	97619	11/19/2021	209-554-42108	PYC HVAC T&M SERVICE CALL	525.04
Vendor CIT08 - CITY MECHANICAL, INC Total:					1,909.73
Vendor: 2242 - COLE PRO MEDIA, LLC					
2649	97620	11/19/2021	225-221-42514	TRANSPARENCY ENGAGEMENT ADVISING OCT 2021	2,000.00
Vendor 2242 - COLE PRO MEDIA, LLC Total:					2,000.00
Vendor: COM20 - COMCAST					
110121FD STATION 74	97621	11/19/2021	100-231-42201	FD BUSINESS INTERNET 11/4-12/3/21	110.15
110921FD	97621	11/19/2021	100-231-43105	FD BUSINESS CABLE SERVICE 11/14-12/13/21	10.67
111421CH	97714	12/03/2021	100-117-43105	CITY HALL BUSINESS CABLE SERVICE 11/19-12/18/21	29.84
111421FD	97714	12/03/2021	100-231-43105	FD BUSINESS CABLE SERVICE 11/19-12/18/21	49.55
111821TINYTOTS	97714	12/03/2021	525-118-43101	TINY TOTS BUSINESS INTERNET 11/23-12/22/21	130.15
133976907	97662	11/24/2021	525-118-43101	PD ETHERNET DEDICATED INTERNET	1,003.05
Vendor COM20 - COMCAST Total:					1,333.41
Vendor: CON56 - CONCENTRA MEDICAL CENTERS					
73244223	97715	12/03/2021	100-221-42101	PD PRE-EMPLOYMENT PHYSICAL	610.00
Vendor CON56 - CONCENTRA MEDICAL CENTERS Total:					610.00
Vendor: CON45 - CONCORD GARDEN EQUIPMENT					
611011	97622	11/19/2021	100-345-44306	CHAIN LOOPS	156.82
Vendor CON45 - CONCORD GARDEN EQUIPMENT Total:					156.82
Vendor: CON93 - CONCORD UNIFORMS LLC					
18837	97663	11/24/2021	100-222-44410	PD UNIFORMS Z. GANG	572.29
18873	97663	11/24/2021	100-222-44410	MENS PDU CARGO PANTS	82.26
18875	97663	11/24/2021	100-222-44410	PD WOMENS UNIFORMS C. MICHEL	542.66
Vendor CON93 - CONCORD UNIFORMS LLC Total:					1,197.21
Vendor: CON44 - CONTINENTAL ELECTRIC					
CEI 11605	97623	11/19/2021	200-342-42514	TYPE 15 POLE/LUMINAIRE PVR/HENRY	6,392.00
Vendor CON44 - CONTINENTAL ELECTRIC Total:					6,392.00
Vendor: CON54 - CONTRA COSTA COUNTY TAX COLLECTOR					
21 291816	97716	12/03/2021	100-345-43201	WCC HEALTH-PRCL TX PARCEL 401-080-058-1 00	52.00
21 291817	97716	12/03/2021	100-345-43201	WCC HEALTH-PRCL TX PARCEL 401-080-059-9 00	52.00
21 291818	97716	12/03/2021	100-345-43201	WCC HEALTH-PRCL TX PARCEL 401-080-060-7 00	52.00
21 292013	97716	12/03/2021	209-554-43201	PINOLE SEWER PARCEL NUMBER 401-141-014-1 00	588.00
21 292013	97716	12/03/2021	505-119-43201	PINOLE SEWER PARCEL NUMBER 401-141-014-1 00	588.00

WARRANT LISTING

Payment Dates: 11/13/2021 - 12/3/2021

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
21 292044	97716	12/03/2021	100-343-43201	PINOLE SEWER PARCEL NUMBER 401-163-004-5 00	1,304.00
21 292118	97716	12/03/2021	209-552-43201	PINOLE SEWER PARCEL 401-182-011-7 00	10,756.00
Vendor CON54 - CONTRA COSTA COUNTY TAX COLLECTOR Total:					13,392.00
Vendor: CONA7 - CONTRA COSTA FAMILY JUSTICE ALLIANCE					
2021PIN-05	97717	12/03/2021	100-222-42101	PD CHIEFS ASSOCIATION CONTRIBUTION FAM JUSTICE	299.06
Vendor CONA7 - CONTRA COSTA FAMILY JUSTICE ALLIANCE Total:					299.06
Vendor: COR12 - CORELOGIC SOLUTIONS LLC					
82104588	97664	11/24/2021	525-118-42510	REALQUEST GEOGRAPHIC PACKAGE OCT 2021	698.41
Vendor COR12 - CORELOGIC SOLUTIONS LLC Total:					698.41
Vendor: 1445 - CORTEZ TIRES AND AUTO REPAIR					
18774	97665	11/24/2021	100-221-42107	2019 FORD EXPLORER LIC 1340015 NEW TIRE	232.68
18839	97665	11/24/2021	100-221-42107	PD 2014 FORD EXPLORER LIC 1325721 BATTERY	170.10
18840	97665	11/24/2021	100-221-42107	PD 2007 FORD CROWN LIC 1081726 BATTERY	170.10
18844	97665	11/24/2021	100-221-42107	PD 2017 FORD EXPLORER LIC 1340001 WINDOW REGULATOR	261.69
18942	97718	12/03/2021	100-221-42107	2018 FORD FUSION TIRES/OIL CHANGE LIC 8ASK722	678.65
18959	97718	12/03/2021	100-221-42107	PD 2013 FORD EXPLORER OIL CHANGE LIC 1301236	147.90
19009	97718	12/03/2021	100-221-42107	PD 2017 FORD EXPLORER NEW BATTERY LIC 1340001	166.77
Vendor 1445 - CORTEZ TIRES AND AUTO REPAIR Total:					1,827.89
Vendor: CSG01 - CSG CONSULTANTS INC.					
39382	97719	12/03/2021	212-20342	PINOLE CDD CITY MANAGER PLANNING SERVICES SEPT2021	170.00
39382	97719	12/03/2021	212-20343	PINOLE CDD CITY MANAGER PLANNING SERVICES SEPT2021	680.00
39382	97719	12/03/2021	212-461-42101	PINOLE CDD CITY MANAGER PLANNING SERVICES SEPT2021	16,915.00
39413	97719	12/03/2021	100-341-42101	PINOLE PW STAFF AUGMENTATION SERVICES SEPT 2021	14,559.00
Vendor CSG01 - CSG CONSULTANTS INC. Total:					32,324.00
Vendor: 2080 - CSW-STUBER-STROEH ENGINEERING GROUP INC					
2111011	97720	12/03/2021	106-343-47201	PRELIMINARY ENGINEERING AND DESIGN SERVICES OCT 21	3,678.00
Vendor 2080 - CSW-STUBER-STROEH ENGINEERING GROUP INC Total:					3,678.00
Vendor: COO13 - DANA COOK					
120221	97721	12/03/2021	100-117-41101	DECEMBER 2021 MEDICAL REIMBURSEMENT	514.83
Vendor COO13 - DANA COOK Total:					514.83
Vendor: HUG01 - DANNY HUGHES					
120221	97722	12/03/2021	100-117-41101	DECEMBER 2021 MEDICAL REIMBURSEMENT	90.30
Vendor HUG01 - DANNY HUGHES Total:					90.30
Vendor: DEP01 - DEPARTMENT OF JUSTICE/ACCOUNTING OFFICE					
542524	97723	12/03/2021	100-221-42110	FINGERPRINTS OCT 2021	64.00
Vendor DEP01 - DEPARTMENT OF JUSTICE/ACCOUNTING OFFICE Total:					64.00
Vendor: 1443 - DIESEL DIRECT WEST, INC.					
84269030	97624	11/19/2021	100-10601	CORP YARD UNLEADED GAS 529 GALLONS 11/9/21	2,355.45

WARRANT LISTING

Payment Dates: 11/13/2021 - 12/3/2021

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
84269055	97666	11/24/2021	500-10601	WPCP USLD CLEAR 1100 GALLONS 11/9/21	5,293.75
84270332	97666	11/24/2021	100-10602	FD USLD CLEAR 5000.3 GALLONS 11/10/21	2,578.18
84278989	97724	12/03/2021	100-10601	CORP YARD UNLEADED GAS 451.8 GALLONS 11/16/21	2,058.13
84289753	97724	12/03/2021	100-10601	CORP YARD UNLEADED GAS 400 GALLONS 11/23/21	1,729.14
Vendor 1443 - DIESEL DIRECT WEST, INC. Total:					14,014.65
Vendor: DOL01 - DOLAN'S LUMBER					
110121 STATEMENT	97625	11/19/2021	100-343-44306	FULL STATEMENT PAYMENT OCT 2021 TRANSACTIONS	29.84
110121 STATEMENT	97625	11/19/2021	500-641-44306	FULL STATEMENT PAYMENT OCT 2021 TRANSACTIONS	946.21
110121 STATEMENT	97625	11/19/2021	500-642-42514	FULL STATEMENT PAYMENT OCT 2021 TRANSACTIONS	64.82
Vendor DOL01 - DOLAN'S LUMBER Total:					1,040.87
Vendor: NOW01 - DONNA NOW					
111721	97667	11/24/2021	209-551-42515	ENTERTAINMENT SERVICES FOR DEC 4, 2021 TREE LIGHT	200.00
Vendor NOW01 - DONNA NOW Total:					200.00
Vendor: WES39 - EAST BAY TIMES					
110421 4647536	97626	11/19/2021	100-117-42401	eEDITION PLUS ALL ACCESS EAST BAY TIMES	35.45
Vendor WES39 - EAST BAY TIMES Total:					35.45
Vendor: EBM01 - EBMUD					
13648-102521	97627	11/19/2021	100-343-43102	2161 Plum St--Parking Lot Irrigation	87.56
20576-100121	97627	11/19/2021	100-345-43102	2948 VON DOOLEN CT-IRRIGATION USE ONLY	57.96
24589-102721	97627	11/19/2021	100-345-43102	592 Marlesta Rd--Irrigation Use Only	1,374.48
26819-102021	97627	11/19/2021	100-345-43102	2501 Pfeiffer Way--Irrigation Use Only	161.58
29821-102721	97627	11/19/2021	209-552-43102	2500 Charles St--Senior Center	932.98
29852-102721	97627	11/19/2021	209-552-43102	2500 Charles St--Senior Center	1,249.08
31771-102621	97627	11/19/2021	100-343-43102	2691 APPALOOSA TRAIL-IRRIGATION USE ONLY	161.58
31772-102621	97627	11/19/2021	100-343-43102	2785 SIMAS AVE--IRRIGATION USE ONLY	161.58
31774-102721	97627	11/19/2021	100-343-43102	3001 Simas Ave--Irrigation Use Only	87.56
31775-102721	97627	11/19/2021	100-343-43102	3061 Simas Ave--Irrigation Use Only	87.56
32000-102721	97627	11/19/2021	201-343-43102	2361 San Pablo Ave--Offices--Old Bank Building	588.22
32187-102521	97627	11/19/2021	100-343-43102	2601 Charles St--Irrigation Use Only	57.96
32364-101421	97627	11/19/2021	100-345-43102	1267 ADOBE RD-HAZEL DOWNER-THORNTON PICNIC GROVE	118.66
32606-101421	97627	11/19/2021	100-345-43102	1270 ADOBE RD-CARETAKER'S SHED FOR PINOLE PARK	57.96
34462-101221	97627	11/19/2021	100-345-43102	3450 SAVAGE AVE-IRRIGATION USE ONLY	57.96
35474-101921	97627	11/19/2021	209-559-43102	2937 Pinole Valley Rd--Tennis Court Restrooms	89.06
35748-101421	97627	11/19/2021	209-553-43102	2454 SIMAS AVE-TINY TOTS	42.03
35748-101421	97627	11/19/2021	209-557-43102	2454 SIMAS AVE-TINY TOTS	1,358.99
39199-110221	97627	11/19/2021	500-642-43102	05005 HYDRAND PERMIT-CONSTRUCTION	494.43

WARRANT LISTING

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
40499-102521	97627	11/19/2021	100-343-43102	1230 Pinole Valley Rd--Irrigation Use Only	57.96
40787-102521	97627	11/19/2021	201-343-43102	2361 San Pablo Ave--Irrigation Use Only	57.96
41397-102621	97627	11/19/2021	100-343-43102	1601 Marlesta Rd--Irrigation Use Only	57.96
44461-102721	97627	11/19/2021	100-110-43102	2131 Pear St--Offices--City Hall	2.81
44461-102721	97627	11/19/2021	100-111-43102	2131 Pear St--Offices--City Hall	6.71
44461-102721	97627	11/19/2021	100-112-43102	2131 Pear St--Offices--City Hall	6.15
44461-102721	97627	11/19/2021	100-115-43102	2131 Pear St--Offices--City Hall	18.24
44461-102721	97627	11/19/2021	100-116-43102	2131 Pear St--Offices--City Hall	6.15
44461-102721	97627	11/19/2021	100-117-43102	2131 Pear St--Offices--City Hall	49.23
44461-102721	97627	11/19/2021	100-343-43102	2131 Pear St--Offices--City Hall	87.72
44461-102721	97627	11/19/2021	200-342-43102	2131 Pear St--Offices--City Hall	15.66
44461-102721	97627	11/19/2021	212-461-43102	2131 Pear St--Offices--City Hall	5.93
44461-102721	97627	11/19/2021	212-462-43102	2131 Pear St--Offices--City Hall	15.78
44461-102721	97627	11/19/2021	285-464-43102	2131 Pear St--Offices--City Hall	4.70
44461-102721	97627	11/19/2021	505-119-43102	2131 Pear St--Offices--City Hall	4.70
45474-102721	97627	11/19/2021	100-110-43102	2131 Pear St--Offices--City Hall	7.34
45474-102721	97627	11/19/2021	100-111-43102	2131 Pear St--Offices--City Hall	17.65
45474-102721	97627	11/19/2021	100-112-43102	2131 Pear St--Offices--City Hall	16.18
45474-102721	97627	11/19/2021	100-115-43102	2131 Pear St--Offices--City Hall	47.94
45474-102721	97627	11/19/2021	100-116-43102	2131 Pear St--Offices--City Hall	16.18
45474-102721	97627	11/19/2021	100-117-43102	2131 Pear St--Offices--City Hall	129.41
45474-102721	97627	11/19/2021	100-343-43102	2131 Pear St--Offices--City Hall	230.58
45474-102721	97627	11/19/2021	200-342-43102	2131 Pear St--Offices--City Hall	41.18
45474-102721	97627	11/19/2021	212-461-43102	2131 Pear St--Offices--City Hall	15.59
45474-102721	97627	11/19/2021	212-462-43102	2131 Pear St--Offices--City Hall	41.47
45474-102721	97627	11/19/2021	285-464-43102	2131 Pear St--Offices--City Hall	12.35
45474-102721	97627	11/19/2021	505-119-43102	2131 Pear St--Offices--City Hall	12.35
53826-101921	97627	11/19/2021	310-348-43102	2677 Pinole Valley Rd--Irrigation Use Only	57.96
54167-102721	97627	11/19/2021	100-345-43102	1600 Primrose Lane--Irrigation Use Only	647.36
54181-101421	97627	11/19/2021	100-231-43102	3790 PINOLE VALLEY RD-FIRE STATION	1,333.06
54182-101421	97627	11/19/2021	100-231-43102	3790 PINOLE VALLEY RD-FIRE STATION	300.92
54625-102721	97627	11/19/2021	209-558-43102	601 Tennent Ave--Memorial Hall	300.92
64589-102521	97627	11/19/2021	100-345-43102	659 Tennent Ave--Parks & Gardens--Blackies Storage	57.96
64595-102721	97627	11/19/2021	209-554-43102	635 Tennent Ave--Pinole Youth Center/CTV	60.08
64595-102721	97627	11/19/2021	505-119-43102	635 Tennent Ave--Pinole Youth Center/CTV	60.08
64596-102721	97627	11/19/2021	100-345-43102	2310 Park St--Fernandez Park Baseball Field	5,133.02
65167-102721	97627	11/19/2021	201-343-43102	2100 San Pablo Ave--Offices--Faria House	275.66
65168-102521	97627	11/19/2021	201-343-43102	2100 San Pablo Ave--Irrigation Use Only	57.96
65169-102721	97627	11/19/2021	201-343-43102	2100 San Pablo Ave--Offices--Faria House	105.52
65183-102721	97627	11/19/2021	201-343-43102	2361 San Pablo Ave--Old Bank Building	107.72
65190-102521	97627	11/19/2021	201-343-43102	813 Fernandez Ave--Irrigation Use Only	57.96
65395-102721	97627	11/19/2021	100-345-43102	1095 Nob Hill Ave--Parks & Gardens--Meadow Park	1,718.24
65422-102721	97627	11/19/2021	500-641-43102	80 TENNENT AVE--WASTE WATER TREATMENT PLANT	847.44

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
65553-102521	97627	11/19/2021	100-343-43102	2301 1/2 San Pablo Ave-- Irrigation Use Only	87.56
65569-102521	97627	11/19/2021	209-558-43102	601 Tennent Ave--Memorial Hall	87.56
65922-102521	97627	11/19/2021	100-343-43102	636 Tennent Ave--Irrigation Use Only	57.96
65923-102721	97627	11/19/2021	100-231-43102	880 Tennent Ave--Public Safety Facility/Building	588.22
65924-102721	97627	11/19/2021	100-222-43102	880 Tennent Ave--Public Safety Facility/Building	982.84
65924-102721	97627	11/19/2021	100-223-43102	880 Tennent Ave--Public Safety Facility/Building	218.41
65924-102721	97627	11/19/2021	100-231-43102	880 Tennent Ave--Public Safety Facility/Building	982.83
66363-102721	97627	11/19/2021	100-345-43102	1818 Canyon Dr--Irrigation Use Only	882.72
66529-102521	97627	11/19/2021	100-345-43102	656 Pinole Shores Dr--Irrigation Use Only	87.56
66531-102621	97627	11/19/2021	100-343-43102	800 PINOLE SHORES DR-- IRRIGATION USE ONLY	161.58
66532-102521	97627	11/19/2021	100-343-43102	901 Pinole Shores Dr--Irrigation Use Only	87.56
66535-102521	97627	11/19/2021	100-343-43102	1001 Pinole Shores Dr--Irrigation Use Only	87.56
66536-102521	97627	11/19/2021	100-343-43102	2401 Del Monte Way--Irrigation Use Only	57.96
66640-102521	97627	11/19/2021	100-343-43102	726 San Pablo Ave--Irrigation Use Only	87.56
66641-102721	97627	11/19/2021	100-343-43102	880 San Pablo Ave--Irrigation Use Only	367.46
66642-102521	97627	11/19/2021	100-343-43102	1400 San Pablo Ave--Irrigation Use Only	87.56
66643-102521	97627	11/19/2021	100-343-43102	2000 San Pablo Ave--Irrigation Use Only	87.56
70108-102621	97627	11/19/2021	310-347-43102	1303 Pinole Valley Rd--Irrigation Use Only	723.50
71919-102521	97627	11/19/2021	100-343-43102	2329 Orleans Dr--Irrigation Use Only	57.96
87765-101421	97627	11/19/2021	100-345-43102	2520 APPIAN WAY-IRRIGATION USE ONLY	250.32
88057-102221	97627	11/19/2021	100-343-43102	1960 Sarah Dr--Irrigation Use Only	250.32
88506-101421	97627	11/19/2021	100-345-43102	1470 FITZGERALD DR-- IRRIGATION USE ONLY	161.58
				Vendor EBM01 - EBMUD Total:	25,779.07
Vendor: ECO05 - ECOLAB					
6264735759	97725	12/03/2021	209-552-43804	SANI WASH/ APEX DETERGENT/OASIS	708.44
				Vendor ECO05 - ECOLAB Total:	708.44
Vendor: FED01 - FEDEX					
7-556-17672	97726	12/03/2021	503-643-42201	PW/PLANNING DEPT SHIPPING CHARGES	14.78
7-564-10233	97668	11/24/2021	212-461-42514	ADU TO CITY ATTORNEY FOR SIGNATURE	11.28
				Vendor FED01 - FEDEX Total:	26.06
Vendor: FIS01 - FISHER SCIENTIFIC					
2371876	97631	11/19/2021	500-641-44306	1250UL TIP BULK 1000/PK	37.62
3802025	97669	11/24/2021	500-641-44305	FB MAXI TIPS 1-5ML 250PK	57.61
3802031	97669	11/24/2021	500-641-44306	1250UL TIP RACK 960/PK	51.51
4551440	97669	11/24/2021	500-641-44306	SLUDGE JUDGE ULTRA-BOTTOM	357.67
				Vendor FIS01 - FISHER SCIENTIFIC Total:	504.41

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: FOR02 - FORENSIC SERVICES DIVISION					
PINPD-2109	97671	11/24/2021	100-222-42101	ALCOHOL UNIT/DNA UNIT/TOXICOLOGY UNIT SEP 2021	2,423.00
PIPD-321	97670	11/24/2021	100-222-42101	BLOOD WITHDRAWAL DEPARTMENT JULY-SEPT 2021	906.15
Vendor FOR02 - FORENSIC SERVICES DIVISION Total:					3,329.15
Vendor: 2269 - FRANCO DALAO					
112321 REIMBURSEMENT	97672	11/24/2021	100-221-42303	SEXUAL ASSAULT INVESTIGATION REIMBURSEMENT	90.00
Vendor 2269 - FRANCO DALAO Total:					90.00
Vendor: 1979 - GALAXY PRESS					
35024	97727	12/03/2021	100-115-42201	#10 WINDOW ENVELOPES FINANCE DEPT REPRINT	285.56
Vendor 1979 - GALAXY PRESS Total:					285.56
Vendor: GAT07 - GATEWAY PINOLE VISTA, LLC					
DEC 2021 LEASE PAYMENT	97728	12/03/2021	201-343-42513	DEC 2021 1340 FITZGERALD DRIVE LEASE PVC	100.00
Vendor GAT07 - GATEWAY PINOLE VISTA, LLC Total:					100.00
Vendor: GLO08 - GLOBALSTAR					
000000022273269	97632	11/19/2021	525-118-43101	ORBIT 150 WIRELESS PLAN 10/16-11/15/21	111.57
Vendor GLO08 - GLOBALSTAR Total:					111.57
Vendor: 1153 - GOVERNMENTJOBS.COM, INC					
INV-24217	97729	12/03/2021	100-116-42510	GOVERNMENTJOBS.COM SUBSCRIPTION FEE12/5/21-12/4/22	4,991.28
Vendor 1153 - GOVERNMENTJOBS.COM, INC Total:					4,991.28
Vendor: HAC01 - HACH COMPANY					
12706675	97633	11/19/2021	500-641-44303	TUBING KIT	372.96
12720367	97633	11/19/2021	500-641-44305	SULFURIC ACID 1000ML	56.17
12725456	97673	11/24/2021	500-641-44306	SC200 CONTROLLER	2,708.63
12730090	97673	11/24/2021	500-641-44305	IODINE STD SOLN	43.85
Vendor HAC01 - HACH COMPANY Total:					3,181.61
Vendor: DEL32 - HECTOR DE LA ROSA					
112221 REIMBURSEMENT	97674	11/24/2021	100-110-42302	CALPELRA CONFERENCE-HOTEL REIMBURSEMENT 11/16-19	981.27
Vendor DEL32 - HECTOR DE LA ROSA Total:					981.27
Vendor: ICM03 - ICMA MEMBERSHIP PAYMENTS					
438009 2022	97634	11/19/2021	100-111-42401	ICMA MEMBERSHIP RENEWAL	1,400.00
Vendor ICM03 - ICMA MEMBERSHIP PAYMENTS Total:					1,400.00
Vendor: IED02 - IEDA, INC.					
23563	97675	11/24/2021	100-116-42101	LABOR RELATIONS CONSULTING FEES NOV 2021	2,354.00
Vendor IED02 - IEDA, INC. Total:					2,354.00
Vendor: IMA01 - IMAGE SALES, INC.					
0071354-IN	97730	12/03/2021	100-222-42201	ID CARD PRODUCTION/BADGES	21.89
Vendor IMA01 - IMAGE SALES, INC. Total:					21.89
Vendor: CUL03 - ISING'S CULLIGAN-LIVERMORE					
379X06530302	97635	11/19/2021	500-641-44305	DEIONIZATION AND PORTABLE EXCHANGE SVC NOV 2021	464.68
Vendor CUL03 - ISING'S CULLIGAN-LIVERMORE Total:					464.68
Vendor: JWE01 - J. W. ENTERPRISES - NORTH					
235424	97636	11/19/2021	100-117-42511	PORTABLE TOILET RENTAL 10/21-11/17/21	137.77
Vendor JWE01 - J. W. ENTERPRISES - NORTH Total:					137.77

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: MELO5 - JAMES MELVIN					
120221	97731	12/03/2021	100-117-41101	DECEMBER 2021 MEDICAL REIMBURSEMENT	141.50
Vendor MELO5 - JAMES MELVIN Total:					141.50
Vendor: 1488 - JENNIFER WITSCHI					
112321 REIMBURSEMENT	97677	11/24/2021	100-221-42302	CPTED LAS VEGAS REIMBURSEMENT	129.50
112321 REIMBURSEMENT	97677	11/24/2021	100-221-42303	CPTED LAS VEGAS REIMBURSEMENT	311.00
Vendor 1488 - JENNIFER WITSCHI Total:					440.50
Vendor: 1630 - JOHN AND CLAIRE INVESTIGATIONS					
1270	97678	11/24/2021	100-223-42514	PUBLIC SAFETY DISPATCHER BACKGROUND INVESTIGATION	1,597.80
Vendor 1630 - JOHN AND CLAIRE INVESTIGATIONS Total:					1,597.80
Vendor: HAR29 - JOHN HARDESTER					
120221	97732	12/03/2021	100-117-41101	DECEMBER 2021 MEDICARE RX REIMBURSEMENT	12.30
120221 DEC	97732	12/03/2021	100-117-41101	DECEMBER 2021 RETIREE MEDICARE REIMBURSEMENT	207.90
Vendor HAR29 - JOHN HARDESTER Total:					220.20
Vendor: MIS01 - JULIAN MISRA					
120221	97733	12/03/2021	100-117-41101	DECEMBER 2021 RETIREE MEDICARE REIMBURSEMENT	437.30
Vendor MIS01 - JULIAN MISRA Total:					437.30
Vendor: KEL09 - KELLER CANYON LANDFILL					
4212-000030629	97679	11/24/2021	500-641-44302	WPCP SLUDGE REMOVAL 11/1-11/15/21	5,870.81
Vendor KEL09 - KELLER CANYON LANDFILL Total:					5,870.81
Vendor: COP02 - KENETH COPPO					
120221	97765	12/03/2021	100-117-41101	DECEMBER 2021 MEDICAL REIMBURSEMENT	1,203.65
Vendor COP02 - KENETH COPPO Total:					1,203.65
Vendor: KEN09 - KENNEDY AND ASSOCIATES, INC.					
21-140	97766	12/03/2021	212-20343	2401 APPIAN/2747 PVR/VISTA WOODS	4,660.00
21-140	97766	12/03/2021	212-462-42101	2401 APPIAN/2747 PVR/VISTA WOODS	524.25
21-141	97766	12/03/2021	207-344-42101	ANNUAL REPORT 9/29-10/1/21	466.00
Vendor KEN09 - KENNEDY AND ASSOCIATES, INC. Total:					5,650.25
Vendor: KNO03 - KNORR SYSTEMS, INC.					
SI234384	97637	11/19/2021	209-557-44306	MURIATIC ACID-MINI BULK	679.96
Vendor KNO03 - KNORR SYSTEMS, INC. Total:					679.96
Vendor: 2181 - KOFF & ASSOCIATES INC.					
013756	97680	11/24/2021	100-116-42101	TOTAL COMP-MANAGEMENT OCT 2021	560.00
Vendor 2181 - KOFF & ASSOCIATES INC. Total:					560.00
Vendor: KUB00 - KUBWATER RESOURCES, INC.					
10694	97767	12/03/2021	500-641-44303	ZETAG TOTES	25,703.59
Vendor KUB00 - KUBWATER RESOURCES, INC. Total:					25,703.59
Vendor: 2078 - LAMPO INVESTIGATIONS - POLYGRAPH					
1464	97638	11/19/2021	100-221-42101	PRE-EMPLOYMENT LAW ENFORCEMENT POLY EXAM M. MORREI	400.00
1470	97638	11/19/2021	100-221-42101	PRE-EMPLOYMENT LAW ENFORCEMENT POLY EXAM P.MARCH	400.00
Vendor 2078 - LAMPO INVESTIGATIONS - POLYGRAPH Total:					800.00

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Payment Dates: 11/13/2021 - 12/3/2021

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: LAN01 - LANER ELECTRIC SUPPLY, INC					
921517.1	97681	11/24/2021	100-343-44306	DIM LED PAR38 12W	79.57
923195	97681	11/24/2021	100-343-44306	.5" EMT STEEL RT COMP CONN	166.84
Vendor LAN01 - LANER ELECTRIC SUPPLY, INC Total:					246.41
Vendor: LAN15 - LANGUAGE LINE SERVICES					
10384408	97682	11/24/2021	100-223-42101	OVER THE PHONE INTERPRETATION OCT 2021	143.82
Vendor LAN15 - LANGUAGE LINE SERVICES Total:					143.82
Vendor: 2253 - LOOKOUT HEALTH CORP					
1112	97639	11/19/2021	217-117-42101	COVID 19 TESTING	17,865.00
Vendor 2253 - LOOKOUT HEALTH CORP Total:					17,865.00
Vendor: DRA01 - MARY DRAZBA					
120221	97768	12/03/2021	100-117-41101	DECEMBER 2021 MEDICAL REIMBURSEMENT	314.22
Vendor DRA01 - MARY DRAZBA Total:					314.22
Vendor: ROB21 - MARY ROBERTS					
120221	97769	12/03/2021	100-117-41101	DECEMBER 2021 MEDICARE REIMBURSEMENT	220.20
Vendor ROB21 - MARY ROBERTS Total:					220.20
Vendor: MEY01 - MEYERS NAVE, A PROFESSIONAL CORPORATION					
183322	97640	11/19/2021	100-114-42102	CITY ATTORNEY SERVICES	17,241.00
183324	97640	11/19/2021	100-114-42102	CITY COUNCIL MEETINGS	1,768.00
183325	97640	11/19/2021	100-114-42102	PUBLIC RECORDS ACT REQUESTS	210.00
183326	97640	11/19/2021	100-114-42102	PINOLE SHORES-II	5,500.00
183327	97640	11/19/2021	100-114-42102	COVID-19	2,932.00
183328	97640	11/19/2021	100-114-42102	2151 APPIAN WAY-CR	150.00
183329	97640	11/19/2021	100-114-42102	600ROBLE AVE/1230 SAN PABLO-CR	11,462.50
183330	97640	11/19/2021	100-114-42102	GENERAL SERVICES-FINANCE	420.00
183331	97640	11/19/2021	100-114-42102	FINANCE-ANNUAL AUDIT LETTERS	120.00
183332	97640	11/19/2021	100-114-42102	GENERAL SERVICES-PUBLIC WORKS	8,063.00
183333	97640	11/19/2021	100-114-42102	CLAIM AGAINST PG&E DELAYS TO PROJECT CONSTRUCTION	12,483.50
183334	97640	11/19/2021	100-114-42102	MVP CONSTRUCTION LLC DISPUTE	669.00
183335	97640	11/19/2021	100-114-42102	GENERAL SERVICES-CITY CLERK	210.00
183336	97640	11/19/2021	100-114-42102	GENERAL MATTERS-WPCP	162.00
183337	97640	11/19/2021	100-114-42102	GENERAL SERVICES-LABOR & EMPLOYMENT	4,896.00
183338	97640	11/19/2021	100-114-42102	GENERAL SERVICES-CODE ENFORCEMENT	1,230.00
183339	97640	11/19/2021	100-114-42102	GENERAL SERVICES- COMMUNITY DEVELOPMENT	1,938.00
183340	97640	11/19/2021	100-114-42102	GENERAL SERVICES-FIRE	180.00
183341	97640	11/19/2021	100-114-42102	GENERAL SERVICES- RECREATIONAL	120.00
183342	97640	11/19/2021	100-114-42102	HOUSING SUCCESSOR-RDA AFFORDABLE HOUSING	402.00
183343	97640	11/19/2021	100-114-42102	SUCCESSOR AGENCY-RDA SURPLUS PROPERTIES	3,338.00
183427	97640	11/19/2021	100-114-42102	SF BAY TRAIL-PINOLE SHORES TO BAYFRONT PROJECT	154.00
Vendor MEY01 - MEYERS NAVE, A PROFESSIONAL CORPORATION Total:					73,649.00
Vendor: 1311 - M-GROUP					
2002469	97770	12/03/2021	212-20341	ON CALL PLANNING SERVICES APRIL 2021	230.00
2002469	97770	12/03/2021	212-20343	ON CALL PLANNING SERVICES APRIL 2021	345.00

WARRANT LISTING

Payment Dates: 11/13/2021 - 12/3/2021

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
2002469	97770	12/03/2021	212-461-42101	ON CALL PLANNING SERVICES APRIL 2021	8,337.50
2002788	97642	11/19/2021	212-20342	2151 APPIAN WAY CEQA REVIEW SEPT 2021	5,138.00
2002789	97642	11/19/2021	212-20343	VISTA WOODS CEQA ANALYSIS SEPT 2021	3,939.00
2002827	97770	12/03/2021	212-20342	CITY OF PINOLE-2151 APPIAN CEQA REVIEW OCT 2021	7,952.50
2002828	97770	12/03/2021	212-20344	2801 PINOLE VALLEY ROAD ENVIRONMENTAL SVCS OCT2021	2,068.50
2002845	97770	12/03/2021	212-20343	ON CALL PLANNING SERVICES OCT 2021	115.00
2002845	97770	12/03/2021	212-20344	ON CALL PLANNING SERVICES OCT 2021	575.00
2002845	97770	12/03/2021	212-461-42101	ON CALL PLANNING SERVICES OCT 2021	7,647.50
Vendor 1311 - M-GROUP Total:					36,348.00
Vendor: 1115 - MICHELLE FITZER					
120221	97771	12/03/2021	100-117-41101	DECEMBER 2021 MEDICARE REIMBURSEMENT	220.20
Vendor 1115 - MICHELLE FITZER Total:					220.20
Vendor: MUN10 - MUNICIPAL EMERGENCY SERVICES INC.					
IN1641579	97772	12/03/2021	100-231-42101	FIT TEST SERVICE	75.00
Vendor MUN10 - MUNICIPAL EMERGENCY SERVICES INC. Total:					75.00
Vendor: 2024 - MV CHENG & ASSOCIATES, INC.					
10/31/2021	97683	11/24/2021	100-116-42101	HR DIRECTOR LEVEL CONSULTING SERVICES OCT 2021	8,190.00
Vendor 2024 - MV CHENG & ASSOCIATES, INC. Total:					8,190.00
Vendor: MYE01 - MYERS STEVENS & TOOHEY CO					
1371255	97773	12/03/2021	100-221-41008	PD LONG TERM DIASABILITY NOV 2021	415.80
1371255	97773	12/03/2021	100-221-41008	PD LONG TERM DIASABILITY NOV 2021	29.70
1371255	97773	12/03/2021	100-223-41008	PD LONG TERM DIASABILITY NOV 2021	215.00
1371255	97773	12/03/2021	105-221-41008	PD LONG TERM DIASABILITY NOV 2021	118.80
Vendor MYE01 - MYERS STEVENS & TOOHEY CO Total:					779.30
Vendor: 1262 - NATASHA VALDEPENNA					
112321 REIMBURSEMENT	97684	11/24/2021	100-222-42302	CPTED LAS VEGAS REIMBURSEMENT	123.31
112321 REIMBURSEMENT	97684	11/24/2021	100-222-42303	CPTED LAS VEGAS REIMBURSEMENT	311.00
Vendor 1262 - NATASHA VALDEPENNA Total:					434.31
Vendor: 2193 - OASIS CENTER, INC.					
PFD1	97685	11/24/2021	100-231-42101	FD PSYCH EVALS	700.00
Vendor 2193 - OASIS CENTER, INC. Total:					700.00
Vendor: OFF10 - OFFICE OF THE SHERIFF-CORONER- CCC					
CL 20/21	97686	11/24/2021	100-223-42106	CLETS FISCAL YEAR 20/21 ANNUAL FEE MESSAGE SWITCH	2,106.80
Vendor OFF10 - OFFICE OF THE SHERIFF-CORONER- CCC Total:					2,106.80
Vendor: OLI01 - OLIVERS TOWING INC					
21-10952	97687	11/24/2021	100-221-42107	PD UNIT 891 TOWED BATTERY/NO JUMPSTART	80.00
Vendor OLI01 - OLIVERS TOWING INC Total:					80.00
Vendor: OTI01 - OTIS ELEVATOR COMPANY					
100400581749	97688	11/24/2021	209-554-42108	PYC MONTHLY ELEVATOR MAINT SERVICE DEC 2021	172.29

WARRANT LISTING

Payment Dates: 11/13/2021 - 12/3/2021

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
100400582283	97688	11/24/2021	100-343-42108	CITY HALL MONTHLY ELEVATOR MAINT SERVICE DEC 2021	116.86
100400582315	97774	12/03/2021	100-222-42108	PUBLIC SAFETY BLDG MAINT SERVICE CONTRACT DEC 2021	120.64
Vendor OTI01 - OTIS ELEVATOR COMPANY Total:					409.79
Vendor: PAC41 - PACIFIC ECORISK					
17771	97643	11/19/2021	500-641-44305	NPDES ACUTE WET TESTING WPCP	1,046.00
17774	97643	11/19/2021	500-641-44305	NPDES TOXICITY TESTING WPCP	3,410.00
Vendor PAC41 - PACIFIC ECORISK Total:					4,456.00
Vendor: PAC55 - PACIFIC SITE MANAGEMENT					
61062	97689	11/24/2021	100-222-42108	MONTHLY LANDSCAPE MAINTENANCE NOV 2021	122.50
61062	97689	11/24/2021	100-231-42108	MONTHLY LANDSCAPE MAINTENANCE NOV 2021	327.50
61062	97689	11/24/2021	100-343-42108	MONTHLY LANDSCAPE MAINTENANCE NOV 2021	174.40
61062	97689	11/24/2021	100-345-42108	MONTHLY LANDSCAPE MAINTENANCE NOV 2021	5,619.33
61062	97689	11/24/2021	200-342-42108	MONTHLY LANDSCAPE MAINTENANCE NOV 2021	326.00
61062	97689	11/24/2021	201-343-42108	MONTHLY LANDSCAPE MAINTENANCE NOV 2021	532.60
61062	97689	11/24/2021	209-552-42108	MONTHLY LANDSCAPE MAINTENANCE NOV 2021	198.00
61062	97689	11/24/2021	209-553-42108	MONTHLY LANDSCAPE MAINTENANCE NOV 2021	206.00
61062	97689	11/24/2021	209-557-42108	MONTHLY LANDSCAPE MAINTENANCE NOV 2021	206.00
61062	97689	11/24/2021	310-347-42108	MONTHLY LANDSCAPE MAINTENANCE NOV 2021	60.00
61062	97689	11/24/2021	310-348-42108	MONTHLY LANDSCAPE MAINTENANCE NOV 2021	65.00
Vendor PAC55 - PACIFIC SITE MANAGEMENT Total:					7,837.33
Vendor: ATH02 - PATRICIA ATHENOUR					
120221	97775	12/03/2021	100-117-41101	DECEMBER 2021 MEDICARE REIMBURSEMENT	220.20
Vendor ATH02 - PATRICIA ATHENOUR Total:					220.20
Vendor: CLA17 - PAUL CLANCY					
120221	97776	12/03/2021	100-117-41101	DECEMBER 2021 MEDICAL REIMBURSEMENT	463.25
Vendor CLA17 - PAUL CLANCY Total:					463.25
Vendor: PGE01 - PG&E					
102021-2615	97644	11/19/2021	100-345-43103	S/E CORNER OF ROGERS & NOB HILL SPRINKLER SYSTEM	9.53
102121-6747	97644	11/19/2021	200-342-43103	RAMONA & PINOLE VALLEY-TRAFFIC SIGNAL & ST LIGHT	303.35
102621-2222	97644	11/19/2021	100-345-43103	STREET AND HIGHWAY LIGHTING	49.39
102621-2222	97644	11/19/2021	200-342-43103	STREET AND HIGHWAY LIGHTING	14,909.56
102621-2222	97644	11/19/2021	310-347-43103	STREET AND HIGHWAY LIGHTING	280.00
102621-2222	97644	11/19/2021	310-348-43103	STREET AND HIGHWAY LIGHTING	400.00
110121-1093	97644	11/19/2021	500-642-43103	W END/HAZEL AVE SEWAGE PLANT	634.24
110221-0887	97644	11/19/2021	200-342-43103	PINON AVE & SAN PABLO AVE TRAFFIC SIGNAL	72.69
110221-2182	97644	11/19/2021	200-342-43103	OAKRIDGE/SAN PABLO AVE TRAFFIC SIGNAL	66.41

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Payment Dates: 11/13/2021 - 12/3/2021

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
110521-3834	97644	11/19/2021	100-231-43103	3790 PINOLE VALLEY RD FIRESTATION	84.08
110921-1801	97644	11/19/2021	209-553-43103	2454 SIMAS AVE REC CTR & POOL	56.39
111021-4157	97777	12/03/2021	100-222-43103	809 CITY HALL	13.45
111221-0498	97777	12/03/2021	100-231-43103	3790 PINOLE VALLEY RD FIRESTATION	509.97
111221-0883	97777	12/03/2021	100-222-43103	800 TENNENT AVE PUBLI C SAFETY FACILITY	1,401.06
111221-0883	97777	12/03/2021	100-223-43103	800 TENNENT AVE PUBLI C SAFETY FACILITY	280.21
111221-0883	97777	12/03/2021	100-231-43103	800 TENNENT AVE PUBLI C SAFETY FACILITY	1,120.86
111221-1156	97777	12/03/2021	209-554-43103	635 TENNENT AVE YOUTH CTR/CATV	17.52
111221-1156	97777	12/03/2021	505-119-43103	635 TENNENT AVE YOUTH CTR/CATV	26.27
111221-1462	97777	12/03/2021	209-552-43103	2500 CHARLES ST SENIOR CENTER	357.94
111221-3029	97777	12/03/2021	100-345-43103	1270 ADOBE RD @ OUTSIDE BATHROOMS	109.27
111221-6043	97777	12/03/2021	100-231-43103	3790 PINOLE VALLEY RD	26.17
111221-7186	97777	12/03/2021	209-558-43103	601 TENNENT AVE PUBLIC MEETING HALL	7.84
111221-8716	97777	12/03/2021	500-641-43103	SEWAGE PLNT-FT OF TENNENT	3,640.47
111621-5137	97777	12/03/2021	209-557-43103	2450 SIMAS AVE SWIM CTR	347.59
111721-0217	97777	12/03/2021	100-345-43103	TENNENT & PARK ST CLUB HOUSE	18.54
111721-0813	97777	12/03/2021	200-342-43103	2149 1/2 APPIAN WAY TRAFFIC SIGNAL	52.05
111721-0923	97777	12/03/2021	100-110-43103	2131 PEAR ST	51.76
111721-0923	97777	12/03/2021	100-111-43103	2131 PEAR ST	68.11
111721-0923	97777	12/03/2021	100-112-43103	2131 PEAR ST	74.92
111721-0923	97777	12/03/2021	100-115-43103	2131 PEAR ST	186.61
111721-0923	97777	12/03/2021	100-116-43103	2131 PEAR ST	54.49
111721-0923	97777	12/03/2021	100-117-43103	2131 PEAR ST	606.15
111721-0923	97777	12/03/2021	100-343-43103	2131 PEAR ST	1,129.21
111721-0923	97777	12/03/2021	200-342-43103	2131 PEAR ST	197.51
111721-0923	97777	12/03/2021	212-461-43103	2131 PEAR ST	81.73
111721-0923	97777	12/03/2021	212-462-43103	2131 PEAR ST	205.68
111721-0923	97777	12/03/2021	285-464-43103	2131 PEAR ST	68.11
111721-2506	97777	12/03/2021	215-341-43103	701 Pinon/2489 San Pablo- Electric CHGS	30.46
111721-2969	97777	12/03/2021	201-343-43103	600 TENNENT AVE BLACKIES STORAGE	26.28
111721-3537	97777	12/03/2021	100-343-43103	659 TENNENT AVE PARKING LOT LIGHTS	93.63
111721-3850	97777	12/03/2021	100-345-43103	601 TENNENT AVE CARETAKER'S SHED	80.42
111721-3914	97777	12/03/2021	100-345-43103	FERNANDEZ PARK BALLPARK LIGHTING	393.11
111721-4065	97777	12/03/2021	209-559-43103	2937 PINOLE VALLEY RD TENNIS CT LIGHTS	335.54
111721-4368	97777	12/03/2021	200-342-43103	APPIAN WAY & TARA HILLS TRAFFIC SIGNAL	127.93
111721-4612	97777	12/03/2021	201-343-43103	2100 SAN PABLO AVE FARIA HOUSE	31.63
111721-4951	97777	12/03/2021	201-343-43103	2279 1/2 PARK ST	7.43
111721-5274	97777	12/03/2021	201-343-43103	2361 SAN PABLO AVE OLD BANK BUILDING	59.45
111721-6969	97777	12/03/2021	201-343-43103	2361 SAN PABLO AVE PARKING LOT LIGHTS	34.37

WARRANT LISTING

Payment Dates: 11/13/2021 - 12/3/2021

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
111721-7509	97777	12/03/2021	200-342-43103	TARA HILLS DR 500 FT APPIAN WAY TRAFFIC SIGNAL	54.73
111721-7964	97777	12/03/2021	310-348-43103	2680 PINOLE VALLEY RD MEDIAN IRRIGATION SHOPPING C	10.33
111721-9985	97777	12/03/2021	201-343-43103	NEAR 795 FERNANDEZ PARKING LOT LIGHTS	121.17
111821-0081	97777	12/03/2021	200-342-43103	2501 SAN PABLO AVE TRAFFIC CONTROLLER	77.17
111821-0209	97777	12/03/2021	200-342-43103	S/E CORNER SAN PABLO AVE & TENNENT TRAFFIC SIGNAL	82.13
111821-0466	97777	12/03/2021	209-554-43103	635 TENNENT AVE YOUTH CTR/CATV	9.53
111821-0466	97777	12/03/2021	505-119-43103	635 TENNENT AVE YOUTH CTR/CATV	14.29
111821-1121	97777	12/03/2021	200-342-43103	DEL MONTE & SAN PABLO TRAFFIC CONTROL LIGHT	67.53
111821-1233	97777	12/03/2021	200-342-43103	SAN PABLO AVE TRAFFIC SIGNAL	79.66
111821-2615	97777	12/03/2021	100-345-43103	S/E CORNER OF ROGERS & NOB HILL SPRINKLER SYSTEM	9.86
111821-2620	97777	12/03/2021	200-342-43103	N/W CORNER APPIAN WAY & FITZGERALD DR TRAFFIC SIG	102.12
111821-2793	97777	12/03/2021	200-342-43103	1451 FITZGERALD DR TRAFFIC SIGNAL	78.38
111821-3311	97777	12/03/2021	200-342-43103	PINOLE VALLEY RD & HENRY TRAFFIC CONTROLLER	101.44
111821-4193	97777	12/03/2021	200-342-43103	HWY 80 PINOLE VALLEY RD TRAFFIC CONTROLLER	56.52
111821-5127	97777	12/03/2021	500-642-43103	893 1/2 SAN PABLO AVE PUMP STATION	152.67
111821-5374	97777	12/03/2021	200-342-43103	1220 PINOLE VALLEY RD TRAFFIC SIGNAL	90.89
111821-5387	97777	12/03/2021	100-345-43103	588 MARLESTA RD LOUIS FRANCIS PARK	49.14
111821-7114	97777	12/03/2021	200-342-43103	2429 SAN PABLO AVE	76.28
111821-8086	97777	12/03/2021	200-342-43103	N/S BORDER CITY OF PINOLE	106.60
111821-8687	97777	12/03/2021	200-342-43103	FITZGERALD DR IFO LONG JOHN SILVERS TRAFFIC SIGNAL	90.88
111821-9824	97777	12/03/2021	310-347-43103	1303 PINOLE VALLEY RD TRAFFIC CONTROL SVC	103.00
Vendor PGE01 - PG&E Total:					30,273.70
Vendor: PIT06 - PITNEY BOWES					
8000 9090 0084 1234 111821	97780	12/03/2021	100-117-42203	11/8/21 POSTAGE REFILL	1,683.00
Vendor PIT06 - PITNEY BOWES Total:					1,683.00
Vendor: 1009 - PRECISION IT CONSULTING					
11552	97781	12/03/2021	212-462-47106	MONITORS FOR PERMIT DESK	370.28
11897	97645	11/19/2021	525-118-42510	VMWARE RENEWAL	68.51
11912	97645	11/19/2021	525-118-42106	ACCESS POINT FOR POOL	409.58
11920	97645	11/19/2021	525-118-47102	WORKSTATION FOR PUBLIC WORKS SUPERVISOR	1,775.48
11927	97645	11/19/2021	525-118-42105	FIREWALL RENEWAL 12 MONTHS	2,120.67
11928	97645	11/19/2021	525-118-42101	PRECISION 360 GOLD CITY HALL COUNCIL CHAMBERS	800.00
11932	97645	11/19/2021	525-118-42101	AGREEMENT PRECISION 360 GOLD DECEMBER 2021	14,500.00
11932	97645	11/19/2021	525-118-42105	AGREEMENT PRECISION 360 GOLD DECEMBER 2021	1,815.00
11932	97645	11/19/2021	525-118-42106	AGREEMENT PRECISION 360 GOLD DECEMBER 2021	407.30

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
11944	97645	11/19/2021	525-118-42510	AGREEMENT PRECISION 360 OFFICE 365 OCT 2021	2,940.00
Vendor 1009 - PRECISION IT CONSULTING Total:					25,206.82
Vendor: PRO18 - PROTECTION 1 / ADT					
103121 STATEMENT	97646	11/19/2021	209-553-42108	TINY TOTS ALARM SERVICE 11/24-12/23/21	85.50
Vendor PRO18 - PROTECTION 1 / ADT Total:					85.50
Vendor: 2025 - RAY MORGAN COMPANY, LLC.					
3520716	97782	12/03/2021	525-118-42107	COPIER CONTRACT BASE/USAGE CHARGES 10/15-11/14/21	1,156.49
Vendor 2025 - RAY MORGAN COMPANY, LLC. Total:					1,156.49
Vendor: RIC06 - RICHMOND BLUEPRINT & LITHO CO INC					
6850	97647	11/19/2021	100-465-42202	OTC PRINTING TOBACCO RETAIL INFO BROCHURES	384.13
Vendor RIC06 - RICHMOND BLUEPRINT & LITHO CO INC Total:					384.13
Vendor: SWE00 - ROY SWEARINGEN					
11821 REIMBURSEMENT	97690	11/24/2021	100-113-42201	REIMBURSE CITY TREASURER FOR TONER	126.19
Vendor SWE00 - ROY SWEARINGEN Total:					126.19
Vendor: ROS08 - RSG, INC.					
I007871	97691	11/24/2021	285-464-42101	AFFORDABLE HOUSING RFP/DEVELOPER SELECTION OCT2021	45.00
I007876	97691	11/24/2021	285-464-42101	COMPLIANCE MONITORING YEAR 5 OCT 2021	2,972.50
Vendor ROS08 - RSG, INC. Total:					3,017.50
Vendor: 1679 - SAFE BUILT, LLC					
73873	97783	12/03/2021	212-462-42101	PLAN CHECK SERVICES OCT 2021	7,098.00
Vendor 1679 - SAFE BUILT, LLC Total:					7,098.00
Vendor: 1714 - SHERRI D. LEWIS					
PC04PINOLE-FY2021/22	97784	12/03/2021	212-461-42514	PLANNING COMMISSION MINUTES 11/8/21 MEETING	525.00
Vendor 1714 - SHERRI D. LEWIS Total:					525.00
Vendor: SHR02 - SHRED DEFENSE INC					
40576 OCT	97785	12/03/2021	100-222-42101	ON SITE PULVERIZATION SERVICES 10/25/21	171.38
Vendor SHR02 - SHRED DEFENSE INC Total:					171.38
Vendor: 2048 - SONIC.NET, LLC					
1003350904	97692	11/24/2021	525-118-43101	ETHERNET SERVICE DEC 2021	449.00
Vendor 2048 - SONIC.NET, LLC Total:					449.00
Vendor: SQU00 - SQUARE DEAL GARAGE					
37269	97693	11/24/2021	100-221-42107	PD 2008 FORD CV LIC 1289886 EVAP CONTROL VALVE	67.50
37305	97693	11/24/2021	100-221-42107	PD 2018 FORD FUSION LIC 8ABK089 OIL CHANGE	92.92
37342	97786	12/03/2021	100-221-42107	PD 2019 FORD INTER FLUID LEAK CHECK LIC 1340015	67.50
Vendor SQU00 - SQUARE DEAL GARAGE Total:					227.92
Vendor: STA42 - STAPLES BUSINESS CREDIT					
1638511118	97648	11/19/2021	100-117-42201	10/25/21 STATEMENT CITY OF PINOLE OFFICE SUPPLIES	754.65
1638511118	97648	11/19/2021	100-222-42201	10/25/21 STATEMENT CITY OF PINOLE OFFICE SUPPLIES	477.05
1638511118	97648	11/19/2021	100-341-42201	10/25/21 STATEMENT CITY OF PINOLE OFFICE SUPPLIES	69.68
1638511118	97648	11/19/2021	100-341-42201	10/25/21 STATEMENT CITY OF PINOLE OFFICE SUPPLIES	431.63

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Payment Dates: 11/13/2021 - 12/3/2021

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
1638511118	97648	11/19/2021	212-462-42201	10/25/21 STATEMENT CITY OF PINOLE OFFICE SUPPLIES	-165.14
Vendor STA42 - STAPLES BUSINESS CREDIT Total:					1,567.87
Vendor: STE20 - STERICYCLE, INC.					
3005760884	97649	11/19/2021	100-222-42101	PD STERI SAFE ECONOMY MONTHLY 11/1/21	57.86
Vendor STE20 - STERICYCLE, INC. Total:					57.86
Vendor: 1637 - STRYKER SALES CORPORATION					
2992989M	97650	11/19/2021	100-231-42104	EMS RAINBOW PATIENT/4 WIRE LIMB LEAD 5FT	758.20
Vendor 1637 - STRYKER SALES CORPORATION Total:					758.20
Vendor: 2271 - SUNBELT RENTALS, INC.					
118824122-0001	97787	12/03/2021	100-345-42511	RIDE ON COMMERCIAL MOWER	2,080.73
Vendor 2271 - SUNBELT RENTALS, INC. Total:					2,080.73
Vendor: SYA01 - SYAR INDUSTRIES, INC.					
853869	97694	11/24/2021	200-342-42514	EZ STREET ASPHALT-BULK	599.15
Vendor SYA01 - SYAR INDUSTRIES, INC. Total:					599.15
Vendor: 1709 - T J K M					
0051814	97788	12/03/2021	325-342-47205	LOCAL ROAD SAFETY PLAN OCT 2021	1,018.92
Vendor 1709 - T J K M Total:					1,018.92
Vendor: 2270 - TBG PRODUCTIONS, LLC.					
111721	97695	11/24/2021	209-551-42515	ENTERTAINMENT SERVICES TREE LIGHTING 12/4/21	700.00
Vendor 2270 - TBG PRODUCTIONS, LLC. Total:					700.00
Vendor: KRI01 - TERRI KRIEGER					
120221	97789	12/03/2021	100-117-41101	DECEMBER 2021 MEDICARE REIMBURSEMENT	220.20
Vendor KRI01 - TERRI KRIEGER Total:					220.20
Vendor: CPC01 - THE CALIFORNIA PEACE OFFICERS' ASSOCIATION					
295570	97696	11/24/2021	100-221-42401	PEACE OFFICE MEMBERSHIP- SWORN CALENDAR YEAR 2022	125.00
Vendor CPC01 - THE CALIFORNIA PEACE OFFICERS' ASSOCIATION Total:					125.00
Vendor: EMB04 - THE EMBLEM AUTHORITY					
37723	97697	11/24/2021	100-221-44410	PINOLE POLICE-BADGE	206.00
Vendor EMB04 - THE EMBLEM AUTHORITY Total:					206.00
Vendor: 1028 - TRI-CITY POWER, INC.					
3412	97790	12/03/2021	100-223-42107	FULL SERVICE MAINTENANCE AGREEMENT 12/1/21-11/30/22	1,417.00
Vendor 1028 - TRI-CITY POWER, INC. Total:					1,417.00
Vendor: USP02 - UNITED STATES POSTAL SVC					
PERMIT #41	97698	11/24/2021	100-117-42201	USPS MARKETING MAIL	265.00
Vendor USP02 - UNITED STATES POSTAL SVC Total:					265.00
Vendor: UNI38 - UNIVAR USA INC					
49572965	97699	11/24/2021	500-641-44303	SOD BISULFITE 25% BULK NSF LIQ	6,647.36
49577638	97699	11/24/2021	500-641-44303	SOD HYPO 12.5% LIQUICHLOR K2 BULK NSF LIQ	3,879.86
49601531	97791	12/03/2021	500-641-44303	SOD BISULFITE 25% BULK NSF LIQ	5,763.69
49608369	97791	12/03/2021	500-641-44303	SOD HYPO 12.5% LIQUICHLOR K2 BULK NSF LIQ	3,799.59
Vendor UNI38 - UNIVAR USA INC Total:					20,090.50
Vendor: UNI07 - UNIVERSAL BUILDING SVCS.					
265179	97792	12/03/2021	100-231-42108	FD CUSTODIAL SUPPLIES	222.46

WARRANT LISTING

Payment Dates: 11/13/2021 - 12/3/2021

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
494171	97700	11/24/2021	100-343-42108	CITY HALL MONTHLY JANITORIAL SERVICES OCT 2021	1,151.00
494172	97700	11/24/2021	100-222-42108	PD/PUBLIC SAFETY MONTHLY JANITORIAL OCT 2021	2,352.00
494173	97700	11/24/2021	209-557-42108	SWIM CENTER MONTHLY JANITORIAL SERVICES OCT 2021	280.00
494174	97700	11/24/2021	100-231-42108	FD MONTHLY JANITORIAL SERVICES OCT 2021	146.00
494180	97700	11/24/2021	500-641-42108	WPCP MONTHLY JANITORIAL SERVICES OCT 2021	508.00
Vendor UNI07 - UNIVERSAL BUILDING SVCS. Total:					4,659.46
Vendor: USB06 - US BANK					
458875093	97793	12/03/2021	525-118-42107	CANON COPIER PAYMENTS 12/20/21	2,501.86
Vendor USB06 - US BANK Total:					2,501.86
Vendor: VAL04 - VALLEJO FIRE EXTINGUISHER					
91433	97701	11/24/2021	100-231-42107	FD FIRE EXTINGUISHER MAINT/TEST	78.06
Vendor VAL04 - VALLEJO FIRE EXTINGUISHER Total:					78.06
Vendor: VER02 - VERIZON WIRELESS					
9890698727	97651	11/19/2021	525-118-43101	WIRELESS PHONES/MONITORS 9/16-10/15/21	4,964.36
9892907870	97794	12/03/2021	525-118-43101	WIRELESS PHONES/MONITORS 10/16-11/15/21	5,220.49
Vendor VER02 - VERIZON WIRELESS Total:					10,184.85
Vendor: WAT20 - WATSON MARLOW, INC.					
SI179072	97652	11/19/2021	500-641-44306	620 LOAD SURE MARPRENE TL	497.40
Vendor WAT20 - WATSON MARLOW, INC. Total:					497.40
Vendor: WEC01 - WECO INDUSTRIES LLC					
0048428-IN	97653	11/19/2021	500-642-42514	SUPPLIES FOR WWTP	555.11
Vendor WEC01 - WECO INDUSTRIES LLC Total:					555.11
Vendor: 1520 - WEX BANK					
75642780	97654	11/19/2021	100-221-42301	PD CHEVRON FUEL PURCHASES	202.10
Vendor 1520 - WEX BANK Total:					202.10
Vendor: XER01 - XEROX CORPORATION					
014614536	97702	11/24/2021	525-118-42107	CITY HALL 1ST FLOOR XEROX AGREEMENT SEPTEMBER 2021	369.55
014614537	97702	11/24/2021	525-118-42107	SENIOR CENTER XEROX AGREEMENT SEPTEMBER 2021	260.42
014857051	97795	12/03/2021	525-118-42107	CITY HALL 1ST FLOOR XEROX AGREEMENT OCT 2021	375.96
014857052	97795	12/03/2021	525-118-42107	SENIOR CENTER XEROX AGREEMENT OCT 2021	262.07
Vendor XER01 - XEROX CORPORATION Total:					1,268.00
Grand Total:					783,641.61

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	444,710.12
105 - Measure S -2006	118.80
106 - MEASURE S-2014	3,678.00
200 - Gas Tax Fund	24,167.82
201 - Restricted Real Estate Maintenance Fund	2,163.93
207 - NPDES Storm Water Fund	1,058.73
209 - Recreation Fund	25,562.94
212 - Building & Planning	90,542.35
215 - Measure C and J Fund	30.46
217 - American Rescue Plan Act Fund	20,765.00
225 - Asset Seizure-Adjudicated Fund	2,000.00
285 - Housing Land Held for Resale	3,102.66
310 - Lighting & Landscape Districts	1,699.79
325 - City Street Improvements	1,018.92
500 - Sewer Enterprise Fund	110,842.98
503 - Plant Expansion Fund	14.78
505 - Cable Access TV	705.69
525 - Information Systems	51,458.64
Grand Total:	783,641.61

Account Summary

Account Number	Account Name	Payment Amount
100-10601	Gas Tanks/Corp Yard	6,142.72
100-10602	Gas Tanks/Fire Station	2,578.18
100-110-42302	Travel & Training/Mileage,...	981.27
100-110-43102	Utilities/Water	10.15
100-110-43103	Utilities/Electricity & Pow...	51.76
100-111-42401	Dues & Pub/Memberships	1,400.00
100-111-43102	Utilities/Water	24.36
100-111-43103	Utilities/Electricity & Pow...	68.11
100-112-43102	Utilities/Water	22.33
100-112-43103	Utilities/Electricity & Pow...	74.92
100-113-42101	Prof Svcs/Professional Ser...	379.64
100-113-42201	Office Expense	126.19
100-114-42102	Prof Svcs/Attorney Servic...	73,649.00
100-115-42201	Office Expense	285.56
100-115-42510	Admin Exp/Software Purch	2,900.00
100-115-43102	Utilities/Water	66.18
100-115-43103	Utilities/Electricity & Pow...	186.61
100-116-42101	Prof Svcs/Professional Ser...	11,104.00
100-116-42510	Admin Exp/Software Purch	4,991.28
100-116-43102	Utilities/Water	22.33
100-116-43103	Utilities/Electricity & Pow...	54.49
100-117-41004	Emp Benefits/PERS Retir...	238,759.83
100-117-41101	Retiree Benefits/Medical-...	4,703.35
100-117-42201	Office Expense	1,019.65
100-117-42203	Office Exp/Shipping & Mai..	1,683.00
100-117-42401	Dues & Pub/Memberships	35.45
100-117-42511	Admin Exp/Equipment Re...	137.77
100-117-43102	Utilities/Water	178.64
100-117-43103	Utilities/Electricity & Pow...	606.15
100-117-43105	Utilities/Cable	29.84
100-221-41008	Emp Benefits/Long Term ...	445.50
100-221-42101	Prof Svcs/Professional Ser...	1,410.00
100-221-42107	Prof Svcs/Equipment Mai...	2,135.81
100-221-42110	Prof Svcs/Fingerprinting	64.00
100-221-42201	Office Expense	292.13

Account Summary

Account Number	Account Name	Payment Amount
100-221-42301	Travel & Training/Conf-Re...	202.10
100-221-42302	Travel & Training/Mileage,...	129.50
100-221-42303	Travel & Training/Meal Al...	401.00
100-221-42401	Dues & Pub/Memberships	125.00
100-221-44410	Safety Clothing	206.00
100-222-42101	Prof Svcs/Professional Ser...	3,857.45
100-222-42108	Prof Svcs/Building-Structu...	2,903.78
100-222-42201	Office Expense	498.94
100-222-42302	Travel & Training/Mileage,...	123.31
100-222-42303	Travel & Training/Meal Al...	311.00
100-222-43102	Utilities/Water	982.84
100-222-43103	Utilities/Electricity & Pow...	1,414.51
100-222-44410	Safety Clothing	1,274.49
100-223-41008	Emp Benefits/Long Term ...	215.00
100-223-42101	Prof Svcs/Professional Ser...	143.82
100-223-42106	Prof Svcs/Software Maint...	2,106.80
100-223-42107	Prof Svcs/Equipment Mai...	1,417.00
100-223-42514	Admin Exp/Special Depart	1,597.80
100-223-43102	Utilities/Water	218.41
100-223-43103	Utilities/Electricity & Pow...	280.21
100-231-42101	Prof Svcs/Professional Ser...	17,575.00
100-231-42104	Prof Svcs/Paramedic Servi...	1,021.28
100-231-42107	Prof Svcs/Equipment Mai...	403.67
100-231-42108	Prof Svcs/Building-Structu...	695.96
100-231-42201	Office Expense	110.15
100-231-43102	Utilities/Water	3,205.03
100-231-43103	Utilities/Electricity & Pow...	1,741.08
100-231-43105	Utilities/Cable	60.22
100-341-42101	Prof Svcs/Professional Ser...	14,559.00
100-341-42201	Office Expense	501.31
100-343-42108	Prof Svcs/Building-Structu...	1,442.26
100-343-43102	Utilities/Water	2,556.62
100-343-43103	Utilities/Electricity & Pow...	1,222.84
100-343-43201	Taxes/Property Tax	1,304.00
100-343-44306	Other Materials Supp/Ma...	1,894.57
100-343-44410	Safety Clothing	1,460.48
100-345-42108	Prof Svcs/Building-Structu...	5,663.19
100-345-42511	Admin Exp/Equipment Re...	2,080.73
100-345-43102	Utilities/Water	10,767.36
100-345-43103	Utilities/Electricity & Pow...	719.26
100-345-43201	Taxes/Property Tax	156.00
100-345-44306	Other Materials Supp/Ma...	156.82
100-465-42202	Office Exp/Printing & Bind...	384.13
105-221-41008	Emp Benefits/Long Term ...	118.80
106-343-47201	Improvements/Building	3,678.00
200-342-42108	Prof Svcs/Building-Structu...	326.00
200-342-42514	Admin Exp/Special Depart	6,991.15
200-342-43102	Utilities/Water	56.84
200-342-43103	Utilities/Electricity & Pow...	16,793.83
201-343-42108	Prof Svcs/Building-Structu...	532.60
201-343-42513	Admin Exp/Rent	100.00
201-343-43102	Utilities/Water	1,251.00
201-343-43103	Utilities/Electricity & Pow...	280.33
207-344-42101	Prof Svcs/Professional Ser...	466.00
207-344-42514	Admin Exp/Special Depart	305.38
207-344-44306	Other Materials Supp/Ma...	287.35
209-551-42515	Admin Exp/Special Events	900.00
209-552-42108	Prof Svcs/Building-Structu...	198.00

Account Summary

Account Number	Account Name	Payment Amount
209-552-43102	Utilities/Water	2,182.06
209-552-43103	Utilities/Electricity & Pow...	357.94
209-552-43201	Taxes/Property Tax	10,756.00
209-552-43804	Program Cost/Food Progr...	3,023.41
209-553-42108	Prof Svcs/Building-Structu...	291.50
209-553-43102	Utilities/Water	42.03
209-553-43103	Utilities/Electricity & Pow...	56.39
209-554-42108	Prof Svcs/Building-Structu...	2,082.02
209-554-43102	Utilities/Water	60.08
209-554-43103	Utilities/Electricity & Pow...	27.05
209-554-43201	Taxes/Property Tax	588.00
209-555-36405	Recreation Chg/Summer P..	150.00
209-557-42108	Prof Svcs/Building-Structu...	1,641.00
209-557-43102	Utilities/Water	1,358.99
209-557-43103	Utilities/Electricity & Pow...	347.59
209-557-44306	Other Materials Supp/Ma...	679.96
209-558-43102	Utilities/Water	388.48
209-558-43103	Utilities/Electricity & Pow...	7.84
209-559-43102	Utilities/Water	89.06
209-559-43103	Utilities/Electricity & Pow...	335.54
212-20341	Developer Deposit/SAHA ...	230.00
212-20342	Developer Deposit/Dr's H...	13,260.50
212-20343	Developer Deposit/Vista ...	9,739.00
212-20344	Developer Deposit/2801 P..	2,643.50
212-461-42101	Prof Svcs/Professional Ser...	32,900.00
212-461-42514	Admin Exp/Special Depart	536.28
212-461-43102	Utilities/Water	21.52
212-461-43103	Utilities/Electricity & Pow...	81.73
212-462-42101	Prof Svcs/Professional Ser...	30,661.75
212-462-42201	Office Expense	-165.14
212-462-43102	Utilities/Water	57.25
212-462-43103	Utilities/Electricity & Pow...	205.68
212-462-47106	FF&E Computer Equipmen...	370.28
215-341-43103	Utilities/Electricity & Pow...	30.46
217-117-42101	PROF SVCS/Professional S...	17,865.00
217-117-42510	Admin Exp/Software Purch	2,900.00
225-221-42514	Admin Exp/Special Depart	2,000.00
285-464-42101	Prof Svcs/Professional Ser...	3,017.50
285-464-43102	Utilities/Water	17.05
285-464-43103	Utilities/Electricity & Pow...	68.11
310-347-42108	Prof Svcs/Building-Structu...	60.00
310-347-43102	Utilities/Water	723.50
310-347-43103	Utilities/Electricity & Pow...	383.00
310-348-42108	Prof Svcs/Building-Structu...	65.00
310-348-43102	Utilities/Water	57.96
310-348-43103	Utilities/Electricity & Pow...	410.33
325-342-47205	Improvements/Streets	1,018.92
500-10601	Gas Tanks/Corp Yard	5,293.75
500-641-42107	Prof Svcs/Equipment Mai...	3,693.28
500-641-42108	Prof Svcs/Building-Structu...	508.00
500-641-42201	Office Expense	201.25
500-641-43102	Utilities/Water	847.44
500-641-43103	Utilities/Electricity & Pow...	3,640.47
500-641-44302	Other Materials Supp/Slu...	5,870.81
500-641-44303	Other Materials Supp/Ch...	46,167.05
500-641-44305	Other Materials Supp/Lab...	9,881.86
500-641-44306	Other Materials Supp/Ma...	4,599.04
500-641-44410	Safety Clothing	1,423.76

Account Summary

Account Number	Account Name	Payment Amount
500-642-42514	Admin Exp/Special Depart	979.93
500-642-43102	Utilities/Water	494.43
500-642-43103	Utilities/Electricity & Pow...	786.91
500-642-47201	Improvements/Building	26,455.00
503-643-42201	Office Expense	14.78
505-119-43102	Utilities/Water	77.13
505-119-43103	Utilities/Electricity & Pow...	40.56
505-119-43201	Taxes/Property Tax	588.00
525-118-42101	Prof Svcs/Professional Ser...	15,300.00
525-118-42105	Prof Svcs/Network Maint...	3,935.67
525-118-42106	Prof Svcs/Software Maint...	816.88
525-118-42107	Prof Svcs/Equipment Mai...	4,926.35
525-118-42510	Admin Exp/Software Purch	3,706.92
525-118-43101	Utilities/Telephone	20,997.34
525-118-47102	FF&E/Computer Equipme...	1,775.48
	Grand Total:	783,641.61

Project Account Summary

Project Account Key	Payment Amount
None	765,392.48
10046542202GR2102	384.13
21711742101ER2101	17,865.00
	Grand Total:
	783,641.61

Approved By: _____



Date: _____





CITY COUNCIL REPORT

8C

DATE: DECEMBER 7, 2021

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: ERIC CASHER, CITY ATTORNEY

**SUBJECT: RESOLUTION CONFIRMING CONTINUED EXISTENCE OF LOCAL
EMERGENCY**

RECOMMENDATION

Staff recommends that the City Council adopt a resolution confirming the continued existence of a local emergency.

BACKGROUND

On March 18, 2020, the City Manager, acting as Director of Emergency Services, proclaimed a local emergency pursuant to California Government Code Section 8630 and Pinole Municipal Code Chapter 2.32. The emergency declaration was based on public health and safety concerns for persons and property within the City as a consequence of the global spread of novel coronavirus 2019 ("COVID-19"), including confirmed cases in Contra Costa County, as well as, the Contra Costa County Department of Health's shelter in place order dated March 16, 2020. The City Council subsequently adopted a resolution affirming the City Manager's emergency declaration.

The California Emergency Services Act requires the City Council to review the need for continuing the local emergency at least once every sixty (60) days. Although the local emergency does not end until terminated by the City Council, the Pinole Municipal Code requires the City Council to review the need for continuing the local emergency every fourteen (14) days.

The City Council has confirmed the continued existence of the local emergency repeatedly since the emergency was first declared, including most recently on November 16, 2021. This staff report discusses the current status of the COVID-19 pandemic and the emergency declaration, and whether the local emergency declaration should continue.

DISCUSSION

Current Case & Vaccination Trends

There have now been over 101,928 cases of COVID-19 within the County and approximately 1,080 deaths. The case rate within the County for vaccinated individuals is approximately 1.4 new case per day per 100,000 people. The case rate within the County for unvaccinated individuals is approximately 18.2 cases per day per 100,000.

In Pinole, the rate of new cases over the last 14 days is approximately 103.3 new cases per 100,000 people. This pattern is consistent with trends throughout Contra Costa County and California of case rates declining from extreme highs that occurred in late August.

Administration of the COVID-19 vaccine has been very successful in Contra Costa County, but progress has mostly stopped. The County estimates that over 85.2% of residents over the age of 5 have now received the first dose of the vaccine, and around 78.3% are fully vaccinated. Over approximately 1.9 million vaccinations have already been administered in the County. These numbers have only increased slightly over the last month.

Everyone over the age of 5 is eligible to receive a COVID-19 vaccine in California. Appointments can be made through the County at cchealth.org/coronavirus or by calling 1-833-829-2626, as well as at <https://myturn.ca.gov/>. In addition, individuals can make appointments through their health care provider or certain local pharmacies, including Walgreens and CVS.

Role of Emergency Declaration

Under State law and the Pinole Municipal Code, the City may declare an emergency to respond to conditions of disaster or of extreme peril to the safety of persons and property within Pinole. There are three main reasons for a City to adopt an emergency declaration, each of which is addressed below. First, an emergency declaration gives the City the power to adopt emergency rules and waive certain otherwise applicable procedural requirements. For example, the City has used this power to allow businesses to obtain temporary use permits to operate outside without going through the normal process established by the Zoning Code. The City also used these powers to adopt an eviction moratorium, prior to the enactment of a similar moratorium by the County and State.

Second, an emergency declaration is usually necessary for the City to access certain types of State and Federal emergency funding. This requirement is common for natural disasters and other types of localized emergencies. Because of the widespread nature of the COVID-19 pandemic, State and Federal financial assistance related to COVID-19 has been provided without a requirement that the City maintain a general emergency declaration.

Third, an emergency declaration sends a message to the public that unusual conditions exist that actively threaten the public health, safety or welfare in the

community. Both the State and County's emergency declarations remain in effect, and there have been no indication that either order will be terminated soon. Continuing to renew the emergency declaration helps communicate to the public that the COVID-19 emergency persists and that it remains necessary to continue to take safety precautions.

FISCAL IMPACT

There is no direct fiscal impact from the adoption of the resolution ratifying a local emergency.

ATTACHMENTS

- A. Resolution Confirming Continued Existence of Local Emergency

5021147.1

ATTACHMENT A

RESOLUTION NO. 2021-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE CONFIRMING THE CONTINUED EXISTENCE OF A LOCAL EMERGENCY DUE TO COVID-19

WHEREAS, Government Code Section 8630 and Pinole Municipal Code Section 2.32.060 authorize the Director of Emergency Service to proclaim a local emergency when conditions of disaster or extreme peril to the safety of persons and property within the territorial limits of a city exist if the City Council is not in session and provides that the City Council shall ratify the proclamation within seven days thereafter; and

WHEREAS, in accordance with Government Code Section 8630 and Pinole Code Section 2.32.060, the Director of Emergency Services proclaimed the existence of a local emergency caused by the Novel Coronavirus (COVID-19), a respiratory disease first identified in China that may result in serious illness or death that is easily transmissible from person to person, on March 18, 2020; and

WHEREAS, on March 24, 2020, the City Council ratified and confirmed the proclamation of the existence of a local emergency issued by the Director of Emergency Services; and

WHEREAS, pursuant to Government Code Section 8630 and Pinole Municipal Code Section 2.32.060, the City Council must periodically review the need for continuing the local emergency; and

WHEREAS, the conditions that prompted the original declaration of a local emergency continue to exist; and

WHEREAS, the recitals contained in Resolution No. 2020-13, adopted by the City Council on March 24, 2020, are incorporated into this Resolution as if stated herein; and

WHEREAS, there have now been over 101,928 cases of COVID-19 and approximately 1,080 deaths within the County; and

WHEREAS, the case rate within the County for vaccinated individuals is approximately 1.4 new case per day per 100,000 people and the case rate within the County for unvaccinated individuals is approximately 18.2 cases per day per 100,000; and

WHEREAS, case rates have been steady over the last two weeks; and

WHEREAS, in order to maintain progress in containing the spread of COVID-19, the public must continue to practice appropriate safety measures; and

WHEREAS, the public health and safety concerns for persons and property within the

ATTACHMENT A

City as a consequence of the global spread of COVID-19 continue to exist; and

WHEREAS, the health, safety, and welfare of Pinole residents, businesses, visitors, and staff is of utmost importance to the City and additional future measures may be needed to protect the community; and

WHEREAS, the City may require additional assistance in the future, and a formal declaration of emergency allows the City to access resources in a timely manner in a timely fashion; and

WHEREAS, the City Council finds that conditions of extreme peril to the safety of persons and property within the territorial limits of the City related to COVID-19 pandemic continue in existence; and

WHEREAS, the City Council finds that extraordinary measures are required to protect the public health, safety, and of persons and property within the City that are or are likely to be beyond the control or capability of the services, personnel, equipment, and facilities of the City; and

WHEREAS, the City Council have continued existence of a local emergency periodically since it was first declared on March 18, 2020; and

WHEREAS, the City Council desires to confirm the continued existence of a local emergency within Pinole due to COVID-19.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Pinole hereby declares as follows:

1. The local emergency declared by Resolution No. 2020-13 due to the COVID-19 Pandemic continues to exist within the City of Pinole.
2. During the existence of the declared local emergency, the powers, functions, and duties of the City Manager, acting as Director of Emergency Services, and the emergency organization of this City shall be those prescribed by State law and by ordinances and resolutions of the City of Pinole.
3. The declaration of local emergency shall remain in effect until such time that the Council determines that the emergency conditions have been abated.

PASSED AND ADOPTED at a regular meeting of the Pinole City Council held on the 7th day of December, 2021, by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ATTACHMENT A

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

I hereby certify that the foregoing resolution was introduced, passed, and adopted on the 7th day of December, 2021.

Heather Bell, CMC
City Clerk



CITY COUNCIL REPORT

8D

DATE: DECEMBER 7, 2021

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: ERIC CASHER, CITY ATTORNEY

BY: ALEX MOG, ASSISTANT CITY ATTORNEY

**SUBJECT: ORDINANCE ADDING CHAPTER 8.10, ORGANICS REDUCTIONS
AND RECYCLING ORDINANCE, TO THE PINOLE MUNICIPAL CODE**

RECOMMENDATION

Staff recommends that the City Council waive the second reading and adopt an Ordinance adding Chapter 8.10, Organics Reductions and Recycling Ordinance, to the Pinole Municipal Code.

BACKGROUND & DISCUSSION

The Short-Lived Climate Pollutants Act of 2016 ("SB 1383") establishes methane reduction targets as part of a larger statewide strategy to combat climate change and reduce greenhouse gas ("GHG") emissions. To achieve this goal, SB 1383 establishes a statewide target of a 75% reduction in disposal of organic waste in landfills, coupled with a 20% increase in edible food recovery by 2025. SB 1383 establishes the California Department of Resources Recycling and Recovery ("CalRecycle") as the regulatory authority to achieve the organic waste disposal reduction targets. CalRecycle has adopted regulations implementing SB 1383 (the "SB 1383 Regulations").

The SB 1383 Regulations require local jurisdictions that provide solid waste collection to adopt an ordinance or other enforceable mechanism to implement relevant provisions of the SB 1383 Regulations by January 1, 2022. These Regulations impose significant new requirements on local jurisdictions to achieve the state goals, including new local waste reduction policies and programs, procurement of recycled content paper and recovered organics, outreach and education, monitoring and record keeping, and enforcement. Failure by local jurisdictions to undertake their SB 1383 responsibilities could result in significant fines imposed by CalRecycle.

The proposed Ordinance would satisfy the City's obligation to adopt an ordinance to implement SB 1383 by January 1, 2022. The proposed Ordinance is closely based on a model ordinance prepared by CalRecycle, and is similar to ordinances adopted by other jurisdictions in West Contra Costa County. The City shared the draft ordinance with Republic Services, the City's franchised solid waste collector, and R3

Consulting Group, which has been assisting many West County cities with their SB 1383 ordinances. Comments from both entities were incorporated into the proposed ordinance.

The City Council introduced and conducted a first reading of the proposed ordinance on November 16, 2021. Subsequent to that meeting, a few minor typos were identified in the proposed ordinance. Specifically, the following changes were made: 1) the word “with” was deleted from the first recital of the ordinance; and 2) an erroneous reference to the Alameda County Solid Waste Authority was removed from Section 4 of the proposed ordinance regarding the ordinance’s exemption from CEQA.

The staff report from the November 16, 2021 meeting, which provides more background regarding the proposed ordinance, is included as Exhibit B to this report.

FISCAL IMPACT

There will be a fiscal impact from adopting the proposed Ordinance and complying with the SB 1383 Regulations. However, the exact amount of that impact is unknown and will depend on what responsibilities under the Ordinance are carried out by the City, Republic Services, and RecycleMore. It is likely that some of these costs will be paid for by an increase in solid waste collection rates. An increase in the maximum permitted solid waste collection rates will require the approval of the City Council.

ATTACHMENTS

- A. Ordinance to add Chapter 8.10, Organics Reductions and Recycling Ordinance, to the Pinole Municipal Code
- B. November 16, 2021 Staff Report

5024679.2

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
PINOLE ADDING CHAPTER 8.10, “ORGANICS REDUCTION AND RECYCLING”,
TO THE PINOLE MUNICIPAL CODE TO REDUCE THE AMOUNT OF ORGANIC AND
RECYCLABLE MATERIALS DEPOSITED IN LANDFILLS**

WHEREAS, certain state laws require cities, counties, and special districts providing solid waste collection services to adopt ordinances and take other measures to reduce the amount of organic and recyclable materials deposited in landfills from commercial and residential generators, more specifically the Short-Lived Climate Pollutants Organic Waste Reduction regulations adopted pursuant to Senate Bill 1383 (Statutes of 2016) set forth in the California Code of Regulations (the “SB 1383 Regulations”); and

WHEREAS, the SB 1383 Regulations require cities, counties, and special districts providing solid waste collection services to, by January 1, 2022, adopt and enforce an ordinance or other enforceable mechanism applicable to residents and businesses generating or processing solid waste to implement relevant provisions of the SB 1383 Regulations; and

WHEREAS, the purpose of this Ordinance is to comply with the requirements of the SB 1383 Regulations; and

WHEREAS, the City Council desires to adopt this Ordinance in order to reduce the amount of organic and recyclable materials deposited into landfills.

THE CITY COUNCIL OF THE CITY OF PINOLE DOES ORDAIN AS FOLLOWS:

SECTION 1. Recitals.

The above recitals are true and correct and made a part of this Ordinance.

SECTION 2. Municipal Code Amendment.

The City Council hereby amends the Municipal Code to include Chapter 8.10, Organics Reduction and Recycling, to read as contained in Exhibit A, attached hereto and incorporated herein.

SECTION 3. Enforcement Agency Authorization

The City Council may, by resolution, authorize and designate other entities to carry out responsibilities under Chapter 8.10, to the extent allowed by the SB 1383 Regulations and applicable law, and no amendment of Chapter 8.10 shall be required.

SECTION 4. CEQA.

This Ordinance is adopted pursuant to CalRecycle's SB 1383 Regulations. The SB 1383 Regulations were the subject of a program environmental impact report (EIR) prepared by CalRecycle the activities to be carried out under this Ordinance are entirely within the scope of the SB 1383 Regulations and that EIR. No mitigation measures identified in the EIR are applicable to the City's enactment of this Ordinance. Moreover, none of the conditions requiring a subsequent or supplemental EIR, as described in Public Resources Code Section 21166 and California Environmental Quality Act (CEQA) Guidelines Sections 15162 and 15163, have occurred. The EIR therefore adequately analyzes any potential environmental effects of the Ordinance and no additional environmental review is required. On a separate and independent basis, the Ordinance is exempt from CEQA pursuant to Section 15308, Class 8 of the CEQA Guidelines of as an action that will not have a significant impact on the environment and as an action taken by a regulatory agency for the protection of the environment, specifically, for the protection of the climate. There are no unusual circumstances that would cause this Ordinance to have a significant effect on the environment.

Section 5. Severability.

If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, the remainder of this Ordinance, including the application of such part or provision to other persons or circumstances shall not be affected thereby and shall continue in full force and effect. To this end, provisions of this Ordinance are severable. The City Council of the City of Pinole hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases be held unconstitutional, invalid, or unenforceable.

Section 6. Effective Date.

In accordance with California Government Code Section 36937, this Ordinance shall take effect and be in force on the thirty-first day after adoption.

Section 7. Publication.

Within fifteen (15) days after the passage of this Ordinance the City Clerk shall cause this Ordinance or a summary thereof to be published or to be posted in at least three public places in the City of Pinole in accordance with the requirements of California Government Code Section 36933.

PASSED AND ADOPTED by the City Council of the City of Pinole on this 7th day of December, 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Norma Martínez-Rubin, Mayor

Heather Bell, City Clerk

3889112.2

EXHIBIT A
CHAPTER 8.10
ORGANICS REDUCTIONS AND RECYCLING ORDINANCE

8.10.010	Purpose and Title
8.10.020	Definitions
8.10.030	Requirements for Single-Family Generators
8.10.040	Requirements for Commercial Businesses
8.10.050	Waivers for Generators
8.10.060	Requirements for Commercial Edible Food Generators
8.10.070	Requirements for Food Recovery Organizations and Services
8.10.080	Requirement for Haulers and Facility Operators
8.10.090	Self-Hauler Requirements
8.10.100	Compliance with CalGreen Recycling Requirements
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8.10.120	Procurement Requirements
8.10.130	Inspections and Investigations
8.10.140	Enforcement

8.10.010 Purpose and Title

The City finds and declares:

- (a) This chapter shall be entitled “Organics Reduction and Recycling Ordinance.”
- (b) The purpose of this Ordinance is to reduce the amount of organic and recyclable materials deposited in landfills from commercial and residential generators in accordance with applicable law, including SB 1383, the Short-lived Climate Pollutant Reduction Act of 2016, and the regulations adopted to implement such laws.
- (c) The City Council may, by resolution, authorize and designate other entities to carry out responsibilities under Chapter 8.10, to the extent allowed by applicable law, and no amendment of Chapter 8.10 shall be required.

8.10.020 Definitions

The following definitions govern the use of terms in this Ordinance:

- (a) “CalRecycle” means California's Department of Resources Recycling and Recovery, which is the Department designated with responsibility for developing, implementing, and enforcing SB 1383 Regulations on jurisdictions (and others).
- (b) “California Code of Regulations” or “CCR” means the State of California Code of Regulations. CCR references in this ordinance are preceded with a number that refers to the relevant Title of the CCR (e.g., “14 CCR” refers to Title 14 of CCR).

- (c) “City” means the City of Pinole.
- (d) “Commercial Business” or “Commercial” means a firm, partnership, proprietorship, joint-stock company, corporation, or association, whether for-profit or nonprofit, strip mall, industrial facility, or a multifamily residential dwelling, or as otherwise defined in 14 CCR Section 18982(a)(6). A Multi-Family Residential Dwelling that consists of fewer than five (5) units is not a Commercial Business for purposes of implementing this ordinance.
- (e) “Commercial Edible Food Generator” includes a Tier One or a Tier Two Commercial Edible Food Generator as defined in this ordinance or as otherwise defined in 14 CCR Section 18982(a)(73) and (a)(74). For the purposes of this definition, Food Recovery Organizations and Food Recovery Services are not Commercial Edible Food Generators pursuant to 14 CCR Section 18982(a)(7).
- (f) “Community Composting” means any activity that composts green material, agricultural material, food material, and vegetative food material, alone or in combination, and the total amount of feedstock and Compost on-site at any one time does not exceed 100 cubic yards and 750 square feet, as specified in 14 CCR Section 17855(a)(4); or, as otherwise defined by 14 CCR Section 18982(a)(8).
- (g) “Compliance Review” means a review of records by a Jurisdiction to determine compliance with this ordinance.
- (h) “Compost” has the same meaning as in 14 CCR Section 17896.2(a)(4), which stated, as of the effective date of this ordinance, that “Compost” means the product resulting from the controlled biological decomposition of organic Solid Wastes that are Source Separated from the municipal Solid Waste stream, or which are separated at a centralized facility.
- (i) “Container Contamination” or “Contaminated Container” means a container, regardless of color, that contains Prohibited Container Contaminants, or as otherwise defined in 14 CCR Section 18982(a)(55).
- (j) “C&D” means construction and demolition debris.
- (k) “Designee” means an entity that the City contracts with or otherwise arranges to carry out any of the City’s responsibilities of this ordinance as authorized in 14 CCR Section 18981.2. A Designee may be a government entity, the Franchise Hauler, a private entity, or a combination of those entities.
- (l) “Edible Food” means food intended for human consumption, or as otherwise defined in 14 CCR Section 18982(a)(18). For the purposes of this ordinance or as otherwise defined in 14 CCR Section 18982(a)(18), “Edible Food” is not Solid Waste if it is recovered and not discarded. Nothing in this ordinance or in 14 CCR, Division 7, Chapter 12 requires or authorizes the Recovery of Edible Food that does not meet the food safety requirements of the California Retail Food Code.

- (m) “Enforcement Action” means an action of the City to address non-compliance with this ordinance including, but not limited to, issuing administrative citations, fines, penalties, or using other remedies.
- (n) “Excluded Waste” means hazardous substance, hazardous waste, infectious waste, designated waste, volatile, corrosive, medical waste, infectious, regulated radioactive waste, and toxic substances or material that facility operator(s), which receive materials from the City and its generators, reasonably believe(s) would, as a result of or upon acceptance, transfer, processing, or disposal, be a violation of local, State, or Federal law, regulation, or ordinance, including: land use restrictions or conditions, waste that cannot be disposed of in Class III landfills or accepted at the facility by permit conditions, waste that in City’s or its Designee’s reasonable opinion would present a significant risk to human health or the environment, cause a nuisance or otherwise create or expose City, or its Designee, to potential liability; but not including de minimis volumes or concentrations of waste of a type and amount normally found in Single-Family or Multi-Family Solid Waste after implementation of programs for the safe collection, processing, recycling, treatment, and disposal of batteries and paint in compliance with Sections 41500 and 41802 of the California Public Resources Code. Excluded Waste does not include used motor oil and filters, household batteries, universal wastes, and/or latex paint when such materials are defined as allowable materials for collection through the City’s collection programs and the generator or customer has properly placed the materials for collection pursuant to instructions provided by the City or the Designee for collection services
- (o) “Food Distributor” means a company that distributes food to entities including, but not limited to, Supermarkets and Grocery Stores, or as otherwise defined in 14 CCR Section 18982(a)(22).
- (p) “Food Facility” has the same meaning as in Section 113789 of the Health and Safety Code.
- (q) “Food Recovery” means actions to collect and distribute food for human consumption that otherwise would be disposed of, or as otherwise defined in 14 CCR Section 18982(a)(24).
- (r) “Food Recovery Organization” means an entity that engages in the collection or receipt of Edible Food from Commercial Edible Food Generators and distributes that Edible Food to the public for Food Recovery either directly or through other entities or as otherwise defined in 14 CCR Section 18982(a)(25), including, but not limited to:
 - (1) A food bank as defined in Section 113783 of the Health and Safety Code;
 - (2) A nonprofit charitable organization as defined in Section 113841 of the Health and Safety code; and,
 - (3) A nonprofit charitable temporary food facility as defined in Section 113842 of the Health and Safety Code.

A Food Recovery Organization is not a Commercial Edible Food Generator for the purposes of this ordinance and implementation of 14 CCR, Division 7, Chapter 12 pursuant to 14 CCR Section 18982(a)(7).

If the definition in 14 CCR Section 18982(a)(25) for Food Recovery Organization differs from this definition, the definition in 14 CCR Section 18982(a)(25) shall apply to this ordinance.

- (s) “Food Recovery Service” means a person or entity that collects and transports Edible Food from a Commercial Edible Food Generator to a Food Recovery Organization or other entities for Food Recovery, or as otherwise defined in 14 CCR Section 18982(a)(26). A Food Recovery Service is not a Commercial Edible Food Generator for the purposes of this ordinance and implementation of 14 CCR, Division 7, Chapter 12 pursuant to 14 CCR Section 18982(a)(7).
- (t) “Food Scraps” means all food such as, but not limited to, fruits, vegetables, meat, poultry, seafood, shellfish, bones, rice, beans, pasta, bread, cheese, and eggshells. Food Scraps excludes fats, oils, and grease when such materials are Source Separated from other Food Scraps.
- (u) “Food Service Provider” means an entity primarily engaged in providing food services to institutional, governmental, Commercial, or industrial locations of others based on contractual arrangements with these types of organizations, or as otherwise defined in 14 CCR Section 18982(a)(27).
- (v) “Food-Soiled Paper” is compostable paper material that has come in contact with food or liquid, such as, but not limited to, compostable paper plates, paper coffee cups, napkins, pizza boxes and milk cartons.
- (w) “Food Waste” means Food Scraps and Food-Soiled Paper, in combination or separately.
- (x) “Franchise Hauler” means such persons, firms or corporations collecting and delivering for disposal, recycling or processing Solid Waste originating in the City and doing so under a contract or franchise agreement with the City.
- (y) “Garbage” means those elements of the Solid Waste stream designated for the “Garbage Container”, and excludes hazardous waste, Excluded Waste, materials designated for the “Organics Container” or “Recycling Container” or materials which have been separated for reuse.
- (z) “Garbage Container” has the same meaning as “Gray Container” in 14 CCR Section 18982(a)(28) and shall be used for the purpose of storage and collection of Garbage.
- (aa) “Grocery Store” means a store primarily engaged in the retail sale of canned food; dry goods; fresh fruits and vegetables; fresh meats, fish, and poultry; and any area that is not

separately owned within the store where the food is prepared and served, including a bakery, deli, and meat and seafood departments, or as otherwise defined in 14 CCR Section 18982(a)(30).

- (bb) “Hauler Route” means the designated itinerary or sequence of stops for each segment of the City’s collection service area, or as otherwise defined in 14 CCR Section 18982(a)(31.5).
- (cc) “High Diversion Organic Waste Processing Facility” means a facility that is in compliance with the reporting requirements of 14 CCR Section 18815.5(d) and meets or exceeds an annual average Mixed Waste organic content Recovery rate of 50 percent between January 1, 2022 and December 31, 2024, and 75 percent after January 1, 2025, as calculated pursuant to 14 CCR Section 18815.5(e) for Organic Waste received from the “Mixed waste organic collection stream” as defined in 14 CCR Section 17402(a)(11.5); or, as otherwise defined in 14 CCR Section 18982(a)(33).
- (dd) “Inspection” means a site visit where a Jurisdiction reviews records, containers, and an entity’s collection, handling, recycling, or landfill disposal of Organic Waste or Edible Food handling to determine if the entity is complying with requirements set forth in this ordinance, or as otherwise defined in 14 CCR Section 18982(a)(35).
- (ee) “Enforcement Official” means the city manager, or his or her designee, or an authorized Designee.
- (ff) “Large Event” means an event, including, but not limited to, a sporting event or a flea market, that charges an admission price, or is operated by a local agency, and serves an average of more than 2,000 individuals per day of operation of the event, at a location that includes, but is not limited to, a public, nonprofit, or privately owned park, parking lot, golf course, street system, or other open space when being used for an event. If the definition in 14 CCR Section 18982(a)(38) differs from this definition, the definition in 14 CCR Section 18982(a)(38) shall apply to this ordinance.
- (gg) “Large Venue” means a permanent venue facility that annually seats or serves an average of more than 2,000 individuals within the grounds of the facility per day of operation of the venue facility. For purposes of this ordinance and implementation of 14 CCR, Division 7, Chapter 12, a venue facility includes, but is not limited to, a public, nonprofit, or privately owned or operated stadium, amphitheater, arena, hall, amusement park, conference or civic center, zoo, aquarium, airport, racetrack, horse track, performing arts center, fairground, museum, theater, or other public attraction facility. For purposes of this ordinance and implementation of 14 CCR, Division 7, Chapter 12, a site under common ownership or control that includes more than one Large Venue that is contiguous with other Large Venues in the site, is a single Large Venue. If the definition in 14 CCR Section 18982(a)(39) differs from this definition, the definition in 14 CCR Section 18982(a)(39) shall apply to this ordinance.

- (hh) “Local Education Agency” means a school district, charter school, or county office of education that is not subject to the control of city or county regulations related to Solid Waste, or as otherwise defined in 14 CCR Section 18982(a)(40).
- (ii) “Mixed Waste Organic Collection Stream” or “Mixed Waste” means Organic Waste collected in a container that is required by 14 CCR Sections 18984.1, 18984.2 or 18984.3 to be taken to a High Diversion Organic Waste Processing Facility. or as otherwise defined in 14 CCR Section 17402(a)(11.5).
- (jj) “Multi-Family Residential Complex-” or “Multi-Family” means, for purposes of SB 1383 compliance requirements, being of, from, or pertaining to residential premises with five (5) or more dwelling units. Multi-Family Complex does not include hotels, motels, or other transient occupancy facilities, which are considered Commercial Businesses for purposes of SB 1383 compliance.
- (kk) “Non-Compostable Paper” includes but is not limited to paper that is coated in a plastic material that will not breakdown in the composting process, or as otherwise defined in 14 CCR Section 18982(a)(41).
- (ll) “Non-Organic Recyclables” means non-putrescible and non-hazardous recyclable wastes including but not limited to bottles, cans, metals, plastics and glass, or as otherwise defined in 14 CCR Section 18982(a)(43).
- (mm) “Notice of Violation (NOV)” means a notice that a violation has occurred that includes a compliance date to avoid an action to seek penalties, or as otherwise defined in 14 CCR Section 18982(a)(45) or further explained in 14 CCR Section 18995.4.
- (nn) “Organics Container” has the same meaning as “Green Container” in 14 CCR Section 18982(a)(29) and shall be used for the purpose of storage and collection of Source Separated Organic Waste designated for Compost processing, including Food Waste and landscape and pruning waste accepted in the City’s Organic Waste Collection program, and other organic materials as determined by the City as acceptable for the Organics Container
- (oo) “Organic Waste” means Solid Wastes containing material originated from living organisms and their metabolic waste products, including but not limited to food, green material, landscape and pruning waste, organic textiles and organic carpets, lumber, wood, Paper Products, Printing and Writing Paper, manure, biosolids, digestate, and sludges or as otherwise defined in 14 CCR Section 18982(a)(46). Biosolids and digestate are as defined by 14 CCR Section 18982(a).
- (pp) “Organic Waste Generator” means a person or entity that is responsible for the initial generation or accumulation of Organic Waste, or as otherwise defined in 14 CCR Section 18982(a)(48).

- (qq) “Paper Products” include, but are not limited to, paper janitorial supplies, cartons, wrapping, packaging, file folders, hanging files, corrugated boxes, tissue, and toweling, or as otherwise defined in 14 CCR Section 18982(a)(51).
- (rr) “Printing and Writing Papers” include, but are not limited to, copy, xerographic, watermark, cotton fiber, offset, forms, computer printout paper, white wove envelopes, manila envelopes, book paper, note pads, writing tablets, newsprint, and other uncoated writing papers, posters, index cards, calendars, brochures, reports, magazines, and publications, or as otherwise defined in 14 CCR Section 18982(a)(54).
- (ss) “Prohibited Container Contaminants” includes means the following: (i) discarded materials placed in the Recycling Container that are not identified as acceptable Source Separated Recyclable Materials for the Recycling Container; (ii) discarded materials placed in the Organics Container that are not identified as acceptable Source Separated Organic Waste for the Organics e Container; (iii) /discarded materials placed in the Garbage Container that are acceptable Source Separated Recyclable Materials and/or Source Separated Organic Wastes not correctly placed in in the Organics Container and/or Recycling Container; and, (iv) Excluded Waste placed in any container.
- (tt) “Recovered Organic Waste Products” means products made from California, landfill-diverted recovered Organic Waste processed in a permitted or otherwise authorized facility, or as otherwise defined in 14 CCR Section 18982(a)(60).
- (uu) “Recovery” means any activity or process described in 14 CCR Section 18983.1(b), or as otherwise defined in 14 CCR Section 18982(a)(49).
- (vv) “Recycled-Content Paper” means Paper Products and Printing and Writing Paper that consists of at least 30 percent, by fiber weight, postconsumer fiber, or as otherwise defined in 14 CCR Section 18982(a)(61).
- (ww) “Recycling Container” has the same meaning as “Blue Container” in 14 CCR Section 18982.2(a)(5) and shall be used for the purpose of storage and collection of Source Separated Recyclable Materials.
- (xx) “Regional Agency” means regional agency as defined in Public Resources Code Section 40181.
- (yy) “Regional or County Agency Enforcement Official” means a regional or county agency enforcement official, designated by the City with responsibility for enforcing the ordinance in conjunction or consultation with City’s Enforcement Official.
- (zz) “Remote Monitoring” means the use of the internet of things (IoT) and/or wireless electronic devices to visualize the contents of Blue Containers, Green Containers, and Gray Containers for purposes of identifying the quantity of materials in containers (level of fill) and/or presence of Prohibited Container Contaminants.

- (aaa) “Renewable Gas” means gas derived from Organic Waste that has been diverted from a California landfill and processed at an in-vessel digestion facility that is permitted or otherwise authorized by 14 CCR to recycle Organic Waste, or as otherwise defined in 14 CCR Section 18982(a)(62).
- (bbb) “Restaurant” means an establishment primarily engaged in the retail sale of food and drinks for on-premises or immediate consumption, or as otherwise defined in 14 CCR Section 18982(a)(64).
- (ccc) “Route Review” means a visual Inspection of containers along a Hauler Route for the purpose of determining Container Contamination, and may include mechanical Inspection methods such as the use of cameras, or as otherwise defined in 14 CCR Section 18982(a)(65).
- (ddd) “SB 1383” means Senate Bill 1383 of 2016 approved by the Governor on September 19, 2016, which added Sections 39730.5, 39730.6, 39730.7, and 39730.8 to the Health and Safety Code, and added Chapter 13.1 (commencing with Section 42652) to Part 3 of Division 30 of the Public Resources Code, establishing methane emissions reduction targets in a Statewide effort to reduce emissions of short-lived climate pollutants as amended, supplemented, superseded, and replaced from time to time.
- (eee) “SB 1383 Regulations” or “SB 1383 Regulatory” means or refers to, for the purposes of this ordinance, the Short-Lived Climate Pollutants: Organic Waste Reduction regulations developed by CalRecycle and adopted in 2020 that created 14 CCR, Division 7, Chapter 12 and amended portions of regulations of 14 CCR and 27 CCR.
- (fff) “Self-Hauler” means a generator, that hauls Solid Waste, Organic Waste or recyclable materials it has generated, using its own vehicles and equipment, driven by the generator or its employees, to an appropriate approved materials processing or disposal facility. Self-hauler also includes a person who “back-hauls” waste,). “Back-haul” means generating and transporting Organic Waste to a destination owned and operated by the generator using the generator’s own employees, vehicles and equipment..
- (ggg) “Single-Family” means of, from, or pertaining to any residential premises with fewer than five (5) units.
- (hhh) “Solid Waste” has the same meaning as defined in State Public Resources Code Section 40191, which defines Solid Waste as all putrescible and nonputrescible solid, semisolid, and liquid wastes, including Garbage, trash, refuse, paper, rubbish, ashes, industrial wastes, demolition and construction wastes, abandoned vehicles and parts thereof, discarded home and industrial appliances, dewatered, treated, or chemically fixed sewage sludge which is not hazardous waste, manure, vegetable or animal solid and semi-solid wastes, and other discarded solid and semisolid wastes, with the exception that Solid Waste does not include any of the following wastes:
 - (1) Hazardous waste, as defined in the State Public Resources Code Section 40141.

- (2) Radioactive waste regulated pursuant to the State Radiation Control Law (Chapter 8 (commencing with Section 114960) of Part 9 of Division 104 of the State Health and Safety Code).
 - (3) Medical waste regulated pursuant to the State Medical Waste Management Act (Part 14 (commencing with Section 117600) of Division 104 of the State Health and Safety Code). Untreated medical waste shall not be disposed of in a Solid Waste landfill, as defined in State Public Resources Code Section 40195.1. Medical waste that has been treated and deemed to be Solid Waste shall be regulated pursuant to Division 30 of the State Public Resources Code.
- (iii) “Source Separated” means materials, including commingled recyclable materials, that have been separated or kept separate from the Solid Waste stream, at the point of generation, for the purpose of additional sorting or processing those materials for recycling or reuse in order to return them to the economic mainstream in the form of raw material for new, reused, or reconstituted products, which meet the quality standards necessary to be used in the marketplace, or as otherwise defined in 14 CCR Section 17402.5(b)(4). For the purposes of the ordinance, Source Separated shall include separation of materials by the generator, property owner, property owner’s employee, property manager, or property manager’s employee into different containers for the purpose of collection such that Source Separated materials are separated from Mixed Waste or other Solid Waste for the purposes of collection and processing.
- (jjj) “Source Separated Recycling Container Organic Waste” means Source Separated Organic Waste that can be placed in a Recycling Container that is designated and limited to the collection of those and Non-Organic Recyclable as defined in Section 18982(a)(43), or as otherwise defined by Section 17402(a)(18.7).
- (kkk) “Source Separated Organic Waste” means Source Separated Organic Waste materials that can be placed in a Organics Container that is specifically intended for the separate collection of Organic Waste materials by the generator, excluding Source Separated Recycling Container Organic Waste, textiles and carpets, Non-Compostable Paper.
- (lll) “Source Separated Recyclable Materials” means Source Separated Non-Organic Recyclables and Source Separated Recycling Container Organic Waste.
- (mmm) “State” means the State of California.
- (nnn) “Supermarket” means a full-line, self-service retail store with gross annual sales of two million dollars (\$2,000,000), or more, and which sells a line of dry grocery, canned goods, or nonfood items and some perishable items, or as otherwise defined in 14 CCR Section 18982(a)(71).
- (ooo) “Tier One Commercial Edible Food Generator” means a Commercial Edible Food Generator that is one of the following:
- (1) Supermarket.

- (2) Grocery Store with a total facility size equal to or greater than 10,000 square feet.
- (3) Food Service Provider.
- (4) Food Distributor.
- (5) Wholesale Food Vendor.

If the definition in 14 CCR Section 18982(a)(73) of Tier One Commercial Edible Food Generator differs from this definition, the definition in 14 CCR Section 18982(a)(73) shall apply to this ordinance.

(ppp) “Tier Two Commercial Edible Food Generator” means a Commercial Edible Food Generator that is one of the following:

- (1) Restaurant with 250 or more seats, or a total facility size equal to or greater than 5,000 square feet.
- (2) Hotel with an on-site Food Facility and 200 or more rooms.
- (3) Health facility with an on-site Food Facility and 100 or more beds.
- (4) Large Venue.
- (5) Large Event.
- (6) A State agency with a cafeteria with 250 or more seats or total cafeteria facility size equal to or greater than 5,000 square feet.
- (7) A Local Education Agency facility with an on-site Food Facility.

If the definition in 14 CCR Section 18982(a)(74) of Tier Two Commercial Edible Food Generator differs from this definition, the definition in 14 CCR Section 18982(a)(74) shall apply to this ordinance.

(qqq) “Uncontainerized Yard Waste Collection Service” or “Uncontainerized Service” means a collection service that collects yard waste that is placed in a pile, tie-bundled or bagged for collection at the curb in front of a generator’s house or place of business for collection and transport to a facility that recovers Source Separated Organic Waste, or as otherwise defined in 14 CCR Section 189852(a)(75).

(rrr) “Wholesale Food Vendor” means a business or establishment engaged in the merchant wholesale distribution of food, where food (including fruits and vegetables) is received, shipped, stored, prepared for distribution to a retailer, warehouse, distributor, or other destination, or as otherwise defined in 14 CCR Section 189852(a)(76).

8.10.030 Requirements for Single-Family Generators

Except Single-Family generators that meet the Self-Hauler requirements in Section 8.10.090 of this Ordinance, Single-Family Organic Waste Generators shall comply with the following requirements:

- (a) Shall subscribe to City's Organic Waste collection services for all Organic Waste generated as described below in Subsection (b). City shall have the right to review the commodity type, number and size of a generator's containers to evaluate adequacy of capacity provided for each commodity type of collection service for proper separation of materials and containment of materials; and, Single-Family generators shall adjust their service level for its collection services as requested by the City. Generators may additionally manage their Organic Waste materials by preventing or reducing their Organic Waste, managing Organic Waste materials on site, and/or using a Community Composting site pursuant to 14 CCR Section 18984.9(c).
- (b) Shall participate in the City's Organic Waste collection service(s) by placing designated materials in designated containers as described below, and shall not place Prohibited Container Contaminants in collection containers. Generators shall place Source Separated Organic Waste, including Food Waste, in the Organics Container for this purpose; Source Separated Recyclable Materials in the Recycling Container for this purpose; and Garbage in the Garbage Container for this purpose. Generators shall not place Garbage into the Recycling or Organics Containers.

8.10.040 Requirements for Commercial Businesses

Generators that are Commercial Businesses, including Multi-Family Residential Complexes, shall:

- (a) Subscribe to City's collection services and comply with requirements of those services as described below in subsection (b), except Commercial Businesses that meet the Self-Hauler requirements in Section 8.10.090 of this Ordinance. City shall have the right to review the commodity type, number and size of a generator's containers and frequency of collection to evaluate adequacy of capacity provided for each type of collection service for proper separation of materials and containment of materials; and, Commercial Businesses shall adjust their service level for their collection services as requested by the City.
- (b) Except Commercial Businesses that meet the Self-Hauler requirements in Section 8.10.090 of this Ordinance, participate in the City's Organic Waste collection service(s) by placing designated materials in designated containers as described below. Generators shall place Source Separated Organic Waste, including Food Waste, in the Organics Container; Source Separated Recyclable Materials in the Recycling Container; and Garbage in the Garbage Container. Generator shall not place Garbage into the Recycling or Organics.(c) Supply and allow access to adequate commodity type, number, size and location of collection containers with sufficient labels or colors (conforming with subsection (d)(1) and (d)(2) below) for employees, contractors, tenants, and customers' use, consistent with City's

collection service or, if self-hauling, per the Commercial Businesses' instructions to support its compliance with its self-haul program, in accordance with Section 8.10.090.

- (c) Excluding Multi-Family Residential Complexes, provide containers of sufficient capacity and numbers for the collection of Source Separated Organic Waste and Source Separated Recyclable Materials in all indoor and outdoor areas where disposal containers are provided for customers' on-site disposal of materials generated by that business. Such containers do not need to be provided in restrooms. If a Commercial Business does not generate any of the materials that would be collected in one type of container, then the business does not have to provide that particular container in all areas where disposal containers are provided for customers. Pursuant to 14 CCR Section 18984.9(b), the containers provided by the business shall have either:
 - (1) A body or lid that conforms with the following container colors, with either lids conforming to these color requirements or bodies conforming to these color requirements, or both lids and bodies conforming to these color requirements: gray or black containers for Garbage, blue containers for Recycling Containers, and green containers for Organics Containers. SB 1383 compliant container colors provided through the Franchise Hauler collection service provided by City. - Commercial Businesses are not required to replace functional containers, including containers purchased prior to January 1, 2022, that do not comply with the requirements of the subsection prior to the end of the useful life of those containers, or prior to January 1, 2036, whichever comes first.
 - (2) Container shall have labels or imprinted text that include language or graphic images, or both, indicating the primary material accepted and the primary materials prohibited in that container. Pursuant 14 CCR Section 18984.8, the container labeling requirements are required on new containers commencing January 1, 2022.
- (d) Multi-Family Residential Complexes are not required to comply with container placement requirements or labeling requirement in subsection (d) pursuant to 14 CCR Section 18984.9(b).
- (e) To the extent practical through education, training, Inspection, and/or other measures, excluding Multi-Family Residential Complexes, prohibit employees from placing materials in a container not designated for those materials per the City's Franchise Hauler's collection service or, if self-hauling, per the Commercial Businesses' instructions to support its compliance with its self-haul program, in accordance with Section 8.10.090.
- (f) Excluding Multi-Family Residential Complexes , periodically inspect Containers for contamination and inform employees if containers are contaminated and of the requirements to keep contaminants out of those containers pursuant to 14 CCR Section 18984.9(b)(3).

- (g) Annually provide information to employees, contractors, tenants, and customers about Organic Waste Recovery requirements and about proper sorting of Source Separated Organic Waste and Source Separated Recyclable Materials.
- (h) Provide education information before or within fourteen (14) days of occupation of the premises to new tenants that describes requirements to keep Source Separated Organic Waste and Source Separated Recyclable Materials separate from Garbage (when applicable) and the location of containers and the rules governing their use at each property.
- (i) Provide or arrange access for the City or its Designee to their properties during all Inspections conducted in accordance with this ordinance to confirm compliance with the requirements of this ordinance.
- (j) Accommodate and cooperate with any Remote Monitoring program established by a the City or its Designee for Inspection of the types of materials placed in containers for Prohibited Container Contaminants to evaluate generator's compliance with this ordinance.
- (k) At Commercial Business's option and subject to any approval required from the City, implement a Remote Monitoring program for Inspection of the contents of its Recycling, Organics, and Garbage Containers for the purpose of monitoring the contents of Containers to determine appropriate levels of service and to identify Prohibited Container Contaminants. Generators may install Remote Monitoring devices on or in Containers subject to written notification to or approval by the City or its Designee.
- (l) If a Commercial Business wants to Self-Haul, meet the Self-Hauler requirements in Section 8.10.090 of this ordinance.
- (m) Nothing in this Section prohibits a generator from preventing or reducing waste generation, managing Organic Waste on site, or using a Community Composting site pursuant to 14 CCR Section 18984.9(c).
- (n) Commercial Businesses that are Tier One or Tier Two Commercial Edible Food Generators shall comply with Food Recovery requirements, pursuant to Section 8.10.060.

8.10.050 Waivers for Generators

- (a) De Minimis Waivers. Upon application by a customer , the City may waive a Commercial Business' obligation (including Multi-Family Residential Complexes) to comply with some or all of the Organic Waste requirements of this ordinance if the Commercial Business provides documentation that the business generates below of 20 gallons of Organic Waste materials as described in subsection (a)(2) below. Commercial Businesses requesting a de minimis waiver shall:
 - (1) Submit an application, on the form provided by the City or Designee. specifying the Organic Materials collection services that they are requesting a waiver from and provide documentation as noted in subsection (a)(2) below.

- (2) Provide documentation that either:
 - (A) The Commercial Business' total Solid Waste collection service is two cubic yards or more per week and Organic Waste comprises less than 20 gallons per week per applicable container of the business' total waste; or,
 - (B) The Commercial Business' total combined Solid Waste collection service is less than two cubic yards per week and Organic Waste comprises less than 10 gallons per week per applicable container of the business' total waste.
 - (C) For the purposes of subsections (A) and (B) above, total Solid Waste shall be the sum of weekly Garbage, Source Separated Recyclable Materials, and Source Separated Organic Waste measured in cubic yards.
 - (3) Notify the City if circumstances change such that Commercial Business's Organic Waste exceeds threshold required for waiver, in which case the waiver will be rescinded.
 - (4) If the waiver is granted, provide written verification of continued eligibility for de minimis waiver to City every 5 years.
- (b) Physical Space Waivers Upon customer application , the City may waive a Commercial Business' or property owner's obligations (including Multi-Family Residential Complexes) to comply with some or all of the Recyclable Materials and/or Organic Waste collection service requirements if the City has evidence from its own staff, the Franchised Hauler, licensed architect, or licensed engineer demonstrating that the premises lacks adequate space for the collection containers required for compliance with the Recyclable and Organic Waste collection requirements of this ordinance.
- A Commercial Business or property owner may request a physical space waiver through the following process:
- (1) Submit an application form, provided by the City of its Designee, specifying the type(s) of collection services for which they are requesting a compliance waiver.
 - (2) Provide documentation that the premises lacks adequate space for Recyclables and Organics Containers including documentation from the Franchise Hauler, licensed architect, licensed engineer, or other person authorized by the City.
 - (3) If the waiver is granted, provide written verification to the City of continued eligibility for a physical space waiver every five years.
- (c) The City Manager, or his or her designee, shall be responsible for the review and approval of waivers pursuant to this Section. The City Manager may adopt guidelines for the review and approval or such waivers.

8.10.060 Requirements for Commercial Edible Food Generators

- (a) Tier One Commercial Edible Food Generators must comply with the requirements of this Section commencing January 1, 2022, and Tier Two Commercial Edible Food Generators must comply commencing January 1, 2024, pursuant to 14 CCR Section 18991.3.
- (b) Large Venue or Large Event operators not providing food services, but allowing for food to be provided by others, shall require Food Facilities operating at the Large Venue or Large Event to comply with the requirements of this Section, commencing January 1, 2024.
- (c) Commercial Edible Food Generators shall comply with the following requirements:
 - (1) Arrange to recover the maximum amount of Edible Food that would otherwise be disposed.
 - (2) Contract with, or enter into a written agreement with Food Recovery Organizations or Food Recovery Services for: (i) the collection of Edible Food for Food Recovery; or, (ii) acceptance of the Edible Food that the Commercial Edible Food Generator self-hauls to the Food Recovery Organization for Food Recovery.
 - (3) Shall not intentionally spoil Edible Food that is capable of being recovered by a Food Recovery Organization or a Food Recovery Service.
 - (4) Allow City's designated enforcement entity or designated third party enforcement entity to access the premises and review records pursuant to 14 CCR Section 18991.4.
 - (5) Keep records that include the following information, or as otherwise specified in 14 CCR Section 18991.4:
 - (A) A list of each Food Recovery Service or organization that collects or receives its Edible Food pursuant to a contract or written agreement established under 14 CCR Section 18991.3(b).
 - (B) A copy of all contracts or written agreements established under 14 CCR Section 18991.3(b).
 - (C) A record of the following information for each of those Food Recovery Services or Food Recovery Organizations:
 - (i) The name, address and contact information of the Food Recovery Service or Food Recovery Organization.
 - (ii) The types of food that will be collected by or self-hauled to the Food Recovery Service or Food Recovery Organization.
 - (iii) The established frequency that food will be collected or self-hauled.

- (iv) The quantity of food, measured in pounds recovered per month, collected or self-hauled to a Food Recovery Service or Food Recovery Organization for Food Recovery.
- (6) Tier One Commercial Edible Food Generators and Tier Two Commercial Edible Food Generators shall provide, upon request, a Food Recovery report to the City that includes the information in Section (c)(5). Entities shall provide the requested information within 60 days of the request.
- (d) Nothing in this ordinance shall be construed to limit or conflict with the protections provided by the California Good Samaritan Food Donation Act of 2017, the Federal Good Samaritan Act, or share table and school food donation guidance pursuant to Senate Bill 557 of 2017 (approved by the Governor of the State of California on September 25, 2017, which added Article 13 [commencing with Section 49580] to Chapter 9 of Part 27 of Division 4 of Title 2 of the Education Code, and to amend Section 114079 of the Health and Safety Code, relating to food safety, as amended, supplemented, superseded and replaced from time to time).
- (e) Nothing in this Ordinance prohibits a Commercial Edible Food Generator from donating Edible Food directly to end recipients for consumption, pursuant to Health and Safety Code Section 114432(a).

8.10.060 Requirements for Food Recovery Organizations and Services

- (a) Food Recovery Services collecting or receiving Edible Food directly from Commercial Edible Food Generators, via a contract or written agreement established under 14 CCR Section 18991.3(b), shall maintain the following records, or as otherwise specified by 14 CCR Section 18991.5(a)(1):
 - (1) The name, address, and contact information for each Commercial Edible Food Generator from which the service collects Edible Food.
 - (2) The quantity in pounds of Edible Food collected from each Commercial Edible Food Generator per month.
 - (3) The quantity in pounds of Edible Food transported to each Food Recovery Organization per month.
 - (4) The name, address, and contact information for each Food Recovery Organization that the Food Recovery Service transports Edible Food to for Food Recovery.
- (b) Food Recovery Organizations collecting or receiving Edible Food directly from Commercial Edible Food Generators, via a contract or written agreement established under 14 CCR Section 18991.3(b), shall maintain the following records, or as otherwise specified by 14 CCR Section 18991.5(a)(2):
 - (1) The name, address, and contact information for each Commercial Edible Food Generator from which the organization receives Edible Food.

- (2) The quantity in pounds of Edible Food received from each Commercial Edible Food Generator per month.
 - (3) The name, address, and contact information for each Food Recovery Service that the organization receives Edible Food from for Food Recovery.
- (c) Food Recovery Organizations and Food Recovery Services shall inform generators about California and Federal Good Samaritan Food Donation Act protection in written communications, such as in their contract or agreement established under 14 CCR Section 18991.3(b).
- (d) Food Recovery Organizations and Food Recovery Services that have their primary address physically located in the City and contract with or have written agreements with one or more Commercial Edible Food Generators pursuant to 14 CCR Section 18991.3(b) shall report to the City the total pounds of Edible Food recovered in the previous calendar year from the Tier One and Tier Two Commercial Edible Food Generators they have established a contract or written agreement with pursuant to 14 CCR Section 18991.3(b) no later than March 31, 2023, and no later than every March 31 thereafter, submit a report covering the period of January 1 to December 31 of the previous calendar year.
- (e) Food Recovery Capacity Planning. In order to support Edible Food Recovery capacity planning assessments or other studies, Food Recovery Services and Food Recovery Organizations operating in the City shall provide, upon request, information and consultation to the City regarding existing, or proposed new or expanded, Food Recovery capacity that could be accessed by the City and its Commercial Edible Food Generators. A Food Recovery Service or Food Recovery Organization contacted by the City shall respond to such request for information within 60 days, unless a shorter timeframe is otherwise specified by the City.

8.10.080 Requirement for Haulers and Facility Operators

- (a) Requirements for Haulers
 - (1) The City's Franchise Hauler providing residential, Commercial, or industrial Organic Waste collection services to generators within the City shall be deemed to meet the following requirements:
 - (A) Through written notice to the City annually on or before March 31, identify the facilities to which they will transport Organic Waste including facilities for Source Separated Recyclable Materials, Source Separated Organic Waste, and Mixed Waste.
 - (B) Transport Source Separated Recyclable Materials, Source Separated Organic Waste, and Mixed Waste to a facility, operation, activity, or property that recovers Organic Waste as defined in 14 CCR, Division 7, Chapter 12, Article 2.

- (C) Obtain approval from the City to haul Organic Waste, unless it is transporting Source Separated Organic Waste (i) to a Community Composting site, (ii) in conformance with a post-collection services agreement to which the City and/or the Franchise Hauler is a party, or (iii) lawfully transporting C&D in a manner that complies with 14 CCR Section 18989.1, this ordinance, and all other applicable laws, regulations and rules.
- (2) The Franchised Hauler collecting Organic Waste shall:
- (A) Up to four times per year, provide reports to the City on Commercial Business account information and service levels in a form to be specified by the City.
 - (B) Assist in the dissemination of SB 1383 educational materials to Single-Family and Commercial Business accounts.
 - (C) Conduct or comply with Container Contamination minimization efforts such as Route Reviews or waste evaluations. Inform generators when Container Contamination is observed by the franchised hauler.
 - (D) If requested by the City, assist generators with verification of physical space constraints when generator submits an application for a physical space waiver.
 - (E) Provide Commercial Business accounts with interactive assistance such as employee trainings, in a virtual or in-person format, when Recycling Container collection service or Composting Container collection service is added, or upon request.
- (3) The Franchised Hauler has been designated the exclusive authorized collector for all Solid Waste generated or accumulated within the boundaries of the City, including Garbage, Recyclable Materials and Organic Waste. No other person or commercial enterprise shall be permitted to operate a collection system within the City. No Single-Family, Multi Family Complex or Commercial Business Generator may contract with another commercial enterprise or person for the collection of such materials.
- (4) No person may collect, transport, or convey discarded Single-Family or Commercial Garbage, Recyclable Materials or Organic Waste where any fee, net fee or other remuneration whatsoever is charged or accepted for the collection, transportation, conveyance, processing or disposal of such material, including discounted fees, without holding a franchise from the City. This excludes collection of materials associated with services paid for and provided by a company as an incidental part of a total service offered by that company rather than as a hauling service as determined by the City, and excludes Excluded Waste such as tires, and hazardous waste.

- (5) It is unlawful for any person other than the Franchised Hauler to collect or inspect Recyclable materials, Organic Waste or Garbage placed on City curbs in public use containers for collection.
- (b) Requirements for Facility Operators and Community Composting Operations
 - (1) Owners of facilities, operations, and activities located within the City that recover Organic Waste, including, but not limited to, Compost facilities, in-vessel digestion facilities, and publicly-owned treatment works shall, upon City's request, provide information regarding available and potential new or expanded capacity at their facilities, operations, and activities, including information about throughput and permitted capacity necessary for planning purposes. Entities contacted by the ~~City~~ shall respond within 60 days.
 - (2) Community Composting operators located within the City, upon City's request, shall provide information to the City to support Organic Waste capacity planning, including, but not limited to, an estimate of the amount of Organic Waste anticipated to be handled at the Community Composting operation. Entities contacted by the City shall respond within 60 days.

8.10.090 Self-Hauler Requirements

- (a) Self-Haulers shall source separate all recyclable materials and Organic Waste generated on-site from Solid Waste in a manner consistent with 14 CCR Sections 18984.1 and 18984.2, or shall haul Organic Waste to a High Diversion Organic Waste Processing Facility as specified in 14 CCR Section 18984.3.
- (b) Commercial Business Self-Haulers shall haul their Source Separated Recyclable Materials to a recycling facility that recovers those materials; and haul their Source Separated Organic Waste to an approved Solid Waste facility that processes or recovers Source Separated Organic Waste or to a High Diversion Organic Waste Processing Facility; and haul their Garbage to a fully permitted Solid Waste facility .
- (c) Self-Haulers that are Commercial Businesses (including Multi-Family Residential Complexes) shall keep a record of the amount of Organic Waste delivered to each approved Solid Waste facility, that processes or recovers Organic Waste; this record shall be subject to Inspection by the City. The records shall include the following information:
 - (1) Delivery receipts and weight tickets from the entity accepting the waste.
 - (2) The amount of material in cubic yards or tons transported by the generator to each entity.
 - (3) If the material is transported to an entity that does not have scales on-site, or employs scales incapable of weighing the Self-Hauler's vehicle in a manner that allows it to determine the weight of materials received, the Self-Hauler is not

required to record the weight of material but shall keep a record of the entities that received the Organic Waste.

- (d) Self-Haulers that are Commercial Businesses (including Multi-Family Self-Haulers) shall provide information collected in Section 8.10.090(c) to City if requested.
- (e) A residential Organic Waste Generator that self hauls Organic Waste is not required to record or report information in Section 8.10.090(c) and (d).

8.10.100 Compliance with CalGreen Recycling Requirements

Persons applying for a permit from the City for new construction and building additions and alternations shall comply with all required components of the California Green Building Standards Code, 24 CCR, Part 11, known as CALGreen, which have been adopted by the City pursuant to Chapter 15.08 of this Code.

8.10.110 Model Water Efficient Landscaping Ordinance

All landscape projects in the City shall comply with Chapter 15.54, Water Efficient Landscaping, of this Code as applicable. Chapter 15.54 codifies the Model Water Efficient Landscape Ordinance (MWELo), 23 CCR, Division 2, Chapter 2.7.

8.10.120 Procurement Requirements

- (a) All vendors providing Paper Products and Printing and Writing Paper shall:
 - (1) If fitness and quality are equal, provide Recycled-Content Paper Products and Recycled-Content Printing and Writing Paper that consists of at least 30 percent, by fiber weight, postconsumer fiber instead of non-recycled products whenever recycled Paper Products and Printing and Writing Paper are available at the same or lesser total cost than non-recycled items.
 - (2) Provide Paper Products and Printing and Writing Paper that meet Federal Trade Commission recyclability standard as defined in 16 Code of Federal Regulations (CFR) Section 260.12.
- (b) Mulch Standards. Any mulch sold or otherwise provided to City in connection with City's compliance with the State of California's Recovered Organic Waste Product Procurement Target requirements set forth in section 18993.1 of Title 14 of the California Code of Regulations shall:
 - (1) Meet or exceed the physical contamination, maximum metal concentration, and pathogen density standards for land application specified in subsections 17852(a)(24.5)(A)1. through 3 of Title 14 of the California Code of Regulations; and

- (2) Be produced at one of more of the following:
- (A) A compostable material handling operation or facility as defined in section 17852(a)(12) of Title 14 of the California Code of Regulations, other than a chipping and grinding operation or facility as defined in Section 17852(a)(10) of Title 14 of the California Code of Regulations, that is permitted or authorized under this division; or
 - (B) A transfer/processing facility or transfer/processing operation as defined in Sections 17402(a)(30) and (31) of Title 14 of the California Code of Regulations, respectively, that is permitted or authorized under this division; or
 - (C) A solid waste landfill as defined in Public Resources Code Section 40195.1 that is permitted under Division 2 of Title 27 of the California Code of Regulations.

8.10.130 Inspections and Investigations

- (a) City, Franchise Hauler representatives and/or City's designated entity, including Designees are authorized to conduct Inspections and investigations, at random or otherwise, of any collection container, collection vehicle loads, or transfer, processing, or disposal facility for materials collected from generators, or Source Separated materials to confirm compliance with this ordinance by Organic Waste Generators, Commercial Businesses (including Multi-Family Residential Dwellings), property owners, Commercial Edible Food Generators, haulers, Self-Haulers, Food Recovery Services, and Food Recovery Organizations, subject to applicable laws. This Section does not allow the City or Franchise Hauler to enter the interior of a private residential property for Inspection. For the purposes of inspecting Commercial Business containers for compliance with this ordinance, City or Franchised Hauler may conduct container Inspections for Prohibited Container Contaminants using Remote Monitoring, and Commercial Businesses shall accommodate and cooperate with the Remote Monitoring pursuant to this ordinance.
- (b) A person or entity subject to the requirements of this Ordinance shall provide or arrange for access during all Inspections (with the exception of residential property interiors) and shall cooperate with the City's employee, Franchised Hauler or its designated entity/Designee during such Inspections and investigations. Such Inspections and investigations may include confirmation of proper placement of materials in containers, Edible Food Recovery activities, records, or any other requirement of this ordinance described herein. Failure to provide or arrange for: (i) access to an entity's premises; (ii) installation and operation of Remote Monitoring equipment (optional); or (ii) access to records for any Inspection or investigation is a violation of this ordinance and may result in penalties described.
- (c) Any records obtained by a City or Franchised Hauler during its Inspections, Remote Monitoring, and other reviews shall be subject to the requirements and applicable

disclosure exemptions of the Public Records Act as set forth in Government Code Section 6250 et seq.

- (d) City or Franchise Hauler representatives, City's designated entity, and/or Designee are authorized to conduct any Inspections, Remote Monitoring, or other investigations as reasonably necessary to further the goals of this ordinance, subject to applicable laws.
- (e) The City or Franchised Hauler shall receive written complaints from persons regarding an entity that may be potentially non-compliant with SB 1383 Regulations, including receipt of anonymous complaints.

8.10.140 Enforcement

- (a) Violation of any provision of this ordinance may constitute grounds for issuance of a Notice of Violation and assessment of a fine in the discretion of the Enforcement Official. Enforcement Actions under this ordinance are issuance of an administrative citation and assessment of a fine. The City's procedures for imposition of administrative fines are hereby incorporated by reference in their entirety, as modified from time to time, and shall govern the imposition, enforcement, collection, and review of administrative citations issued to enforce this ordinance and any rule or regulation adopted pursuant to this ordinance, except as otherwise indicated in this ordinance.
- (b) Other remedies allowed by law may be used, including civil action or prosecution as misdemeanor or infraction. City may pursue civil actions in the California courts to seek recovery of unpaid administrative citations.
- (c) Except as otherwise specified herein, the procedures for issuance of the Notice of Violation and the assessment of fine shall be those procedures set forth in Chapter 8.25.
- (d) Process for Enforcement
 - (1) The City, Franchised Hauler and/or its Designee will monitor compliance with the ordinance randomly and through Compliance Reviews, Route Reviews, investigation of complaints, and an Inspection program (that may include Remote Monitoring).
 - (2) City and Franchised Hauler may issue an official notification to notify regulated entities of its obligations under the ordinance.
 - (4) City may issue a Notice of Violation requiring compliance within 60 days of issuance of the notice.
 - (5) Absent compliance by the respondent within the deadline set forth in the Notice of Violation, City is authorized to commence an action to impose penalties, via an administrative citation and fine, pursuant to the City's standard procedures.
- (e) Penalty Amounts for Types of Violations

The penalty levels are as follows:

- (1) For a first violation, the amount of the penalty shall be \$50 to \$100 per violation.
- (2) For a second violation, the amount of the penalty shall be \$100 to \$200 per violation.
- (3) For a third or subsequent violation, the amount of the penalty shall be \$250 to \$500 per violation.

(f) Compliance Deadline Extension Considerations

The City may extend the compliance deadlines set forth in a Notice of Violation issued in accordance with this ordinance if it finds that there are extenuating circumstances beyond the control of the respondent that make compliance within the deadlines impracticable, including the following:

- (1) Acts of God such as earthquakes, wildfires, flooding, and other emergencies or natural disasters;
- (2) Delays in obtaining discretionary permits or other government agency approvals; or,
- (3) Deficiencies in Organic Waste recycling infrastructure or Edible Food Recovery capacity and the Jurisdiction is under a corrective action plan with CalRecycle pursuant to 14 CCR Section 18996.2 due to those deficiencies.

(g) Appeals Process

Persons receiving an administrative citation containing a penalty for an uncorrected violation may request a hearing to appeal the citation. A hearing will be held only if it is requested within the time prescribed and consistent with City's procedures in the City's codes for appeals of administrative citations. Evidence may be presented at the hearing. The City will appoint a hearing officer who shall conduct the hearing and issue a final written order.

(h) Education Period for Non-Compliance

Beginning January 1, 2022 and through December 31, 2023, City will conduct Inspections, Remote Monitoring, Route Reviews or waste evaluations, and Compliance Reviews, depending upon the type of regulated entity, to determine compliance, and if City determines that Organic Waste Generator, Self-Hauler, hauler, Tier One Commercial Edible Food Generator, Food Recovery Organization, Food Recovery Service, or other entity is not in compliance, it shall provide educational materials to the entity describing its obligations under this ordinance and a notice that compliance is required starting on January 1, 2022, and that violations may be subject to administrative civil penalties starting on January 1, 2024.

(i) Civil Penalties for Non-Compliance

Beginning January 1, 2024, if the Jurisdiction determines that an Organic Waste Generator, Self-Hauler, hauler, Tier One or Tier Two Commercial Edible Food Generator, Food Recovery Organization, Food Recovery Service, or other entity is not in compliance with this ordinance, it shall document the noncompliance or violation, issue a Notice of Violation, and take Enforcement Action pursuant to this ordinance, as needed.

(j) Delegation

The City Council may, by resolution, authorize and designate other entities to carry out responsibilities under this Chapter, to the extent allowed by applicable law, and no amendment of this Chapter shall be required.

5013502.3



CITY COUNCIL REPORT

ATTACHMENT B XXX

DATE: NOVEMBER 16, 2021

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: ERIC CASHER, CITY ATTORNEY

BY: ALEX MOG, ASSISTANT CITY ATTORNEY

**SUBJECT: ORDINANCE ADDING CHAPTER 8.10, ORGANICS REDUCTIONS
AND RECYCLING ORDINANCE, TO THE PINOLE MUNICIPAL CODE**

RECOMMENDATION

Staff recommends that the City Council introduce and waive the first reading of an Ordinance to add Chapter 8.10, Organics Reductions and Recycling Ordinance, to the Pinole Municipal Code.

BACKGROUND

The Short-Lived Climate Pollutants Act of 2016 ("SB 1383") establishes methane reduction targets as part of a larger statewide strategy to combat climate change and reduce greenhouse gas ("GHG") emissions. To achieve this goal, SB 1383 establishes a statewide target of a 75% reduction in disposal of organic waste in landfills, coupled with a 20% increase in edible food recovery by 2025. SB 1383 establishes the California Department of Resources Recycling and Recovery ("CalRecycle") as the regulatory authority to achieve the organic waste disposal reduction targets. CalRecycle has adopted regulations implementing SB 1383 (the "SB 1383 Regulations").

The SB 1383 Regulations require local jurisdictions that provide solid waste collection to, by January 1, 2022, adopt an ordinance or other enforceable mechanism to implement relevant provisions of the SB 1383 Regulations. These Regulations impose significant new requirements on local jurisdictions to achieve the state goals, including new local waste reduction policies and programs, procurement of recycled content paper and recovered organics, outreach and education, monitoring and record keeping, and enforcement. Failure by local jurisdictions to undertake their SB 1383 responsibilities could result in significant fines imposed by CalRecycle.

The proposed Ordinance would satisfy the City's obligation to adopt an ordinance to implement SB 1383 by January 1, 2022. The proposed Ordinance is closely based on a model ordinance prepared by CalRecycle. This item was originally considered by the City Council at its October 19 meeting. However, in order to provide Republic

Services, the City's franchised hauler, with additional time to review the draft ordinance, the item was continued to a date uncertain.

DISCUSSION

The proposed Ordinance would add Chapter 8.10 to the Pinole Municipal Code. The Ordinance establishes requirements for seven (7) different types of entities: Single-family Generators, Commercial Generators & Multi-family Generators, Edible Food Generators, Food Recovery Organizations and Services, Regulated Haulers, and Facility Operators and Self-haulers. In addition, the Ordinance includes provisions regarding inspections, investigations, waivers, and enforcement of the requirements contained therein.

Requirements for Generators

Generators are required to source-separate and place materials (landfill/garbage, recycling, and organics/compost) in designated containers and not contaminate materials placed in the containers. Commercial and multi-family generators must provide containers for organics/compost and recycling in all areas (excluding restrooms) where disposal containers for trash are provided. Generators that generate minimal amounts of organics/compost or don't have the space to place organics containers may be granted waivers for these requirements. Generators that are not subscribed to the City's franchised collection service and instead self-haul to an approved disposal site must comply with separate requirements.

Edible Food Recovery

Commercial Edible Food Generators must comply with certain requirements to ensure that edible food that would otherwise be disposed of is safely recovered to the maximum extent possible. Specifically, Commercial Edible Food Generators must recover surplus edible food and have a contract in place with a food recovery organization or service to accept the surplus edible food. There are additional requirements to ensure that edible food is prepared, packaged, labeled, handled, stored, distributed, and transported safely, and that appropriate records are kept. This requirement goes into effect on January 1, 2022, for Tier One Commercial Edible Food Generators (grocery stores and supermarkets) and January 1, 2024, for Tier Two Commercial Edible Food Generators (large restaurants and other large food providers). Food recovery organizations, such as food banks, must keep records and report annually to their jurisdictions the amount of food collected.

Requirements for Solid Waste Haulers and Facility Operators

The Ordinance establishes a number of requirements for the City's solid waste hauler. Most significantly, the hauler must transport source separated recyclable materials and source separated organics/compost materials only to facilities that can properly recover these materials. Additionally, the hauler must assist in the dissemination of education materials to residential and commercial customers, as

well as properly train employees. Haulers must also conduct or comply with contamination minimization efforts and inform generators when contamination is observed. The City currently has an exclusive franchise agreement with Republic Services for the collection of trash, recyclables, and organic waste.

Monitoring and Enforcement

The SB 1383 Regulations require the City to enforce all of the requirements of the proposed Ordinance. In order to minimize enforcement efforts, there will be ongoing education and outreach to all businesses and residents to provide information on collection services participation requirements, contamination standards, and overall SB 1383 compliance. Enforcement for commercial business generators, franchised haulers, and self-haulers will begin on January 1, 2022. Enforcement for all other entities will not begin until January 1, 2024. The City is required to engage in certain monitoring activities to ensure that violations of the Ordinance are identified, and corrective action is taken.

Procurement

The SB 1383 Regulations require the City to procure recycled organic products equivalent to 0.08 tons per resident to stimulate demand for the anticipated increase in recycled organic products that will be generated due to the SB 1383 Regulations. For Pinole, this equates to using and/or purchasing for deployment elsewhere approximately 1,600 tons of recycled organic products per year. Examples of recycled organic products include compost, mulch, renewable natural gas, or electricity from biomass. Renewable natural gas production in California is very limited, and most of the gas/electricity produced is already used or sold. Therefore, it is anticipated that the City will need to meet the bulk of its procurement mandate through compost and mulch purchases, the volume of which will far exceed the City's typical annual need. This problem is being faced by most jurisdictions. The City is currently working on creative ideas to meet its procurement requirements under SB 1383. The ordinance also includes requirements for mulch sold or provided to the City.

SB 1383 also requires the procurement of recycled content paper. The recycled content paper rules mandate that jurisdictions must require all businesses from which it purchases paper products to certify in writing a minimum 30% of post-consumer material in its paper products sold or offered to the jurisdiction. Most paper and janitorial supplies purchased by the City meet the 30% post-consumer requirement. Staff will prepare an update to the City's procurement policy for Council's approval at a subsequent meeting and implement the required policy and procedures among all City departments to ensure compliance with this mandate.

Implementation

Although state law requires the City to adopt the proposed Ordinance, the City is authorized to assign many of its responsibilities under the Ordinance to other entities

to perform. The City is currently in ongoing discussions with Republic Services and RecycleMore regarding implementation of the SB 1383 Regulations to determine what responsibilities each entity will perform. Pinole must maintain the implementation records and report annually to CalRecycle. If necessary, the City can amend Chapter 8.10 in the future to reflect the realities of implementation.

Republic Services provided the City with a number of comments and edits regarding the original draft ordinance, which were carefully considered by the City. Many, but not all, of the requested changes were incorporated into the current proposed ordinance. In reviewing the proposed edits, there was a focus on ensuring the City retained flexibility to implement SB 1383. The proposed ordinance, including the comments from Republic Services, was reviewed by the Municipal Code Update Subcommittee, which recommended the updated ordinance be forwarded to the City Council for consideration and approval.

FISCAL IMPACT

There will be a fiscal impact from adopting the proposed Ordinance and complying the SB 1383 Regulations. However, the exact amount of that impact is unknown and will depend on what responsibilities under the Ordinance are carried out by the City, Republic Services, and RecycleMore. It is likely that some of these costs will be paid for by an increase in solid waste collection rates. An increase in the maximum permitted solid waste collection rates will require the approval of the City Council.

ATTACHMENTS

- A. Ordinance to add Chapter 8.10, Organics Reductions and Recycling Ordinance, to the Pinole Municipal Code



CITY COUNCIL REPORT

9C

DATE: DECEMBER 7, 2021

TO: MAYOR AND COUNCIL MEMBERS

FROM: HEATHER BELL, CITY CLERK

ANDREW MURRAY, CITY MANAGER

SUBJECT: APPOINTMENT OF MAYOR AND MAYOR PRO TEM

RECOMMENDATION

Staff recommends that the City Council Appoint the Mayor and Mayor Pro Tem per the rules of succession by resolution.

BACKGROUND

In a general law city without a directly elected mayor, such as Pinole, the City Council may select one of its members to serve as Mayor and another to serve as Mayor Pro Tem. A city's Mayor has distinct responsibilities and authority per State law and City law. In Pinole, the Mayor and Mayor Pro Tem serve for one-year terms, from mid-December to the following mid-December.

The Pinole City Council established a system for selecting the Mayor and Mayor Pro Tem in Resolution No. 2010-87 (Attachment B). In short, the order of mayoral succession is determined based on the number of votes Council Members received when they were elected by residents. The specific order of succession is documented in a Mayoral List that the City Clerk updates and the City Council affirms following each City Council election and City Council vacancy that occurs. The current Mayoral List was affirmed by the City Council on December 8, 2020 (Attachment C).

The attached proposed resolution (Attachment A) appoints Council Member Salimi as Mayor for a one-year term and Council Member Murphy as Mayor Pro Tem for a one-year term consistent with the procedures directed by Resolution No. 2010-87. If the Council approves the resolution, Mayor Salimi and Mayor Pro Tem Murphy will be sworn in by the City Clerk at the Council meeting of December 7, 2021.

FISCAL IMPACT

There is no fiscal impact associated with this action.

ATTACHMENTS

Attachment A: Draft Resolution of Appointment of Mayor & Mayor ProTem
Attachment B: Resolution 2010-87
Attachment C: 2020 Mayoral List

RESOLUTION NO. 2021-XX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE
APPOINTING THE MAYOR AND MAYOR PRO TEM**

WHEREAS, Resolution No. 2010-87 outlines the process by which the Pinole City Council selects the Mayor and Mayor Pro Tem; and

WHEREAS, consistent with Resolution No. 2010-87 and the current Mayoral List, Council Member Salimi has been selected to serve as Pinole's next Mayor and Council Member Murphy has been selected to serve as Pinole's next Mayor Pro Tem.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Pinole does hereby appoint the officers aforementioned to the offices of Mayor and Mayor Pro Tem; and

BE IT FURTHER RESOLVED that the Mayor and Mayor Pro Tem also serve as the Chair and Vice Chair of the Pinole Successor Agency to the Former Redevelopment Agency of the City of Pinole; and

BE IT FURTHER RESOLVED that the City Clerk is directed to administer the Oath of Office to the new officers.

PASSED AND ADOPTED this 7th day of **December 2021**, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

I hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on this 7th day of December, 2021.

Heather Bell, CMC
City Clerk

**RESOLUTION 2010-87
PROCEDURES FOR SELECTING MAYOR & MAYOR PRO TEM
REAFFIRMATION OF THE MAYORAL ROTATION SCHEDULE APPROVED IN 2003**

WHEREAS, the City Council of the City of Pinole adopted Resolution 3211 on February 6, 1996 concerning the procedure for selecting the Mayor and the Mayor Pro Tempore; and:

WHEREAS, the City Council of the City of Pinole adopted Resolution 3285 on December 17, 1996, concerning the procedure for selecting the Mayor and the Mayor Pro Tempore; and

WHEREAS, the City Council of the City of Pinole adopted Resolution 109-2000 on February 15, 2000, concerning the procedure for selecting the Mayor and the Mayor Pro Tempore; and

WHEREAS, the City Council of the City of Pinole adopted Resolution 179-2003, amending the procedure for selecting the Mayor and the Mayor Pro Tempore; and

WHEREAS, the City Council of the City of Pinole adopted a minute order action on January 19, 2009 concerning the procedure for selecting the Mayor and the Mayor Pro Tempore; and

WHEREAS, the City Council of the City of Pinole intends to adopt a single resolution to ratify the actions and reaffirm the former procedure (Resolution 109-2000) for selection of the Mayor and Mayor Pro Tempore;

NOW, therefore, the City Council of the City of Pinole does hereby resolve as follows:

It is in the best interest of the City of Pinole that the councilmembers that shall serve as Mayor and Mayor Pro Tempore are selected by the City Council annually according to a system of succession that permits the Mayor and Mayor Pro Tempore to gain sufficient experience prior to assuming their respective offices. It is appropriate to base such succession on rotation, seniority and election results in accordance with the following:

1. Mayoral List. The City Clerk shall maintain a Mayoral List in accordance with this Resolution. The City Clerk shall update the Mayoral List for Council affirmation, following each council election and council vacancy that occurs. The Mayoral List in effect as of the adoption date of this Resolution is attached as Exhibit A to this Resolution.
2. Succession Generally. When a position on the Mayoral List is vacated for any reason, except as otherwise provided in this Resolution, the next councilmember listed on the Mayoral List shall succeed to the vacant position in accordance with the Mayoral List and this Resolution.
3. Succession to Mayor. When the office of Mayor is vacated for any reason, the Mayor Pro Tempore listed on the then-current Mayoral List shall succeed to the office of Mayor.
4. Succession to the Office of Mayor Pro Tempore. When the office of Mayor Pro-tempore is vacated for any reason, the next councilmember listed on the then-current Mayoral List shall succeed to the office of Mayor Pro Tempore.

5. Placement of the Outgoing Mayor on the Mayoral List. The name of the outgoing Mayor shall be placed at the end of the Mayoral List, unless the outgoing Mayor is re-elected (in that election year), in which case, Section 6 shall apply.

6. Placement of Newly Elected Councilmembers on the Mayoral List. The names of the highest vote getters among newly elected councilmembers (incumbent or non-incumbent) shall be placed on the Mayoral List after incumbent councilmembers in order of most votes received, but before the outgoing Mayor unless the outgoing mayor is re-elected at the same election, in which case the outgoing Mayor shall also be placed on the list in order of votes received.

7. Placement on the Mayoral List of Non-Incumbent Councilmembers Newly Elected or Appointed to Fill Vacancies. Non-incumbent councilmembers newly elected or appointed to fill vacancies on the City Council shall be placed last on the Mayoral List, ~~but above the outgoing Mayor, if any,~~ at the time the vacancy is filled.

8. Councilmembers' Right to Decline the Offices of Mayor and Mayor Pro Tempore. Councilmembers may decline to succeed to the office of Mayor or Mayor Pro Tempore pursuant to the Mayoral List and this Resolution. When a councilmember so declines to succeed to such office, such office shall pass to the next councilmember listed on the Mayoral List that is eligible pursuant to this Resolution to succeed to such office. The names of councilmembers that so decline to succeed to the office of Mayor or Mayor Pro Tempore shall be placed on the Mayoral List immediately following the name of the councilmember that succeeds to such office, notwithstanding any other provision of this Resolution.

9. Removal of Mayor by Council Vote. Councilmembers that have succeeded to the office of Mayor in accordance with the Mayoral List and this Resolution may be removed from that office by a majority vote of the full Council. Such removed Mayor shall be treated the same as an outgoing Mayor for purposes of the Mayoral List and this Resolution.

This resolution supercedes Resolutions 3211 and 3285, 109-2000, and 179-2003, and any prior minute order actions, which are hereby repealed and of no further force or effect.

THE FOREGOING RESOLUTION WAS ADOPTED this 19th day of **October 2010**, by the following vote:

AYES:	COUNCILMEMBERS:	Banuelos, Fujita, Long, Murray, Swearingen
NOES:	COUNCILMEMBERS:	None
ABSTAIN:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS:	None



Patricia Athenour, MMC
City Clerk

EXHIBIT A to Resolution 2010-87
MAYOR ROTATION LIST
October 19, 2010

Current Status

<u>LONG</u> (2 nd place vote recipient in Feb 08 Vacancy /Recall Election)	<u>SWEARINGEN</u> (2 nd highest vote recipient in Nov 4, 2008 Election- 1 time switch with Murray per 1/13/2009 minute order)	<u>MURRAY</u> (Outgoing Mayor in 12/2008, & highest vote recipient in Nov 4, 2008 Election)	<u>FUJITA</u> Served ½ year term as Mayor in May 2008, when Horton resigned as Mayor	<u>BANUELOS</u> Appointed August 18, 2008, fill vacancy from Horton's Council resignation 7/21/08
December 2009-2010	December 2010-2011	December 2011 - 2012	December 2011-2012	December 2012-2013

POST NOVEMBER 2, 2010 ELECTION

<u>SWEARINGEN</u> (2 nd highest vote recipient in Nov 4, 2008 Election- 1 time switch with Murray per 1/13/2009 minute order)	<u>MURRAY</u> (Outgoing Mayor in 12/2008, & highest vote recipient in Nov 4, 2008 Election)	<u>New member</u> Highest vote getter in 2010 election Term Dec 2010-Dec 2014	<u>New member</u> 2 nd Highest vote getter in 2010 Election Term Dec 2010-Dec 2014	2 NEWLY ELECTED MEMBERS FROM NOVEMBER 2012 ELECTION ADDED TO CHART FOR ROTATION BEGINNING DECEMBER 2014	<u>New member</u> 3 rd Highest vote getter in 2010 election – will never ascend to Mayor unless re-elected in Nov 2012 as 1 st or 2 nd highest Term Dec 2010-Dec 2014
December 2010-2011	December 2011 - 2012	December 2012-2013	December 2013-2014		December 2014-2015

ATTACHMENT C

2020 MAYORAL ROTATION LIST Procedure Approved by Resolution 2010-87; Pursuant to the 2020 Election

2020 MAYORAL ROTATION SCHEDULE						
MARTINEZ-RUBIN	SALIMI	2 NEWLY ELECTED MEMBERS FROM NOVEMBER 2020 ELECTION ADDED TO CHART FOR ROTATION BEGINNING DECEMBER 2022	MURPHY	TOMS	TAVE	FUTURE ROTATION DETERMINED
Established by highest # of votes in 11/6/2018 Election	Established by 2nd highest # of votes in 11/6/2018 Election		Established by highest # of votes in 11/3/2020 Election	Established by 2nd highest # of votes in 11/3/2020 Election	Elected 11/6/2018	By the highest votes received in the November 2024 Election
Office Term:	Office Term:		Office Term:	Office Term:	Office Term:	Office Term:
12/2018 – 12/2022	12/2018 – 12/2022		12/2020 – 12/2024	12/2020 – 12/2024	12/2018 – 12/2022	12/2024-12/2028
Mayor Term:	Mayor Term:		Mayor Term:	Mayor Term:	Mayor Term:	Mayor Term:
December 2020-2021	December 2021-2022		December 2022-2023	December 2023-2024	Only as needed upon vacancy	December 2024-2025



CITY COUNCIL REPORT

9F

DATE: DECEMBER 7, 2021

TO: MAYOR AND COUNCIL MEMBERS

**FROM: HEATHER BELL, CITY CLERK
ANDREW MURRAY, CITY MANAGER**

**SUBJECT: NOMINATE COUNCIL MEMBERS TO SERVE ON BOARDS AND
SUBCOMMITTEES**

RECOMMENDATION

City staff recommends that the City Council nominate Council Members to serve as City representatives on specific boards and subcommittees in 2022. The City Council will have the opportunity to approve the nominations at the next City Council meeting, on December 21, 2021.

BACKGROUND

City Council Members serve as representatives of the City on the boards of numerous joint powers authorities and other regional bodies. Council Members also serve on subcommittees that the City Council creates from time to time.

The Pinole City Council's practice has been to make appointments of Council Members to serve as representatives on various external boards and Council subcommittees on an annual basis, in December, in coordination with the appointment of a new Mayor and Mayor Pro Tem, and because some appointments are based on mayorship. Revisions to the list are also made throughout the year in accordance with Council action and to reflect creation of new committees and/or appoint new representatives. The City Clerk maintains the most recent version of the list.

State law requires that each city publish a list of these councilmanic assignments. This is referred to as the Council Committee Assignment List.

REVIEW AND ANALYSIS

Attached find a list of the various joint powers authorities and other regional bodies to which the City Council appoints a Council Member to serve as a representative, as well as the Council subcommittees that the Council has created over time. Staff has pre-populated the draft 2022 appointment list based on the standard mayoral succession and 2021 assignments (the 2021 appointment list is attached for

reference). Note that Council created the following new subcommittees in 2021, which are listed in the draft 2022 appointment list:

- Item 15. TAPS AND COMMUNITY SERVICES COMMISSION INTERVIEW AD-HOC SUBCOMMITTEE
- Item 16. PARTICIPANTS IN FORMATION PROCESS OF EAST BAY WILDFIRE PREVENTION AND VEGETATION MANAGEMENT JOINT POWERS AUTHORITY
- Item 17. HISTORIC PRESERVATION OVERLAY/OLD TOWN DESIGN GUIDELINE REVIEW AD-HOC SUBCOMMITTEE (with Design Review Board)
- Item 18. TECHNOLOGY AND COMMUNICATION SUBCOMMITTEE

Also note that the subcommittee that was previously named the HONORING/PLAQUES NAMING AD-HOC SUBCOMMITTEE (Item 12) is now named the AD-HOC COMMITTEE ON MEMORIALS to be consistent with the Memorial Policy adopted in June 2020.

The Mayor will lead a discussion during which the Council will review the list, discuss and make nominations or reaffirm the currently assigned Council members to each body. Staff will make changes to the draft 2022 appointment list based on Council nominations at the December 7, 2021 Council meeting and disseminate a revised list with a resolution for approval by the City Council at the next City Council meeting.

Following approval of the list, a copy will be provided to the Council and to the respective boards and outside agencies and uploaded on the City Council webpage.

FISCAL IMPACT

There are no fiscal impacts associated with this action.

ATTACHMENT

- Attachment A: 2021 Council Committee Assignment List
- Attachment B: Draft 2022 Council Committee Assignment List



ATTACHMENT A

2021 COUNCIL ASSIGNMENTS

Revised & Approved: December 15, 2020

JOINT POWERS AUTHORITIES AND OTHER INTERAGENCY REGULATORY BODIES OF WHICH THE CITY IS A MEMBER

1. **ASSOCIATION OF BAY AREA GOVERNMENTS (ABAG)**
Meetings: Spring General Assembly, / Fall General Assembly Dates TBD
Delegate Attendance Mandatory at the 2 Annual Assembly Meetings
Ex. Board meets 3rd Thursdays @ 7 p.m. in Jan., Mar., July, Sept. & Nov.
Contact: Clerk of the Board: Fred Castro (415) 820-7913
Delegate: Toms Alternate: Murphy
NOTE: Membership Reinstated in FY 2015- Approved September 2015
2. **MARIN CLEAN ENERGY (MCE)**
Meetings: 3rd Thursday of every month at 7:00 p.m.
Location: Rotational locations
Contact: Darlene Jackson, Board Clerk and Executive Assistant (415) 464-6032
Delegate: Murphy Alternate: Toms
3. **PINOLE / HERCULES WASTEWATER SUBCOMMITTEE**
Meetings: Quarterly meetings required by the original agreement - currently conduct monthly meetings on 1st Thursday at 8:30 a.m.
Location: Location alternates between cities
Delegates: Salimi/Tave Alternate: Toms
4. **WEST CONTRA COSTA INTEGRATED WASTE MANAGEMENT AUTHORITY (WCCIWMA, "RECYCLEMORE")**
Meetings: Meets monthly – 2nd Thursday at 7:00 p.m.
Location: San Pablo City Hall Council Chambers, One Alvarado Square, San Pablo
Contact: 510-215-3125 Executive Director: Peter Holtzclaw
Delegate: Tave Alternate: Murphy
5. **WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE (WCCTAC)**
Meetings: Meets monthly - Last Friday of every month from 8 a.m. to 10 a.m.
Location: El Cerrito City Hall
Contact: Staff Person: 510-210-5933, 510-210-5931
Delegate: Salimi Alternate: Murphy
6. **WESTERN CONTRA COSTA TRANSIT AUTHORITY ("WESTCAT")**
Meetings: 2nd Thursday monthly at 6:30 p.m. (*amended 5/6/09*)
Location: Pinole Council Chambers, 2131 Pear Street
Contact: Staff: Mica McFadden - 724-3331 ex. 113
Delegate: Martinez-Rubin/Toms Alternate: Murphy

VOLUNTARY INTERAGENCY COLLABORATION BODIES OF WHICH THE CITY IS A MEMBER

7. **CONTRA COSTA MAYORS CONFERENCE**
Meetings: First Thursday of each month at 6:30 p.m.
Location: Rotational locations
Delegate: (Mayor) Martinez-Rubin Alternate: (Mayor Pro Tem) Salimi
8. **EAST BAY DIVISION, LEAGUE OF CALIFORNIA CITIES**
Meetings: 4th Thursday of every other month, except August & December
Board Meeting 6:30 p.m. / General Membership: 7:00 p.m.
Location: Rotational locations
Contact: Dawn Abrahamson, (925) 989-5674
Delegate: (Mayor) Martinez-Rubin Alternate: (Mayor Pro Tem) Salimi
9. **WEST COUNTY MAYORS AND SUPERVISORS ASSOCIATION**
Meetings: 4th Thursday, monthly at 8:30 a.m.
Location: Rotational: Jan – June (Hercules) July – December (Richmond)
Contact: Hercules – Lori Martin
Delegate: (Mayor) Martinez-Rubin Alternate: (Mayor Pro Tem) Salimi

SUBCOMMITTEES OF THE PINOLE CITY COUNCIL

10. **FINANCE SUBCOMMITTEE:**
Meetings: Meet Quarterly/As Needed
Delegates: Mayor, Mayor Pro Tem & City Treasurer
Contact: City Manager, Assistant City Manager, Finance Director, & City Clerk
Created: (Res. 2005-15)
11. **HONORING/PLAQUES NAMING AD-HOC SUBCOMMITTEE**
(limited duration / specific focus)
Meetings: TBD
Attendees: Toms/Murphy
Created: November 1, 2016
12. **MUNICIPAL CODE AD-HOC SUBCOMMITTEE**
(limited duration / specific focus)
Meetings: TBD
Attendees: Toms/Tave
13. **PLANNING COMMISSION INTERVIEW AD-HOC SUBCOMMITTEE**
(limited duration / specific focus)
Attendees: Toms/Murphy



2022 COUNCIL ASSIGNMENTS – DRAFT FOR REVIEW

Revised & Approved: **Scheduled for Council review and discussion at 12/7 meeting and final approval at 12/21 meeting.**

JOINT POWERS AUTHORITIES AND OTHER INTERAGENCY REGULATORY BODIES OF WHICH THE CITY IS A MEMBER

1. **ASSOCIATION OF BAY AREA GOVERNMENTS (ABAG)**
Meetings: Spring General Assembly, / Fall General Assembly Dates TBD
Delegate Attendance Mandatory at the 2 Annual Assembly Meetings
Ex. Board meets 3rd Thursdays @ 7 p.m. in Jan., Mar., July, Sept. & Nov.
Contact: Clerk of the Board: Fred Castro (415) 820-7913
Delegate: Toms Alternate: Murphy
NOTE: Membership Reinstated in FY 2015- Approved September 2015
2. **MARIN CLEAN ENERGY (MCE)**
Meetings: 3rd Thursday of every month at 7:00 p.m.
Location: Rotational locations
Contact: Darlene Jackson, Board Clerk and Executive Assistant (415) 464-6032
Delegate: Murphy Alternate: Toms
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Meetings: Quarterly meetings required by the original agreement - currently conduct monthly meetings on 1st Thursday at 8:30 a.m.
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Delegate: Tave Alternate: Murphy
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Location: El Cerrito City Hall
Contact: Staff Person: 510-210-5933, 510-210-5931
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Location: Pinole Council Chambers, 2131 Pear Street
Contact: Staff: Mica McFadden - 724-3331 ex. 113
Delegate: Martinez-Rubin/Toms Alternate: Murphy

VOLUNTARY INTERAGENCY COLLABORATION BODIES OF WHICH THE CITY IS A MEMBER

7. **BAY FRONT CHAMBER OF COMMERCE**
Meetings: TBA
Location: Varies
Delegate: Toms
8. **CONTRA COSTA MAYORS CONFERENCE**
Meetings: First Thursday of each month at 6:30 p.m.
Location: Rotational locations
Delegate: (Mayor) **Salimi** Alternate: (Mayor Pro Tem) **Murphy**
9. **EAST BAY DIVISION, LEAGUE OF CALIFORNIA CITIES**
Meetings: 4th Thursday of every other month, except August & December
Board Meeting 6:30 p.m. / General Membership: 7:00 p.m.
Location: Rotational locations
Contact: Dawn Abrahamson, (925) 989-5674
Delegate: (Mayor) **Salimi** Alternate: (Mayor Pro Tem) **Murphy**
10. **WEST COUNTY MAYORS AND SUPERVISORS ASSOCIATION**
Meetings: 4th Thursday, monthly at 8:30 a.m.
Location: Rotational: Jan – June (Hercules) July – December (Richmond)
Contact: Hercules – Lori Martin
Delegate: (Mayor) **Salimi** Alternate: (Mayor Pro Tem) **Murphy**

SUBCOMMITTEES OF THE PINOLE CITY COUNCIL

11. **FINANCE SUBCOMMITTEE:**
Meetings: Meet Quarterly/As Needed
Delegates: Mayor, Mayor Pro Tem & City Treasurer
Contact: City Manager, Assistant City Manager, Finance Director, & City Clerk
Created: (Res. 2005-15)
12. **HONORING/PLAQUES NAMING AD-HOC SUBCOMMITTEE**
COMMITTEE ON MEMORIALS
(limited duration / specific focus)
Meetings: TBD
Attendees: Toms/Murphy
Created: November 1, 2016
13. **MUNICIPAL CODE AD-HOC SUBCOMMITTEE**
(limited duration / specific focus)
Meetings: TBD
Attendees: Toms/Tave
14. **PLANNING COMMISSION INTERVIEW AD-HOC SUBCOMMITTEE**
(limited duration / specific focus)
Attendees: Toms/Murphy

15. **TAPS AND COMMUNITY SERVICES COMMISSION INTERVIEW AD-HOC SUBCOMMITTEE**
(limited duration / specific focus)
Attendees: Tave/Murphy
16. **PARTICIPANTS IN FORMATION PROCESS OF EAST BAY WILDFIRE PREVENTION AND VEGETATION MANAGEMENT JOINT POWERS AUTHORITY**
(limited duration / specific focus)
Meetings: TBD
Contacts: Toms/Murphy
17. **HISTORIC PRESERVATION OVERLAY/OLD TOWN DESIGN GUIDELINE REVIEW AD-HOC SUBCOMMITTEE (with Design Review Board)**
(limited duration / specific focus)
Meetings: TBD
Attendees: Martinez-Rubin/Toms
18. **TECHNOLOGY AND COMMUNICATION SUBCOMMITTEE**
Meetings: TBD
Attendees: Murphy/Tave
Created: October 19, 2021